

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**August 18, 2014**  
**5:30 p.m.**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Board Meeting July 21, 2014.

**VII. Financial Section**

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for July 2014 as presented.

**C. Public Records**

Report of public record requests submitted.

**D. Appropriations Resolution**

It is recommended to adopt the amended appropriations resolution for fiscal year 2015 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to accept the amended certificate of estimated resources for fiscal year 2015 as presented.

**F. The Treasurer reports the following advances of funds were made at July 31, 2014 to eliminate negative fund balances. They will be repaid during August, 2014.**

From Fund	To Fund	Amount
General Fund, 001-0000	Uniform School Supplies - Louisa Wright, 009-9003	\$731.36
General Fund, 001-0000	Uniform School Supplies - LJHS, 009-9004	\$6,896.64
General Fund, 001-0000	Uniform School Supplies - Bowman, 009-9006	\$12,896.99
General Fund, 001-0000	Uniform School Supplies - Berry, 009-9007	\$1,774.25
General Fund, 001-0000	Uniform School Supplies - Donovan, 009-9008	\$384.49
General Fund, 001-0000	LHS Athletics, 300-9500	\$43,276.18
General Fund, 001-0000	St. Francis, 401-9015	\$4.00
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9115	\$185.34
General Fund, 001-0000	Lebanon Christian, 401-9215	\$16.00
General Fund, 001-0000	Making Middle Schools Work, 461-9014	\$2,673.52
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$12,655.93

**G. Payment in Lieu of Transportation**

It is recommended to approve the list of transportation reimbursements for the 2014-2015 school year. (list included in packet)

**H. Approval of Lebanon CSD Employees' Non-Resident Students to Attend Lebanon City Schools for the 2014-2015 School Year**

It is recommended to approve Lebanon City School District Employees' non-resident students to attend Lebanon City Schools for the 2014-2015 school year per the negotiated agreements. (list included in packet)

**I. Contracts**

**1. Private Duty Nursing Services**

It is recommended to approve a contract between Lebanon City Schools and the Cincinnati Children's Hospital Medical Center Private Duty Nursing to provide individual nursing services to a student. (copy of contract included in packet)

**2. Special Transportation Services**

It is recommended to approve a contract between Lebanon City Schools and Universal Transportation Services for the purpose of providing special transportation services for the 2014-2015 school year. (copy of the contract is included in packet)

### **3. Ohio Valley Voices Agreement**

It is recommended to approve an agreement between Lebanon City Schools and Ohio Valley Voices for student placement for the 2014-2015 school year. (copy of the agreement is included in packet)

### **4. Commissioning Agreement**

It is recommended to approve the Owner Consultant Agreement for Commissioning Services with Heapy. (copy of the agreement is included in packet)

### **J. Appoint OSBA Capital Conference Delegate and Alternate**

It is recommended to appoint a delegate and alternate delegate to the 2014 OSBA Capital Conference.

### **K. Resolution Approving Design Development – Bowman Primary School**

It is recommended to approve a resolution approving the design development stage submission for the addition and renovations to the Bowman Primary School. (copy of resolution is included in packet)

### **L. Resolution Approving Design Development – Lebanon High School**

It is recommended to approve a resolution approving the design development stage submission for the addition and renovations to the Lebanon High School. (copy of resolution is included in packet)

## **VIII. Communications**

### **A. Board Members**

- Recognition of Committee Chairs

### **B. Superintendent's Update**

- Robert Buskirk & Mark Graler – Website
- Administrators - Continuous Improvement Plan
- Esther Larson & Chip Bonny - Building Plan Update

## **IX. New Business**

### **A. Transportation**

1. It is recommended to approve the updated transportation routes for the 2014-2015 school year.
2. It is recommended to release two students to Centerville City School District for transportation purposes only. (background included in packet).
3. It is recommended to release a student to Springboro Community School District for transportation purposes only. (background included in packet).
4. It is recommended to accept a student from Deer Park Community School District for transportation purposes only. (background included in packet).
5. It is recommended to accept a student from Springboro Community School District for transportation purposes only. (background included in packet)
6. It is recommended to accept a student from Clinton-Massie School District for transportation purposes only. (background included in packet)

