

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
July 20, 2015

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on July 20, 2015 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30pm. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:38 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Roll Call

Mr. Ryan Patterson – Present
Mrs. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Absent

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer, Mr. Mark Graler, Directory of Curriculum; Mardis Parker, Marla Norman, Lori Palmer, Kat McAndrews, LCS Teachers; and Tanya Young, Karen Schaeffer, MLK CC.

Resolution 67-15: Motion to Excuse Donna Davis Norris

Mr. Brian DeGennaro moved to excuse Mrs. Donna Davis Norris from this meeting. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Absent.

Resolution 68-15: Adoption of the Minutes

Mr. Ryan Patterson moved to adopt the minutes from the July 1, 2015 Special Board meeting. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3- 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Abstain, Mrs. Davis Norris – Absent.

Resolution 69-15: Approval of the Agenda with the Addendum

Mr. Ryan Patterson moved to adopt the agenda with the addendum. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4- 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Absent.

Resolution 70-15: Approval of Financial Items VII A – Q, except C.

Mr. Ryan Patterson moved to approve financial items VII A – Q, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2015 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Final Appropriations

It is recommended to adopt the amended final appropriations for fiscal year 2015 as presented.

E. Amended Final Certificate of Estimated Resources

It is recommended to adopt the amended final certificate of estimated resources for fiscal year 2015 as presented.

F. Temporary Appropriations

It is recommended to adopt the temporary appropriations resolution for fiscal year 2016 as presented.

G. Advances

The Treasurer reports the following advances of funds were made at June 30, 2015 to eliminate negative fund balances. They will be repaid during July, 2015.

From Fund	To Fund	Amount
General Fund, 001-0000	Bowman Media Center, 018-9013	\$5,252.49
General Fund, 001-0001	Baseball Tournament Fund, 022-9005	\$1,615.40
General Fund, 001-0001	Softball Tournament Fund, 022-9006	\$1,034.40
General Fund, 001-0000	LHS Musical Fund, 200-9009	\$8,544.14

H. SIC Group Coverage/Premium Analysis

It is recommended to approve the SIC Group Coverage/Premium Analysis for Lebanon. (copy of analysis included in packet)

I. Approval of Purchase Order

It is recommended to approve the following purchase order and amount: (copy of Purchase Order included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1600405	OH HS Fastpitch Softball	\$100.00

J. Approval of Staffing Agreement with ProLink Services

It is recommended to approve the ProLink Staffing Services Agreement (copy of agreement included in packet)

K. Approval of Contract with St. Rita's School for the Deaf

It is recommended to approve a contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2015-2016 school year (copy of contract included in packet)

L. Approval of Contract with Maxim Healthcare

It is recommended to approve a contract between Lebanon City Schools and Maxim Healthcare for the 2015-2016 school year (copy of contract included in packet)

M. Approval of Individualized Service Agreement with Applied Behavioral Services

It is recommended to approve an Individualized Service Agreement between Lebanon City Schools and Applied Behavioral Services (copy of agreement included in packet)

N. Approval of Extended School Year Agreement with Langsford Learning Acceleration Centers

It is recommended to approve an Individualized Service Agreement between Lebanon City Schools and Langsford Learning Acceleration Centers (copy of agreement included in packet)

O. Approval of Memorandum of Understanding for PLATO Contract

It is recommended to approve a Memorandum of Understanding for PLATO Contract between Lebanon City Schools, Middletown City Schools and Warren County Career Center. (copy of MOU included in packet)

P. Lease Agreements

1. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Louisa Wright Early Childhood Center, 600 S. East Street, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 13, 2015 and ending on May 25, 2016. (copy of lease agreement included in packet)
2. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Donovan Elementary School, 401 Justice Drive, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 13, 2015 and ending on May 25, 2016. (copy of lease agreement included in packet)

Q. Letter of Intent between the Lebanon City School District, Turtlecreek Township and Union Village Development

It is recommended to approve the Letter of Intent between the Lebanon City School District, Turtlecreek Township and Union Village Development Company. (copy of letter of intent included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent.

VIII. Communications

A. Superintendent's Update

- Continuous Improvement Plan – Mark Graler discussed the LCS Academic plan, Intervention Plan and Technology Plan for 2015-2016
- Update on the construction project at Berry Intermediate School – Ryan Patterson

Resolution 71-15: Approval of New Business Items IX A - E.

Mr. Ryan Patterson moved to approve new business items IX A-E. Mr. Brian DeGennaro seconded the motion and discussion followed.

IX. New Business

A. Approval of Handbooks

It is recommended to approve the following handbooks for the 2015-2016 school year:

Lebanon City School Parent and Student Handbook Grades PK-4
Bowman Primary School Staff Handbook
Donovan Elementary School Staff Handbook
Berry Intermediate School Parent and Student Handbook
Berry Intermediate School Staff Handbook
Lebanon Junior High School Parent and Student Handbook
Lebanon Junior High School Staff Handbook
Lebanon High School Parent and Student Handbook
Lebanon High School Staff Handbook
Lebanon City Schools Band Handbook
Lebanon High School Choral Handbook
Lebanon City Schools Student-Athlete Handbook
Lebanon City Schools Coaches Handbook
Lebanon City Schools Transportation Student & Parent Handbook
Lebanon City Schools Transportation Staff Policy and Procedure Manual

B. Final Reading of Board Policies

Final Reading for the following board policies:

1. 2114 - Meeting State Performance Indicators (Program)
2. 2271 – College Credit Plus Program (Program)
3. 2413 – Career Advising (Program)
4. 5114 – Nonimmigrant Students and Foreign-Exchange Students (Students)
5. 5340 – Student Accidents (Students)
6. 5460 – Graduation Requirements (Students)
7. 6108 – Authorization to Make Electronic Fund Transfers (Finances)

