

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**December 15, 2014**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on December 15, 2014 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30 p.m. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mrs. Donna Davis Norris called the meeting to order at 5:41 p.m.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Donna Davis Norris asked members of the LHS AFJROTC to introduce themselves. Present were Jack Saxion, Carter Weinstein, Tyler Winders, Elijah Lynch and Zach Arns

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. Brian DeGennaro – Present (left meeting at 6pm)  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Eric Sotzing, Treasurer; Mr. Mark North, Superintendent; Mr. Robert Buskirk, Director of HR; Krista Foley, Student Services; Eilene Nielsen, Melinda Lindauer, and Kathleen Hytla, LCS teachers; and Rob Weidenfeld, resident.

**Resolution 99-14: Adoption of the Agenda**

Mr. Ryan Patterson moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Resolution 100-14: Approval of the Minutes**

Mr. Ryan Patterson moved to approve and sign the minutes of the November 17, 2014, Regular Board Meeting. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Resolution 101-14: Approval of Financial Items VII A – H, except G.**

Mr. Ryan Patterson moved to approve financial items VII A – H, except G. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for November 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2015 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at November 30, 2014 to eliminate negative fund balances. They will be repaid during December, 2014.

From Fund	To Fund	Amount
General Fund, 001-0000	Energy Conservation Fund, 004-9001	\$11,756.68
General Fund, 001-0000	LHS Musical Fund, 200-9009	\$9,041.14
General Fund, 001-0000	LHS Yearbook Fund, 200-9029	\$1,825.78
General Fund, 001-0000	Making Middle Schools Work, 461-9014	\$2,673.52

G. Resolution of Intent to Discontinue Identified Services

It is recommended to approve a Resolution of intent to discontinue identified services under Lebanon City School District's Comprehensive Contract for Services with the Warren County Education Service Center. (copy of resolution included in packet).

H. Resolution to Approve the Annual Financial Auditor Selection Resolution

It is recommended to approve the Annual Financial Auditor Selection Resolution. (copy of resolution included in packet).

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 94-14: Approval of Financial Items VII G.**

Mr. Ryan Patterson moved to approve financial items VII G. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

G. Resolution of Intent to Discontinue Identified Services

It is recommended to approve a Resolution of intent to discontinue identified services under Lebanon City School District's Comprehensive Contract for Services with the Warren County Education Service Center. (copy of resolution included in packet).

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**VIII. Communications**

**A. Superintendent's Update**

- School Construction Update
  - Donna Davis Norris presented the Junior High proposed design and layout. Parking and traffic changes were also discussed
- Recommendation to bring Alternative students back into LCS.
  - Mark North discussed the current options for the alternative students at WCESC and proposed plans for providing services to these students within our school system.

**Resolution 103-14: Approval of New Business Items IX A – C10.**

Mr. Ryan Patterson moved to approve new business items IX A-C10, Mrs. Esther Larson seconded the motion and discussion followed.

**I. New Business**

**A. Donations**

1. Accept school supplies (approximate value \$200.00) from West Side Church of Christ to Bowman Primary School. The purpose of this donation is to be given to needy students.
2. Accept two push/pull quick release toggle clamps (approximate value \$30.10) from Gail W. Rose to Lebanon Junior High School. The purpose of this donation is for the Junior High Theater Program.
3. Accept four stage brakes (approximate value \$22.74) and one package of glitter head bands for costumes (approximate value \$11.98) from Rebecca McLaughlin to Lebanon Junior High School. The purpose of this donation is for the Junior High Theater Program.
4. Accept boxes and tape (approximate value \$486.00) from Kendricks Moving and Storage to the District. The purpose of this donation is to be used for Basketball For Food.

**B. Approval of Spring Softball Classic Tournament Overnight Trip**

It is recommended to approve the Wendy's Spring Softball Classic Tournament trip to Ashland, Ohio April 17 – April 18, 2015. (background included in packet)

C. Personnel

**1. Resignations/Retirements:**

It is recommended to approve the following Resignations/Retirements:

- |   |               |
|---|---------------|
| a. Trent Burns, Assistant Boys Basketball Coach, LHS  | eff: 14/15 SY |
| b. Heidi Calvert, Assistant Track Coach, LJHS         | eff: 14/15 SY |
| c. Christy Roy, Teacher                               | eff: 1/01/15  |
| d. Christy Roy, National Honor Society Advisor, LHS ½ | eff: 1/01/15  |
| e. Christy Roy, English Department Head, LHS ½        | eff: 1/01/15  |
| f. Linda Kearney, Part-Time Intervention Tutor        | eff: 12/01/14 |
| g. David Schrenk, Custodian, Class III                | eff: 12/19/14 |
| h. Jamie Short, Cafeteria Worker                      | eff: 12/5/14  |
| i. Raylon Brett Bewley, Teacher – Retirement          | eff: 5/26/15  |
| j. Joseph Gustin, Maintenance Worker-Retirement       | eff: 12/31/14 |