### **B. Approval of Handbooks**

It is recommended to approve the following amended Handbooks for the 14-15 SY:

Lebanon City School Parent and Student Handbook Grades PK-4  
Berry Intermediate School Parent and Student Handbook

### **C. Personnel**

#### **1. Resignations/Retirements**

It is recommended to approve the following Resignations:

- a. Daniel Abbott, Bus Driver, eff: 8/8/14
- b. Melissa Amburgy, Special Education Teacher Asst., Class III eff: 7/25/14
- c. Stephen Florence, LHS Head Boys Tennis Coach, eff: 14/15 SY
- d. Anne Maranda, Teacher, eff: 6/23/14
- e. Anne Maranda, Student Council ½, eff: 6/23/14
- f. Jamie Neumann, Teacher, Intervention Specialist, eff: 8/14/14
- g. Lynn Ruzzo, RN, Clinic Aide, Step 0, .5 FTE, eff: 7/27/14
- h. Amanda Hoffman, LJHS Basketball Cheerleading Advisor,  
8<sup>th</sup> grade eff: 14/15 SY

**2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs**

It is recommended to approve the following New Hires:

- a. Tyler Ball, Teacher, .5 FTE, BA-3, eff: 8/7/14
- b. Cindy Dixon, Food Services/Cafeteria Worker, Step 0, eff: 8/8/14
- c. Wynette Lamb, Teacher, Intervention Specialist, BA- 0, eff: 8/11/14
- d. John Schatzel, Maintenance Worker, 2<sup>nd</sup> Shift, Step 10, eff: 8/20/14
- e. Christine Shaw, Teacher, BA- 4, eff: 8/7/14
- f. Jessica Boltz, General Teacher Assistant, Class I, Step 0, eff: 8/19/14
- g. James VanDeGrift, District Attendance Officer, Salary \$15,883.00, eff: 14/15 SY

**3. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year**

It is recommended to approve the following Supplemental Contracts:

**LHS**

- a. Erin Edmonds, Assistant Girls Soccer Coach, Level 9, Step 0

**LJHS**

- a. Chelsea Ball, Assistant Girls Basketball Coach, Level 6, Step 0

**4. Board Resolution for Employment of Non-licensed Coach**

It is recommended to approve Board Resolutions for Employment of Non-licensed Coach. (copies of resolution included in packet)

**5. Supplemental Volunteer Coaches– Pending Acceptable BCI/ FBI Checks and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year**

**LHS**

- a. Tim Ellis, Volunteer Cross Country Coach
- b. Josh Rush, Volunteer Freshman Football Coach
- c. Scott Taylor, Volunteer Varsity Football Coach

## **LJHS**

- a. Lisa Duncan, Volunteer Cross Country Coach
- b. Chris Harris, Volunteer Football Coach
- c. Brandon Taulbee, Volunteer Football Coach

### **6. Correction – Extended Days for 2014-2015 School Year**

It is recommended to approve the following personnel for a correction of extended days for the 2014-2015 school year:

Tanya Evans, from 6 days to 8 days  
Laura Coffey, from 6 days to 8 days

### **7. Approve Tutors – Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable**

It is recommended to approve the following Tutors.

#### **1. Home Instruction Tutors for the 2013-2014 and 2014-2015 School years.**

Kristen Hodges

#### **2. Classified Intervention Tutors for the 2014-2015 school year only (to be paid \$11.31 per hour from Title Funds) Part-time, up to 19.75 hours per week average.**

