

LEBANON BOARD OF EDUCATION

**Board Office
700 Holbrook Ave.**

July 21, 2014

5:30 p.m.

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Special Board Meeting of July 7, 2014.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Final Appropriations

It is recommended to adopt the amended final appropriations for fiscal year 2014 as presented.

E. Amended Final Certificate of Estimated Resources

It is recommended to adopt the amended final certificate of estimated resources for fiscal year 2014 as presented.

F. Temporary Appropriations

It is recommended to adopt the temporary appropriations resolution for fiscal year 2015 as presented.

G. Advances

The Treasurer reports the following advances of funds were made at June 30, 2014 to eliminate negative fund balances. They will be repaid during July, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Making Middle Grades Work Grant, 461-9014	\$2,673.52
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$12,655.93
General Fund, 001-0000	IDEA, Part B, 516-9014	\$216,118.67
General Fund, 001-0000	Title III LEP, 551-9014	\$3,359.91
General Fund, 001-0000	Title I, 572-9014	\$82,366.37
General Fund, 001-0000	Title ID, 572-9114	\$76,243.05
General Fund, 001-0000	Title II-A, 590-9014	\$21,239.78

H. SIC Group Coverage/Premium Analysis

It is recommended to approve the SIC Group Coverage/Premium Analysis for Lebanon. (copy of analysis included in packet)

I. Approval of Resolution Declaring Necessity of Renewal of Tax Levy

It is recommended to approve resolution declaring the necessity of levying tax in excess of the ten-mill limitation and requesting the county auditor certify matters in connection therewith.
(copy of resolution included in packet)

J. Approval of Purchase Orders

It is recommended to approve the following purchase orders and amounts:
(copies of Purchase Orders included in packet)

a. Mason High School Athletic Department	\$250.00
b. Springboro High School Athletic Department	\$250.00

K. Approval of Staffing Agreement with ProLink Services

It is recommended to approve the ProLink Staffing Services Agreement (copy of agreement included in packet)

L. Approval of Contract with St. Rita's School for the Deaf

It is recommended to approve a contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2014-2015 school year (copy of contract is included in packet)

M. Approval of Contract with Maxim Healthcare

It is recommended to approve a contract between Lebanon City Schools and Maxim Healthcare for the 2014-2015 school year (copy of contract included in packet)

N. Lease Agreements

1. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Louisa Wright Early Childhood Center, 600 S. East Street, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 14, 2014 and ending on May 22, 2015. (copy of lease agreement included in packet)
2. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Donovan Elementary School, 401 Justice Drive, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 14, 2014 and ending on May 22, 2015. (copy of lease agreement included in packet)

O. Disposal of Equipment

It is recommended to approve the disposal of equipment as presented. (copy included in packet)

VIII. Communications

A. Superintendent's Update

- Update on State Report Card Data by Mark Graler

IX. **New Business**

A. Approval of OHSAA Resolution

It is recommended the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2014-2015 School Year and permit participation in OHSAA sponsored tournaments. (copy of resolution included in packet)

B. Adoption of Instructional Material

It is recommended to adopt the following textbooks and books:

Houghton Mifflin Harcourt Collections

ISBN 9780544159945

Published by Houghton Mifflin Harcourt

This textbook will be used in 9th Grade English at the High School beginning the 2014-2015 school year.

Houghton Mifflin Harcourt Collections

ISBN 9780544159952

Published by Houghton Mifflin Harcourt

This textbook will be used in 10th Grade English at the High School beginning the 2014-2015 school year.

Houghton Mifflin Harcourt Collections

ISBN 9780544159969

Published by Houghton Mifflin Harcourt

This textbook will be used in 11th Grade American Literature at the High School beginning the 2014-2015 school year.

HMD Literature

ISBN 9780547818425

Published by Houghton Mifflin Harcourt

This textbook will be used in 12th Grade British Literature at the High School beginning the 2014-2015 school year

The Enjoyment of Music

ISBN 9780393912555

Published by W.W. Norton & Company Inc.

This textbook will be used in Honors Music at the High School beginning the 2014-2015 school year.

Environmental Science

ISBN 0132534533

Published by Pearson

This textbook will be used in Essentials Environmental Science at the High School beginning the 2014-2015 school year.

