

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**November 17, 2014**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on November 17, 2014 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30 p.m. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mrs. Donna Davis Norris called the meeting to order at 5:31 p.m.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Donna Davis Norris asked members of the LHS AFJROTC to introduce themselves. Present were Max Moawad, Aine Smith, Tara Longfellow, and Chris Skipworth

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. Brian DeGennaro – Present  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Eric Sotzing, Treasurer; Mr. Mark North, Superintendent; Mr. Robert Buskirk, Director of HR; Andrew Boeke, Administrator; Mardis Parker Jr, Mary Bookman and Donna Hurley, LCS teachers; and Zach Moehring, student.

**Resolution 91-14: Adoption of the Agenda**

Mrs. Esther Larson moved to adopt the agenda. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Resolution 92-14: Approval of the Minutes**

Mr. Brian DeGennaro moved to approve and sign the minutes of the October 20, 2014, Regular Board Meeting. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Resolution 93-14: Approval of Financial Items VII A – K, except C and J.**

Mr. Ryan Patterson moved to approve financial items VII A – K, except C and J. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

**I. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for October 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2015 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at October 31, 2014 to eliminate negative fund balances. They will be repaid during November, 2014.

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<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Energy Conservation Fund, 004-9001	\$11,756.68
General Fund, 001-0000	Berry Media Center, 018-9028	\$6,657.68
General Fund, 001-0000	Girls Soccer Tournament Fund, 022-9002	\$12,208.75
General Fund, 001-0000	LHS Yearbook Fund, 200-9029	\$2,100.78
General Fund, 001-0000	LHS Athletic Fund, 300-9500	\$7,140.16
General Fund, 001-0000	Making Middle Schools Work, 461-9014	\$2,673.52

G. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders (copies included in packet):

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1510418	Multi-Vendor	\$2,000.00
1510761	Donald R. Shelton	\$1,200.00

H. 5-Year Forecast

It is recommended to approve the new 5-year forecast (October 31, 2014). (copy included in packet)

I. Substitute Salary Schedule

It is recommended to approve the Substitute Salary Schedule. (copy included in packet)

J. Agreement (OSFC Project) – Bowman Primary School

It is recommended to approve the Conger Construction agreement for Bowman Primary School Wing Addition. (copy of agreement included in packet)

K. Agreement (OSFC Project) – Lebanon High School

It is recommended to approve the Performance Construction agreement for the Lebanon High School Classroom addition. (copy of agreement included in packet)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 94-14: Approval of Financial Items VII J.**

Mr. Chip Bonny moved to approve financial items VII J. Mr. Ryan Patterson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Agreement (OSFC Project) – Bowman Primary School

It is recommended to approve the Conger Construction agreement for Bowman Primary School Wing Addition. (copy of agreement included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

**VIII. Communications**

A. Superintendent's Update

- Footers have been poured at Bowman. Construction is underway at both Bowman and the High School
- Donovan Elementary School Construction Update – Andrew Boeke and Brian DeGennaro
  - Ground breaking will occur in April 2015 at Donovan, with expected completion in 2016/2017. Documentation was distributed showing the timing for the students, and how their classes and locations will be affected.
- LHS has been ranked by a 3<sup>rd</sup> national publication as a 2014 top high school in the nation, based on college prep courses, number of students in AP classes, graduation percentage, etc.

**Resolution 95-14: Approval of New Business Items IX A – B10.**

Mr. Ryan Patterson moved to approve new business items IX A-B10, Mrs. Esther Larson seconded the motion and discussion followed.

**II. New Business**

A. Donations

It is recommended to accept the following donation:

1. Accept \$8,349.00 from Bowman Primary School PTO to Bowman Primary School. The purpose of this donation is to purchase MIMIOs (interactive white board technology) for the classrooms.

B. Personnel

It is recommended to approve the following Resignations/Retirements:

1. Resignations/Retirements:

- a. Elizabeth Benson, Permanent Building Substitute      eff: 11/3/14
- b. Jamie Luther, Permanent Building Substitute      eff: 11/3/14
- c. Allison Mishurda, Special Ed Teacher Assistant,  
Class III      eff: 11/7/14
- d. Tracy Moore Funke, Part-Time Intervention Tutor      eff: 10/31/14
- e. Erin Hirko, Part-Time Intervention Tutor      eff: 11/25/14
- f. Stella Fields, Custodian, Class II – Retirement      eff: 10/31/14

2. Resignations-Correction of Effective Date

- a. Tammy Baldwin, Special Education Teacher Assistant, Class III,  
correct effective date from 9/30/14 to 9/23/14.

3. Employment – Pending Acceptable BCI/FBI Checks and Verification of  
Past Employment/Transcripts/Proper Licensure/CDL's

It is recommend to approve the following New Hire:

- a. Elizabeth Turpin, Teacher, BA+15-1      eff: 10/20/14
- b. Bill Brooks, Bus Driver, Step 0      eff: 11/17/14

4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper  
Licensure and Current CDL's for Sub Bus Drivers

It is recommended the following be employed as substitutes for the 2014-  
2015 School Year:

Permanent Building Substitutes

Heather Hegarty, Donovan Elementary School  
Nancy Mitchell, Lebanon High School

Substitute Teacher

Matthew Amburgy  
Evan Carras  
Richard Coleman  
Patty Engles  
Kara Esler  
Tyler Fugate  
Nicole Han