##### **Louisa Wright Early Childhood Center**

Julie Harris

Julie Royster

##### **Bowman Primary School**

Katrina Sarka

Susan Chalecki

Elizabeth McLagan

##### **Donovan Elementary School**

Susan Perkins

Terri Greene

Debbie Jayson

Shellie Cornell

Shelly Saylor

**Berry Intermediate School**

Anne-Marie Cors  
Erin Hirko  
Karen Richard  
Alisa Russell  
Tonia Schepker

**Lebanon Junior High School**

Gretchen Hautzinger  
Nancy Mitchell

**Lebanon High School**

Tracy Moore-Funke  
Ray Figary  
Edie Wilson  
Jigisha Nayak  
Linda Kearney

**8. Substitute Employment – Pending Acceptable BCI/FBI Checks/Proper Licensure/Current CDL's as applicable**

1. It is recommended that the following be employed as Permanent Building Substitutes effective with the 2014-2015 school year:

<b>LWECC</b>	Cynthia Early
<b>BPS</b>	Michele Dougan
<b>DES</b>	Jamie Luther
<b>BIS</b>	Alisonne Hicks
<b>LJHS</b>	Jennifer Ensman
<b>LHS</b>	Steve Butts
<b>LHS</b>	Elizabeth Benson

2. It is recommended to approve certified and classified substitute employment for the 2014-2015 school year.  
(Please see attached Addendum A)

**9. Status Changes**

It is recommended that the following Status Changes be approved.

- a. Lydia Schwartz, Teacher, from BA-13 to BA+15-13, eff: 8/11/14
- b. Alexander Brunk, Teacher, from BA-5 to MA-5, eff: 8/11/14
- c. Bethanie Lamb, Teacher, from MA-12 to MA+20-12, eff: 8/11/14
- d. Katherine Haddix, Speech & Language Pathologist, from BA-0 to MA-7, eff: 8/7/14
- e. Margo Graler, Speech & Language Pathologist, from BA- 0 to MA+20-5 eff: 8/7/14

- f. Elizabeth Greiner, Teacher-Intervention Specialist, from BA-1 to BA+15-1 eff: 8/7/14
- g. Katie Lacon, Teacher, from BA-0 to MA-1, eff: 8/7/14
- h. Meghan Garuccio, Teacher, from BA-2 to BA-3, eff: 8/7/14
- i. Beth McGarry, from Teacher-Intervention Specialist, eff: 8/12/14 to Special Education Teacher Assistant, Class III, Step 2, eff: 8/12/14
- j. Michelle Dillon, from Special Education Teacher Assistant, Class III eff: 8/6/14 to Teacher-Intervention Specialist, BA-0, eff: 8/7/14
- k. Patricia Tipton, from Kitchen Manager, eff: 8/7/14 to Secretary II, Step 0, eff: 8/8/14
- l. Karen Mills, from Psychologist .5 FTE eff: 7/31/14 to Psychologist 1.0 FTE, eff: 8/1/14
- m. Sarah Kinnison, from Psychologist 1.0 FTE eff: 7/31/14 to Psychologist .5 FTE, eff: 8/1/14
- n. Jessica Kaiser, LJHS Faculty Manager of Athletics-Winter, from Level 3, Step 0 to Level 2, Step 1, eff: 14-15 SY
- o. Diane Rodgers, Sophomore Class Advisor ½, from Level 5, Step 0 to Level 4, Step 1, eff: 14-15 SY
- p. Amanda Hoffman, LHS Assistant Football Cheerleading Advisor, from Level 4, Step 0 to Level 3, Step 1, eff: 14-15 SY
- q. Amanda Hoffman, LHS Assistant Basketball Cheerleading Advisor, from Level 4, Step 0 to Level 3, Step 1, eff: 14-15 SY
- r. Alex Brunk, LJHS Social Studies Dept. Leader, from Level 4, Step 0 to Level 3, Step 0, eff: 14-15 SY
- s. Sue Henry, LJHS Science Dept. Leader, from Level 4, Step 0 to Level 3, Step 0, eff: 14-15 SY
- t. Jennifer Wilson, LJHS Math Dept. Leader, from Level 4, Step 0 to Level 3, Step 0, eff: 14-15 SY
- u. Amy Wnek, LJHS English Dept. Leader, from Level 4, Step 0 to Level 3, Step 0, eff: 14-15 SY
- v. Lee Day, LHS Head Boys Golf Coach, from Level 10, Step 6 to Level 9, Step 6, eff: 14-15 SY
- w. Brandon Gibson, LHS Assistant Boys Soccer Coach, from Level 10, Step 0 to Level 9, Step 0, eff: 14-15 SY
- x. Lyndsey Maloney, LHS Freshman Girls Volleyball Coach, from Level 7, Step 0 to Level 6, Step 0, eff: 14-15 SY
- y. Clint Nagel, LHS Assistant Boys Basketball Coach, from Level 12, Step 0, to Level 10, Step 0, eff: 14-15 SY
- z. Pam Russell, LHS Head Girls Golf Coach, from Level 10, Step 6 to Level 9, Step 6, eff: 14-15 SY
- aa. Steven Jaynes, LHS Head Boys Soccer Coach, from Level 12, Step 6 to Level 10, Step 6, eff: 14-15 SY
- bb. Scott Chamberlain, LHS Assistant Volleyball Coach, from Level 10, Step 1 to Level 9, Step 1, eff: 14-15 SY
- cc. Ella Wadl, from General Education Aide, Class I, Step 4 eff: 8/11/14 to Special Education Teacher Assistant, Class III, Step 0, eff: 8/12/14