(copies of each of these books are available in the curriculum office)

C. Overnight/Out of State Student Trips

1. It is recommended to approve an overnight/out of state student trip for the Intramural Ski Trip at 7 Springs Resort, Pennsylvania, February 13- 16, 2015. (copy of proposal included in packet)
2. It is recommended to approve an overnight student trip for the JROTC Drill Team Competition at Midview HS, Grafton Ohio, October 31- November 1, 2014. (copy of proposal included in packet)
3. It is recommended to approve an out of state student trip for the JROTC Drill Team Competition at Scott County HS, Georgetown KY, September 22, 2014. (copy of proposal included in packet)
4. It is recommended to approve an overnight/out of state student trip for the Marching Band Performance at Bands of America Grand Nationals Competition in Lucas Oil Stadium, Indianapolis, Indiana, November 13- 14, 2014. (copy of proposal included in packet)

D. Approval of Handbooks

It is recommended to approve the following handbooks for the 2014-2015 school year:

Lebanon City School Parent and Student Handbook Grades PK-4
Louisa Wright Early Childhood Center Staff Handbook
Bowman Primary School Staff Handbook
Donovan Elementary School Staff Handbook
Berry Intermediate School Parent and Student Handbook
Berry Intermediate School Staff Handbook
Lebanon Junior High Parent and Student Handbook
Lebanon Junior High Staff Handbook
Lebanon High School Parent and Student Handbook
Lebanon High School Staff Handbook
Lebanon City Schools Band Handbook
Lebanon High School Choral Handbook
Lebanon City Schools Student-Athlete Handbook
Lebanon City Schools Coaches Handbook
Lebanon City Schools Transportation Student & Parent Handbook
Lebanon City Schools Transportation Staff Policy and Procedure Manual

E. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- | | |
|--|---------------|
| a. Krystle Nemo, Teacher | eff: 6/6/14 |
| b. Julie Huckaba, Special Ed Teachers Assistant | eff: 7/11/14 |
| c. Kristen Bowman, Assistant Girls Soccer Coach, LHS | eff: 14/15 SY |
| d. Gina Lodge, Secretary Class II, Attendance, LHS | eff: 7/18/14 |

2. Employment – Pending Acceptable BCI/ FBI checks and Verification of Past Employment/Transcripts/Proper Licensure

It is recommended to approve the following New Hires:

- | | |
|---|--------------|
| a. Grant Georgic, Teacher, Intervention Specialist, BA-0 | eff: 8/7/14 |
| b. Patricia Peters, Kitchen Manager, Step 0 | eff: 8/11/14 |
| c. Priscilla Redmon, Special Ed Teachers Assistant,
Class III, Step 5 | eff: 8/11/14 |
| d. Maureen Scahill, Secretary Class II, OAPSE,
197 Days .5 fte, Step 0 | eff: 8/4/14 |
| e. Lynn Ruzzo R.N., Clinic Aide, Step 0, .5 fte | eff: 8/4/14 |

3. Substitute Bus Driver Trainees – Pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

It is recommended to approve the following Substitute Bus Driver Trainees:

- | | |
|------------------|--------------|
| a. Gregory Marsh | eff: 7/21/14 |
| b. Tamara Smith | eff: 7/21/14 |

4. Board Resolutions for Employment of Non-licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copies of resolutions included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2014-2015 School/Contract Year

It is recommended to approve the following Supplemental Contracts:

LHS

- a. Lee Day, Head Boys Golf Coach, Level 10, Step 6
- b. Brandon Gibson, Assistant Boys Soccer Coach, Level 10, Step 0
- c. Lyndsey Maloney, Freshman Girls Volleyball Coach, Level 7, Step 0
- d. Clint Nagel, Assistant Boys Basketball Coach, Level 12, Step 0
- e. Pam Russell, Head Girls Golf Coach, Level 10, Step 6

6. Supplementals Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2014-2015 School/Contract Year

It is recommended to approve the following Volunteer Coach:

- a. Zachary Magness – LHS Volunteer Varsity Football Coach

7. Extended Days for the 2014-2015 School Year

It is recommended to approve the following personnel for extended days for the 2014-2015 school year:

Alyssa Stewart	10 days
Justin Schneider	20 days
Ryan Elizabeth Hartley	10 days
Mardis Parker, Jr.	20 days
Eilene Nielsen	20 days
Anne Rolfes	10 days
Margaret Brooks	3 days
Rachel Hahn	10 days
Julie Clendenen	11 days
Andy King	11 days
Debra Ventling	10 days
Kathy Aurigemma	10 days
Pat Messner	10 days
Tanya Evans	6 days
Laura Coffey	6 days

8. Status Changes

It is recommended to approve the following Status Changes:

- a. Stephen Jaynes, from Assistant Boys Soccer Coach-LHS, Level 10, Step 4 to Head Boys Soccer Coach-LHS, Level 12, Step 6, eff: 14/15 SY
- b. Scott Chamberlain, from Freshman Girls Volleyball Coach-LHS, Level 7, Step 1 to Assistant Volleyball Coach-LHS, Level 10, Step 1, eff: 14/15 SY
- c. Aaron Bacon, from Teacher, Intervention Specialist, BA-0 to Teacher, Intervention Specialist MA-0, eff: 8/7/14
- d. Elizabeth Greiner, from Teacher, Intervention Specialist, BA-0 to Teacher, Intervention Specialist, BA-1, eff: 8/7/14
- e. Kristen Hodges, from Teacher, Intervention Specialist, BA-0 to Teacher, Intervention Specialist, MA-5, eff: 8/7/14
- f. Tara Nye, from Teacher, Intervention Specialist, BA-0 to Teacher, Intervention Specialist, MA+20-5, eff: 8/7/14
- g. Heather Sherman, from Teacher, Intervention Specialist, BA-0 to Teacher, Intervention Specialist, BA+15 -0, eff: 8/7/14
- h. Bert Turner, from Bus Driver Step 0, to Bus Driver Step 3, eff: 5/14/14
- i. Alex Brunk, Social Studies Dept. Head, Level, 6 Step 0 to Social Studies Dept. Leader, Level 4, Step 0, eff: 14/15 SY
- j. Sue Henry, Science Dept. Head, Level 6, Step 0 to Science Dept. Leader, Level 4, Step 0, eff: 14/15 SY
- k. Jennifer Wilson, Math Dept. Head, Level 6, Step 0 to Math Dept. Leader, Level 4, Step 0, eff: 14/15 SY
- l. Amy Wnek, English Dept. Head, Level 6, Step 0 to English Dept. Leader, Level 4, Step 0, eff: 14/15 SY

9. 2014 Summer Support Program Staff/Volunteers – Pending Acceptable BCI/FBI Checks and Proper Licensure/Certification

It is recommended to approve the following 2014 Summer Support Staff:

A. Summer School Staff and Pay:

1. Secretary or substitute secretary at a rate of \$12.00 per hour (K-12):

Bret Gordon

2. Aide or substitute aide at a rate of \$10.00 per hour:

Teri Fountain
Sandy Offord
Diana Weimer

3. Clinic Nurse at a rate of \$20.00 per hour:

Katherine Garlock, R.N.

10. Extended School Year Services - Pending acceptable BCI/FBI Background checks and appropriate certification/licensure.

It is recommended that the following extended school year teacher support services be approved for Summer 2014.

Extended School Year Teacher Support Services

- a. Katherine Haddix, to provide Speech and Language therapy services – 6 hours total at \$35/hr.
- b. Emily Bosdell, to provide Intervention Specialist services – 22 hours at \$20/hr
- c. Jamie Neumann, to provide Intervention Specialist services – 22 hrs at \$20/hr

11. Approve Tutors-Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure

It is recommended to approve the following Tutors for the 2014-2015 School Year:

ESL Tutors

Kathi McComb, full-time
Ana Sanchez-Denny, part-time
Rainey Brock, full-time
Janet Terrell, full-time

12. Stipends

It is recommended the following stipends be approved:

Head Maintenance Worker Stipend Contract 2014/2015 SY \$7,500.00

Taylor Secrist

Cooperating Teacher Stipend 2nd Semester 2013-2014 SY:

Bldg.	Cooperating Teacher	Student Teacher	Univ.	Amt.
LHS	Coni Duning	Hilary Daniels	Miami Univ.	\$600
LHS	Anne Maranda	Alexis Richter	Miami Univ.	\$600
LJHS	Wendy Ferguson	Misty Harris	Miami Univ.	\$300
LJHS	Carmen Hurst	Misty Harris	Miami Univ.	\$300

13. Game Workers – Pending Acceptable BCI/FBI Background Checks

It is recommended the following Athletic Department Game Workers be approved for the 2014/2015 School Year. To be paid per the Athletic Game Compensation Schedule (copy of schedule included in packet)

Misty Belfrom
Margaret Bierken
Susan Bost
Alex Brunk
Randy Callahan
Earl Daniel
Jennifer Duff
John Evers
Jan Flannery
Jeff Franz
Deborah Gosnell
Josie Gottfried
Tammy Johnson
Jill Kirk
Suzy Kramer
Shawn Lamb
Cindy Loesch
Lara Loewenheim
Nikki Marquiss
Will Michna
Jim Morgan
Jessica Kaiser

Heather Nixon
Sandy Offord
Tammy O'Rourke
Linda Roberts
Jennifer Rodgers
Tom Russell
Justin Schneider
Alice Scott
Taylor Secrist
Christa Stevens
Kim Stevens
Sherrie Strange
Danah Testerman
Patty Thomas
Patsy Tibbs
Libby Turpin
Dawn Utter
Kathy Vaughn
Mike West
Karrie Whitsel
Jennifer Wilson
Amy Wnek

14. Job Description-Final Reading

It is recommended to approve the following Job Description (copy of job description included in packet)

- a. Custodian (Class II)/Mail Carrier

15. Leaves of Absence

- a. It is recommended to approve unpaid child care leave of absence for Sarah Kinnison from 6/11/14-6/30/14.

F. Board of Education Communications

- Warren County Career Center Liaison
Donna Davis Norris
Esther Larson
- Student Achievement Liaison
Esther Larson
- Legislative Information Liaison
Brian DeGennaro
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.
- Energy Management Committee Liaison
Esther Larson
Chip Bonny

X. **Adjournment**