Sandra Kniffley  
Abigail Larson  
Elizabeth Larson  
Melissa Mandelbaum  
Barbara Root  
Tom Russell

Substitute Special Ed Aide  
Sherri Yaekle

Substitute General Ed Aide  
Tammy Baldwin  
Sherri Yaekle

Substitute Media Aide  
Tammy Baldwin  
Barbara Root

Substitute Secretary  
Tammy Baldwin  
Mary McGowen  
Barbara Root  
Sherri Yaekle

Substitute Cafeteria  
Ann Moberly

Substitute Bus Driver Trainees

It is recommended to approve the following Substitute Bus Driver Trainees – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

Dan Abbott	eff: 11/17/14
Rederick Adler	eff: 11/17/14
Cheryl Bolin	eff: 11/17/14
Holly Browning	eff: 11/17/14
Carla Reed	eff: 11/17/14
Randy Rhoden	eff: 11/17/14
Grant Sibcy	eff: 11/17/14
Ryan Tanner	eff: 11/17/14

5. Supplementals – Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

It is recommended to approve the following Supplemental Positions:

**LHS**

- a. Erin Barsan, Assistant Basketball Cheerleading Advisor, Level 3, Step 0

**LJHS**

- a. Jeff Bergman, Assistant Boys Basketball Coach, Level 6, Step 6
  - b. Patty Thomas, Faculty Manager of Athletics – Winter, Level 2, Step 0
6. Approval of Supplemental Volunteers – Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following Volunteer Coaches for the 2014-2015 School Year:

**LHS**

- a. Jason Cloud, Volunteer Assistant Wrestling Coach
  - b. Katie Lacon, Volunteer Assistant Swimming Coach
  - c. Cody Klueter, Volunteer Assistant Swimming Coach
  - d. Karl Perkins, Volunteer Assistant Bowling Coach
  - e. Gretta Hayes, Volunteer Assistant Bowling Coach
7. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2014-2015 School Year:

Casey Abrigo  
Ruth Apke  
Bonnie Bausmith  
Darla Bittner  
Rebecca Crippen  
Tara Drummond  
Lisa Duncan  
Melanie Evans  
Samantha Gruver  
Andrea Hamilton  
Jennifer Kuhn  
Sheri Lansing  
Mary Jane Lloyd

Mischelle Merrill  
Paula Poole  
Barbara Root  
Jennifer Seckel  
Elise Siegel  
Sachiko Slater  
Amber Stanley  
Victoria Stec  
Robert Strawser  
Kendra Sulesky  
Jocelyn Watson  
Rachel West  
Sherri Yaekle

8. Approval of Tutors for the 2014-2015 School Year – Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure

It is recommended to approve the following Tutor for the 2014-2015 School Year:

**Home Instruction Tutors for the 2014-2015 School Year**

Michael Kletzly

9. Status Changes

It is recommended to approve the following Status Changes:

- a. David Smith, Bus Driver, from Step 0 to Step 1, eff: 9/19/14
- b. Clinton Nagel, LHS Assistant Boys Basketball Coach, from Level 10, Step 0 to Level 10, Step 5, eff: 14-15 SY
- c. Clinton Nagel, Counselor, from MA-1, (one year only) to MA+20-1 (one year only) eff: 8/7/14
- d. Amanda Hoffman, from Assistant Basketball Cheerleading Advisor, LHS, Level 3, Step 0 to Varsity Basketball Cheerleading Advisor, LHS, Level 5, Step 0, eff: 14-15 SY
- e. Danielle Collins, from Secretary Class II, Step 4 eff: 1/2/15 to Principal Secretary, Exempt- Class III, Step 0 eff: 1/5/15
- f. Shawna Longworth, Bus Driver, from Step 0 to Step 1, eff: 9/19/14

10. Leave of Absence

- a. It is recommended to approve unpaid childcare leave for Denise Baldwin from 11/10/14 through 5/25/15.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 96-14: Approval of New Business Items IX B11.**

Mr. Chip Bonny moved to approve new business items IX B11, Mr. Ryan Patterson seconded the motion and discussion followed.

1. Status Changes

It is recommended to approve the following Status Changes:

- a. Jennifer Banta, Bus Driver, from Step 0 to Step 1, eff: 9/16/14



Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson –Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

C. Board of Education Communications

- Student Board Member, Riley Williams – No report at this time
- Warren County Career Center Liaison, Donna Davis Norris and Esther Larson
  - Veteran's Day breakfast was held, and 180 veterans were in attendance.
  - The Career Center Levy was defeated, so discussions are being held on options and possible next steps
  - Sophomore visits will be held in December
- Student Achievement Liaison, Esther Larson
  - Junior High musical was 11/21-11/22
  - Donovan art show is 12/10, where framed art work is available for sale
  - Basketball food campaign is currently being held
- Legislative Information Liaison, Brian DeGennaro
  - No new information at this time. Brian attended the Capital Conference and had conversations with many regarding the current legislative topics
- Community Audit Advisory Committee Liaison, Donna Davis Norris and Ryan Patterson, Jr.
  - No update at this time, as the CAAC committee meeting is scheduled for 11/18.
- Energy Management Committee Liaison, Esther Larson and Chip Bonny
  - No update at this time

**I. Adjournment**

**Resolution 98-14: Motion to Adjourn**

Mrs. Esther Larson moved to adjourn. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:35 p.m.

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Eric Sotzing, Treasurer

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Donna Davis Norris, President