## **10. Contractual Services**

- a. It is recommended to approve a contract between Lebanon City Schools and Lori Moore, RN, to provide individual nursing services during the 2014-2015 school year. The rate of pay will be \$30.30 per hour. No benefits shall be included. (copy of contract is included in packet).

## **11. Stipends**

It is recommended the following stipends be approved:

1. Cooperating Teacher Stipend 2nd Semester 2013-2014 SY:

<b>Bldg.</b>	<b>Cooperating Teacher</b>	<b>Student Teacher</b>	<b>Univ.</b>	<b>Amt.</b>
LHS	David Iannelli	Matthew Steed	Xavier Univ.	\$500.00

2. It is recommended that the following LJHS Fall Drama Production Stipends be approved for the 2014/2015 SY:

- a. Christine Miller, Vocal \$1,000
- b. Annette Looper, Choreographer \$650.00
- c. Rebecca McLaughlin, Assistant Director \$650.00
- d. David Brinkman, Set Builder \$500.00

## **12. Mentees/Mentors**

It is recommended to approve the following **Lebanon Mentees/Mentors** for the 2014-2015 school year:

<b>Mentee</b>	<b>Lebanon Mentor</b>
Mollie Baldwin	Anna Maratos-Spence
Kristen Hodges	Becky Satullo
Tara Nye	Becky Satullo
Christine Shaw	Amy Combs
Michelle Dillon	Kathy Saul
Lisa Maynard	Sara Dixon
Clint Nagel	Syndra Snelling
Marjorie Funk	Anna Maratos-Spence
Tyler Ball	Jennifer Rodgers
Mark Bierkan	Lisa Theuring
Nick Hensley	Heather Lape

Kevin Higgins  
Jamie Hilen  
Tiffany Martin  
Alyssa Stewart

Terri Harris  
Jodi Titmas  
Heather Lape  
Justin Schneider

It is recommended that the Board approves the following **Ohio Resident Educators Mentors/Mentees** for the 2014-2015 school year.

<b>Mentee</b>	<b>RE Level</b>	<b>RE Mentor</b>
Aaron Bacon	RE1	Becky Satullo
Meghan Garuccio	RE3	Jennifer Young
Elizabeth Greiner	RE2	Kathie Pendell
Kelly Johnson	RE1	Jennifer Young
Heather Sherman	RE1	Caroline Kindell
Autumn Wood	RE2	Jennifer Young
Jennifer Gutzwiller	RE2	Angie Saunders
Casey Collins	RE2	Kim Dillon
Darien Elliott	RE2	Lauren Tarr
Amanda Hoffman	RE1	Cyndi Siekmann
Vanessa Kylander	RE2	Kelly Chartrand
Megan Stastny	RE4	Melissa Hutchinson
Thomas Collins	RE4	Mel Hanna
David Steinman	RE2	Amy Luke
Chelsea Ball	RE3	Josie Gottfried
Cameron Auer	RE1	Lance Links
Margaret Bierkan	RE3	Jennifer Rodgers
Scott Chamberlain	RE2	Heather Lape
Grant Georgic	RE1	Diane Rodgers
Austin Halsey	RE3	Jill Fritz
Josh Hannah	RE3	Marty Collier
Megan Hawley	RE3	Kathy Hytla
Emily Hoying	RE4	Jill Woeste
Jenna Kline	RE4	Jill Woeste
Cody Klueter	RE3	Heather Lape
Katie Lacon	RE1	Jennifer Brunka
Karen Miranda	RE2	Heather Lape
Jason Simcoe	RE4	Jill Fritz

