

**LEBANON BOARD OF EDUCATION**

**Board Room  
700 Holbrook Ave.  
October 20, 2014  
5:30 p.m.**

**REGULAR MEETING**

**I. Call to Order**

**II. Pledge to the Flag**

**III. Roll Call**

**IV. Adoption of the Agenda**

**V. Hearing of the Public**

**VI. Approval of the Minutes and Signing**

Approve and sign minutes of Special Meeting, October 8, 2014.

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for September 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Appropriations Resolution

It is recommended to adopt the permanent appropriations resolution for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to accept the amended certificate of estimated resources for fiscal year 2015 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at September 30, 2014 to eliminate negative fund balances. They will be repaid during October, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	LHS Student Council, 200-9016	\$889.92
General Fund, 001-0000	Making Middle Schools Work, 461-9014	\$2,673.52
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$12,655.93

G. Approval of Purchase Order

It is recommended the Board approve purchase order #1509953 for BSN Sports in the amount of \$15,181.16 (copy included in packet)

H. Approval of Resolution to Support & Endorse Warren County Career Center Levy

It is recommended to approve the Resolution in support of the Friends of WCCC Levy Committee and the Warren County Career Center/WCCC/Warren County Vocational School District's 2014 Replacement Levy, to the benefit of all WCCC students, communities, and stakeholders. (copy included in packet)

I. Approval of Contract between Ralph J. Stolle Countryside YMCA and Lebanon High School Swim Team

It is recommended to approve the contract between Ralph J. Stolle Countryside YMCA and Lebanon High School Swim Team for the period between November 7, 2014 and February 19, 2015. (copy included in packet)

J. Grant Approval

It is recommended to approve the following grant award:

Learning Links Grant through the Greater Cincinnati Foundation for Bowman Primary School in the amount of \$995.00 for equipment and supplies for Learning Through Movement, Integration of Movement Breaks for students in all learning situations.

K. Grant Approval

It is recommended to approve the following grant award:

Learning Links Grant through the Greater Cincinnati Foundation for Donovan Elementary School in the amount of \$995.00 for equipment and supplies for Learning Through Movement, Integration of Movement Breaks for students in all learning situations.

L. New Fund Approval

It is recommended to approve the establishment of the following Fund:

Unclaimed Monies Fund    007-9016

The purpose of this fund will be to hold monies transferred from various funds of the District due to stale dated checks. If the checks are ever claimed by the owners, a replacement check will be issued from the unclaimed monies fund. If unclaimed after a five-year period, the money will be repaid to the General Fund of the District.

**VIII. Communications**

A. Superintendent's Update

- Construction Update

**IX. New Business**

A. Donations

1. Accept office supplies/art supplies (approximate value \$450.00) from Dorn's Business Solutions to Bowman Primary School. The purpose of this donation is to be used throughout classrooms, offices and Art classes.

2. Accept \$14,000.00 from Donovan Elementary School PTO to Donovan Elementary School. The purpose of this donation is for books for the students.
3. Accept \$1,284.00 from Lebanon Junior High School PTO to Lebanon Junior High School. The purpose of this donation is to be used in support of the staff retreat.

B. Personnel

**1. Resignations/Retirements**

It is recommended to approve the following Resignations/Retirements:

- |  |               |
|--|---------------|
| a. Laura Batta, Teacher  | eff: 14/15 SY |
| b. Nancy Mitchell, Part Time Intervention Tutor                | eff: 14/15 SY |
| c. Alex Brunk, LJHS Asst. Boys Basketball Coach                | eff: 14/15 SY |
| d. Jessica Kaiser, LJHS Faculty Manager<br>of Athletics-Winter | eff: 14/15 SY |
| e. Patricia Napier, Teacher (Retirement)                       | eff: 5/31/15  |
| f. Anne Rolfes, Teacher (Retirement)                           | eff: 5/31/15  |
| g. Danah Testerman, Teacher (Retirement)                       | eff: 5/31/15  |
| h. Margaret Yelton, Secretary (Retirement)                     | eff: 12/31/14 |

**2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL'S**

It is recommended to approve the following New Hires:

- |  |               |
|--|---------------|
| a. Shawna Longworth, Bus Driver, Step 0                                      | eff: 9/19/14  |
| b. Tracey Pierce, Bus Driver, Step 0   | eff: 9/12/14  |
| c. David Smith, Bus Driver, Step 0   | eff: 9/19/14  |
| d. Jamey Short, Food Service/Cafeteria Worker,<br>Step 0                     | eff: 9/18/14  |
| e. Shelly Kilgallon, General Ed Aide, Class I, Step 0                        | eff: 9/29/14  |
| f. Alisonne Hicks, Title 1 Teacher, Reading<br>Step MA-2, .6FTE              | eff: 10/15/14 |
| g. Margaret Ann Daniel, Custodian Class II, 3 <sup>rd</sup> Shift,<br>Step 0 | eff: 10/21/14 |
| h. Christine Bigner, Bus Driver, Step 0                                      | eff: 10/16/14 |
| i. Jenny Hawkins, Bus Driver, Step 0   | eff: 10/16/14 |

**3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL’s for Sub Bus Drivers**

It is recommended the following be employed as substitutes for the 2014-2015 School Year:

**Permanent Building Substitute**

Theresa Delao, Berry Intermediate School

**Substitute Teacher**

Chelsea Brown  
Amanda Carlo  
Vinny Carroza  
Shayne Hays  
Amy Hopping  
Diane Lombardo  
Beth Mattocks  
Zackery McCune  
Michelle Morand  
Kristin Neike  
Quinn Orr  
Jessica Osterday  
Mary Paulman  
Kelli Penson  
Emily Pordash  
Matt Reis  
Tonia Schepker  
Kristina Speidel

**Substitute Clinic Nurse**

Sau  
ndra Adler, RN  
Jennifer Arns, RN  
Kimberly Cantor, RN  
Jessica Oakley, RN  
Jamie Roos, RN

**Substitute Special Ed Aide**

Tammy Baldwin  
Jane F. Davis

**Substitute General Ed Aide**

Jane F. Davis  
Tiffany Hasselback

**Substitute Media Aide**

Tiffany Hasselbach

Mary Paulman

**Substitute Custodian**

Tiffany Hasselbach

**Substitute Cafeteria**

Norma Duncan

**Substitute Special Needs Bus Aide**

Sarah Alexander

Gary Davis

Lorie Forsythe

Brenda Fowler

Sandy Miller

Janet Stimmell

Travis Sweany

Robert White

Donnie Williams

**Substitute Crossing Guards**

Sarah Alexander

Gary Davis

Lorie Forsythe

Brenda Fowler

Sandy Miller

Janet Stimmell

Travis Sweany

Robert White

Donnie Williams

**Substitute Traffic Controllers**

Sarah Alexander

Gary Davis

Lorie Forsythe

Brenda Fowler

Sandy Miller

Janet Stimmell

Travis Sweany

Robert White

Donnie Williams

**Substitute Bus Driver**

David Moberly

Robert White

**Substitute Bus Driver Trainees**

It is recommended to approve the following Substitute Bus Driver Trainees pending successful completion of the following: T-8 physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

Robert White	eff: 9/9/14
Sandy Miller	eff: 10/20/14
Janet Stimmell	eff: 10/20/14
Brenda Fowler	eff: 10/20/14
Sarah Alexander	eff: 10/20/14
Lorie Forsythe	eff: 10/20/14
Travis Sweany	eff: 10/20/14
Donnie Williams	eff: 10/20/14
Candita Davis	eff: 10/20/14

**4. Approval of Tutors for the 2014-2015 School Year-Pending Acceptable BCI/ FBI Checks and Appropriate Certification/Licensure as applicable.**

It is recommended to approve the following Tutors:

Classified Intervention Tutors for the 2014-2015 school year only (to be paid \$11.31 per hour from Title Funds) Part-time, up to 19.75 hours per week average.