**2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's as applicable**

It is recommended to approve the following New Hires:

- |  |               |
|--|---------------|
| a. Norma Duncan, Food Service/Cafeteria Worker, Step 0                   | eff: 12/16/14 |
| b. Linda Kearney, Special Education Teacher Assistant, Class III, Step 0 | eff: 12/1/14  |
| c. Sandy Allen, Food Service/Cafeteria Worker Step 0                     | eff: 1/05/15  |
| d. Nancy Munninghoff, Food Service/Cafeteria Worker, Step 0              | eff: 12/16/14 |
| e. Alicia Nason, Food Service/Cafeteria Worker, Step 0                   | eff: 12/17/14 |

**3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/CDL's as applicable**

It is recommended the following be employed as substitutes for the 2014-2015 School Year:

Substitute Teachers

Paige Aponte  
Carolyn Augenstein  
Shawna Cloud



Angela Lane

Lebanon High School  
Elizabeth Cooper

## **6. Status Changes**

It is recommended to approve the following Status Changes:

- a. Alisonne Hicks, Teacher, from MA-2 .6fte, 1 year only, to MA-3 .6fte, 1 year only, effective 10/15/14
- b. Kimberly Reber, Occupational Therapist, from BA-14 .8fte, to BA-15 .8fte, effective 8/11/14
- c. Virginia Kelly, from Custodian Class II, Step 7 eff: 12/5/14 to Custodian Class II/Mail Carrier .75fte, Step 7 eff: 12/8/14
- d. Jamey Short, from Custodian Class II/Mail Carrier .75 fte, Step 0 eff: 12/5/14 to Custodian Class II, Step 0 eff: 12/8/14
- e. Shellie Cornell, from Special Ed Teacher Assistant, Class III, Step 0 to Special Ed Teacher Assistant Class III, Step 1 eff: 10/21/14
- f. Andrea Chamberlain from Special Ed Teacher Assistant, Class III, Step 4 eff: 1/2/15 to Secretary Class II – Guidance, Step 0 eff: 1/5/15

## **7. Supplementals – Pending Acceptable BCI/FBI Background Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year**

It is recommended to approve the following Supplemental Positions:

**LHS**

- a. Mark Pierett, Assistant Boys Basketball Coach, Level 10, Step 0

## **8. Supplemental Volunteers– Pending Acceptable BCI/FBI Background Checks and Valid Pupil Activity Permits**

It is recommended to approve the following volunteers for the 2014-2015 School Year:

**LHS**

- a. Gage Asher, Volunteer Assistant Wrestling Coach

## **9. Stipends**

It is recommended to approve the following stipend:

Will Kuhn, Stage Manager, LJHS Fall Musical	\$800.00
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## **10. Leave of Absence**

- a. It is recommended to approve unpaid childcare leave for Sarah Messner from 1/7/15 through 5/26/15.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

### **C. Board of Education Communications**

- Student Board Member, Riley Williams –
  - Exams are at the High School prior to the Christmas break this year
  - Winter sports have started
  - The music department; singers, choir and band performed their winter performances.
- Warren County Career Center Liaison, Donna Davis Norris and Esther Larson
  - The 8<sup>th</sup> graders and sophomores have visited and begun their decision making for next year
- Student Achievement Liaison, Esther Larson
  - Several music events are occurring right now
  - The Junior High play, went very well. The children from Berry had a chance to watch the dress rehearsal which was beneficial to both groups.
- Legislative Information Liaison, Brian DeGennaro
  - No updates at this time
- Community Audit Advisory Committee Liaison, Donna Davis Norris and Ryan Patterson, Jr.
  - Meeting was held on 11/18. The 5 year forecast was reviewed, and looks good. The 5 year new money levy is helping. Property tax has started to go back up after a decline of several years in a row.
  - LCS is benefiting from the casino



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- Lee Pennekamp and Chris Johnson have joined the committee, which is a positive addition to the committee
- Energy Management Committee Liaison, Esther Larson and Chip Bonny
  - No update at this time

**I. Adjournment**

**Resolution 104-14: Motion to Adjourn**

Mr. Chip Bonny moved to adjourn. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:58 p.m.

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Eric Sotzing, Treasurer

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Donna Davis Norris, President