**13. Game Workers – Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve the following additional Game Workers for the 2014-2015 school year:

Rick Bens  
Natalie Gardner

**14. Surrogate Parents**

It is recommended that the following people be approved as Volunteer Surrogate Parents for the 2014-2015 school year:

Deborah Delp

**15. Substitute Employment Pending Acceptable BCI/FBI Checks/Proper Licensure/Current CDL's as applicable**

It is recommended to approve the following substitutes for the 2014-2015 school year.

**Cafeteria Substitutes**  
Terah Banta

**Secretarial Substitutes**  
Terah Banta

**16. Mentees/Mentors**

It is recommended that the Board approves the following **Ohio Resident Educators Mentors/Mentees** for the 2014-2015 school year.

<b>Mentee</b>	<b>RE Level</b>	<b>RE Mentor</b>
Abigail Lawton	RE2	Robyn Buskirk

**D. Board of Education Communications**

- Student Board Member  
Riley Williams
- Warren County Career Center Liaison  
Donna Davis Norris  
Esther Larson
- Student Achievement Liaison  
Esther Larson
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny

**X. Adjournment**

## **ADDENDUM A SUBSTITUTES 2014-2015**

### **Substitute Teachers**

Michele Abrams  
Katheryn Baysore  
Donna Becker  
Sue Benskin  
Elizabeth Benson  
Anna Bianco  
Amy Bonhaus  
Beverly Bowers  
Jamie Buchert  
Theresa Bunce  
Holly Burns  
Steven Butts  
Nicole Cantu  
Susan Chalecki  
Gary Coates  
Christina Cooper  
Theresa Delao  
Michelle Dougan  
Beverly Downie  
Cynthia Early  
Daniel Elliott  
Jennifer Ensman  
Bridget Faler  
Sally Foster  
Christina French  
April Friedrichs  
Melinda Gallagher  
Katherine Garlock  
Angela Greene  
Terri Greene  
Laurie Gregg  
David R. Gregory  
Laura Harmon  
Gretchen Hautzinger  
Heather Hegarty  
Nannette Hess  
Alisonne Hicks  
Kristie Hoverman  
Elizabeth Hunter  
Linda Kearney  
Shelly Kilgallon

Jill Lane  
Robert Lesan, Jr.  
Amber Lewis  
Jamie Luther  
Janet Maag  
Donna Martin  
Winona McCauley  
Elizabeth McLagan  
Christine Miller  
Nancy Mitchell  
Tracey Parrott  
Jamie Pelfrey  
Kathleen Petersen  
Beth Potthast  
John Puckett  
Robert Puppione  
Carol Randall  
Kevin Robbins  
Katrina Sarka  
Sheryl Schroder  
Tammy Shircliff  
Kathleen Shusta  
Lewis Snyder  
Sherryl Sommer  
Jane Stafford Davis  
Marie Stohlman  
Ryan Sweeney  
Elizabeth Turpin  
Ronald Volmering  
Roseann Walker  
Edie Wilson  
Whitney Winters  
Cynthia Wood  
Emily Wood  
Joseph Wulker  
Cynthia Zugaro

**Clinic Nurse Substitutes**

Pamela Bullock, RN  
Katherine Garlock, RN  
Joretta Kendrick, RN  
Rachael Lamb, RN  
Susan Mohler, RN  
Linda Morgan, RN  
Heather Wright, RN