Donovan Elementary School

Patty Engles

**5. Supplementals - Pending Acceptable BCI/FBI Background Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2014-2015 School/Contract Year**

It is recommended to approve the following Supplemental Positions:

**LHS**

- a. Stephen Poitinger, Head Boys Track Coach, Level 10, Step 6
- b. Jason Simcoe, Assistant Boys Track Coach, Level 9, Step 1

**LJHS**

- a. Beth Barsala, Basketball Cheerleading Advisor 8<sup>th</sup> Gr., Level 4, Step 1

**6. Approval of Supplemental Volunteers - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits**

It is recommended to approve the following volunteers for the 2014-2015 School Year:

**LHS**

- a. Ethan Bens, Assistant Wrestling Coach, LHS

**7. Status Changes**

It is recommended to approve the following Status Changes:

- a. Lina Bowen from Bus Driver, Step 0 to Bus Driver, Step 1 eff: 8/20/14
- b. Kimberly Dillon, Teacher-Intervention Specialist, from BA-4 to BA+15-4 eff: 14-15 SY
- c. Abigail Lawton, Teacher from BA-1 to BA+15-1 eff: 14-15 SY
- d. Marla Norman, Teacher from BA+15-3 to MA-3 eff: 14-15 SY
- e. Shellie Cornell from PT Intervention Tutor eff: 10/20/14, to Special Ed Teacher Assistant, Class III, Step 0 eff: 10/21/14
- f. Denise Thomas from Assistant Cook, Step 1 eff: 9/12/14, to Kitchen Manager, Step 0 eff: 9/15/14

## **8. Volunteers – Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following volunteers for the 2014-2015 School Year:

Christine Addison-Roemer  
Karen Ansberry  
Bridget Beers  
Holly Bentley  
Amelia (Amy) Blankenship  
Rhonda Brown  
Linda Byrne  
Kristine Cameron  
Amanda Carter  
Jason Centers  
Rebecca Crowder  
Lucas (Luke) Cyr  
Jill Davidson  
Jane F. Davis  
Jessica Dupps  
Krista Foley  
Danielle Garrett  
Barb Greiner  
Amanda Harm  
Martha Harris  
Karri Hathaway  
Melissa Hill  
Michelle Ranee Homan  
Debra Jayne  
Amy Jo Jones  
Carrie Kaufman  
Lora Kinner  
Angela Kovacich  
Kelli Leonard  
Rachel Lott  
Molly Lucas  
Connie Lyall  
Sharon Maple  
Tammy McCoy  
Michele Minor  
Wendy Mockabee  
Carley Moist  
Jeff Nelson  
Jenise Nelson

Michael Niehaus  
 Julie Nieman  
 Roberta Osborne  
 Mary Paulman  
 Christy Reffitt  
 Natasha Rose  
 Tiffanie Routson  
 Christy Sanders  
 Ann Schoeplein  
 Kristy Sigafoos  
 Matthew Sigafoos  
 Joanna Speaks  
 Jean Tarr  
 David Taylor  
 Melissa Warncke  
 Svetlana (Lana) Whitaker  
 Carrie White  
 Michael Wilcher  
 Barbara Woehrmyer  
 Derek Yankoff  
 Lauren Yankoff

## 9. Stipends

It is recommended to approve the following Stipends:

### a. Stipend for Edline for the 2014-2015 School Year:

Susie Sanford	DES	\$500.00
Shannon Elliott	BIS	\$500.00
Heidi Calvert	LJHS	\$500.00
Lisa Theuring	LHS	\$500.00

## 10. Mentees/Mentors

It is recommended to approve the following Mentees/Mentors for the 2014-2015 School Year:

<u>Mentee</u>	<u>RE Level</u>	<u>Mentor</u>
Meghan Garuccio	RE3	Caroline Kindell (replaces Jenn Young)
Erin Barsan	RE1	Kim Dillon

**11. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL'S**

It is recommended to approve the following New Hires:

- a. Jennifer Banta, Bus Driver, Step 0                      eff: 9/16/14

**12. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL's for Sub Bus Drivers**

It is recommended the following be employed as substitutes for the 2014-2015 School Year:

**Substitute Special Needs Bus Aide**

Alexandra Gillen

**Substitute Bus Driver Trainees**

It is recommended to approve the following Substitute Bus Driver Trainees pending successful completion of the following: T-8 physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

J. Robert Buskirk              eff: 10/20/14

C. Board of Education Communications

- Student Board Member  
Riley Williams
- Warren County Career Center Liaison  
Donna Davis Norris  
Esther Larson
- Student Achievement Liaison  
Esther Larson
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny

X. **Adjournment**