**General Ed Aide Substitutes**

Sandy Allen  
Monica Boland  
Amy Bonhaus  
Nancy Brown Messler  
Jamie Buchert  
Amy Cain  
Natalie Collins  
Shellie Cornell  
Ann Daniel  
Ruthanne Davis  
Michelle Fehring  
Debbie Hall  
Gretchen Hautzinger  
Debbie Jayson  
Randy King  
Nancy Munninghoff  
Dina Pepper  
Julie Royster  
Maureen Scahill  
Tonia Schepker  
Darlene Smith  
Amber Tillison  
Vanessa Waters  
Susan Wheeler  
Penny Windley  
Heather Wright

**Media Aide Substitutes**

Sandy Allen  
Monica Boland  
Amy Bonhaus  
Nancy Brown Messler  
Jamie Buchert  
Amy Cain  
Jean Campbell  
Natalie Collins  
Shellie Cornell  
Ann Daniel  
Ruthanne Davis  
Michelle Fehring  
Debbie Hall  
Debbie Jayson  
Randy King  
Winona McCauley  
Nancy Munninghoff

Dina Pepper  
Maureen Scahill  
Tonia Schepker  
Angela Sparks  
Amber Tillison  
Vanessa Waters  
Susan Wheeler  
Penny Windley  
Heather Wright

**Special Ed Aide Substitutes**

Sandy Allen  
Amy Bonhaus  
Nancy Brown Messler  
Jamie Buchert  
Amy Cain  
Sherry Clements  
Natalie Collins  
Shellie Cornell  
Ann Daniel  
Michelle Fehring  
Debbie Hall  
Gretchen Hautzinger  
Debbie Jayson  
Randy King  
Winona McCauley  
Christine Miller  
Nancy Munninghoff  
Jamie Pelfrey  
Julie Royster  
Maureen Scahill  
Tonia Schepker  
Darlene Smith  
Amber Tillison  
Vanessa Waters  
Susan Wheeler  
Penny Windley  
Heather Wright

**Cafeteria Substitutes**

Sandy Allen  
Kristyn Baker  
Karen Beltz  
Michelle Berlund



Karen Boger  
Monica Boland  
Nancy Brown Messler  
Jamie Buchert  
Amy Cain  
Deborah Clark  
Natalie Collins  
Ann Daniel  
Teresa Fee  
Michelle Fehring  
Cathy Fogle  
Tammy Froehle  
Debbie Hall  
Tiffany Hasselbach  
Robert Henry  
Carmelli Isaacs  
Randy King  
Susanna Klenk  
Ruth McIntosh  
Pam Mehlhope  
Nancy Munninghoff  
Carol Norman  
Marianne Thurman  
Amber Tillison  
Margaret Vanderpool  
Susan Wheeler  
Penny Windley  
Richard Winkleman

**Custodian Substitutes**

Gary Dalton  
Ann Daniel  
Janet Essig  
Joseph Essig  
Teresa Fee  
Debbie Hall  
Jack Hall  
Wain Hoover  
Randy King  
Ruth McIntosh  
Gary Sand  
Virgil Templeton  
Amber Tillison  
Nancy Waldbillig  
Richard Winkleman  
Kenneth Wysong

**Secretarial Substitutes**

Sandy Allen  
Michelle Berlund  
Monica Boland  
Chris Brennan  
Jamie Buchert  
Amy Cain  
Jean Campbell  
Natalie Collins  
Shellie Cornell  
Ann Daniel  
Ruthanne Davis  
Michelle Fehring  
Cathy Fogle  
Debbie Hall  
Debbie Jayson  
Melissa Lamb  
Brenda Lynch  
Winona McCauley  
Julie McGinty  
Elizabeth McLagan  
Christine Miller  
Nancy Munninghoff  
Kimberlie Oldfield  
Velma Riley  
Julie Royster  
Katrina Sarka  
Maureen Scahill  
Darlene Smith  
Angela Sparks  
Brenda Stieger  
Amber Tillison  
Vanessa Waters  
Susan Wheeler