8. 8390 – Animals on District Property (Operations)
9. 8400 – School Safety (Operations)
10. 6144 – Investments (Finances)

C. Annual Review of Board Policies

The following Board policies have been reviewed in accordance with Title I regulations:

1. 2211 - Parent and Family Involvement
2. 2261 - Title I Services
3. 2261.01 - Parent Participation in Title I Programs
4. 2261.02 - Title I – Parents’ Right to Know
5. 5111.01 - Homeless Students

D. Donations

1. Accept rocks, minerals, fossils, average and unique specimens & coal (estimated value \$500.00) from Dick Ackerman to Berry Intermediate School. The purpose of this donation is for educational use for 6th grade Science.
2. Accept 6 chrome books (approximate value \$1,200.00) from Paige’s Princess Foundation to Berry Intermediate School. The purpose of this donation is for use with special education students.

E. 2015 Graduates (revised list)

It is recommended the Board approve the revised list of the 2015 graduates.
(list included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent.

Resolution 72-15: Approval of New Business Items IX F 1-12.

Mr. Ryan Patterson moved to approve new business items IX F 1-12, Mr. Chip Bonny seconded the motion and discussion followed.

IX. New Business

F. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- | | |
|--|---------------|
| a. Mary Conlon, Special Education Supervisor | eff: 7/2/15 |
| b. Robert Edwards, LJHS Assistant Football Coach | eff: 15/16 SY |
| c. Jason Lewis, LHS Assistant Football Coach | eff: 15/16 SY |
| d. Ana Sanchez-Denny, ESL Tutor | eff: 7/31/15 |
| e. Heather Theis, Bus Driver | eff: 8/1/15 |
| f. Keith Vinson, LJHS Head Cross Country Coach | eff: 15/16 SY |
| g. Ronald McGrew, Bus Driver-Retirement | eff: 8/1/15 |

2. Employment – Pending Acceptable BCI/ FBI checks and Verification of Past Employment/Transcripts/Proper Licensure

It is recommended to approve the following New Hires:

- | | |
|--|--------------|
| a. Rodney Hinkle, Custodian, Class II, 3rd shift, Step 0 | eff: 7/21/15 |
| b. Gary Sand, Custodian, Class II, 2 nd shift, Step 0 | eff: 7/21/15 |
| c. Penny Windley, Special Ed Teacher Assistant,
Class III, Step 0 | eff: 8/13/15 |
| d. Cheryl Bolin, Bus Driver, Step 0 | eff: 4/14/15 |
| e. Carla Reed, Bus Driver, Step 0 | eff: 4/30/15 |

3. Substitute Employment – Pending Acceptable BCI/ FBI checks and Verification of Past Employment/Transcripts/Proper Licensure

It is recommended to approve the following Substitutes for the 2015-2016 School Year:

Substitute Secretaries

Susan Alexander
Garrett Kessler

Substitute Special Needs Bus Aides

Anthony Eckert
Julia Jeffery
Julie Putman
Justin Turner
Rebecca York

Substitute Crossing Guards

Anthony Eckert
Julia Jeffery
Julie Putman
Justin Turner
Rebecca York

Substitute Bus Driver Trainees

It is recommended to approve the following Substitute Bus Driver Trainees-pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL Licensing for training:

Anthony Eckert	eff: 7/20/15
Julia Jeffery	eff: 7/20/15
Julie Putman	eff: 7/20/15
Justin Turner	eff: 7/20/15
Rebecca York	eff: 7/20/15

4. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve Board Resolution for Employment of Non-licensed Coach. (copy of resolution included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2015-2016 School/Contract Year

It is recommended to approve the following Supplemental Contracts:

Lebanon Junior High School

- a. David Alford, Assistant Boys Basketball Coach, Level 6, Step 0
- b. Andrew Tyler Callahan, Assistant Boys Basketball Coach, Level 6, Step 0
- c. Josh Chasteen, Assistant Boys Basketball Coach, Level 6, Step 0
- d. Justin Guy, Assistant Football Coach, Level 6, Step 0
- e. Robert Moreland, Assistant Cross Country Coach girl/boy, Level 5, Step 0

Lebanon High School

- a. Jason Simcoe, Head Boys Track Coach, Level 10, Step 2

6. Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2015-2016 School/Contract Year

It is recommended to approve the following Volunteer Coaches:

- a. Maggie Holtkamp, Assistant Cross Country Coach-LHS
- b. Michael Rice, Assistant Cross Country Coach-LHS

7. Extended Days for the 2015-2016 School Year

It is recommended to approve the following personnel for extended days for the 2015-2016 school year:

Alyssa Stewart	10 days
Justin Schneider	20 days
Ryan Elizabeth Hartley	10 days
Mardis Parker, Jr.	20 days
Eilene Nielsen	20 days
Rachel Hahn	10 days
Jessica Bacher	11 days
Andy King	11 days
Debra Ventling	10 days
Alisa Russell	10 days
Pat Messner	10 days
Tanya Evans	8 days
Laura Coffey	8 days

8. Status Changes

It is recommended to approve the following Status Changes:

- a. Bob Duncan, from LJHS Assistant Cross Country Coach girl/boy, Level 5, Step 1 to LJHS Head Cross Country Coach girl/boy, Level 6, Step 1, eff: 15/16 SY.
- b. Todd Johnson, from LHS Head Boys Golf Coach, Level 9, Step 0 to LHS Head Boys Golf Coach, Level 9, Step 3, eff: 15/16 SY.
- c. Joseph Lavelle, from Teacher BA-0 to Teacher BA-4, eff: 8/10/15.
- d. Whitney Winters, from Teacher BA-0 to BA-1, eff: 8/10/15.

9. Approve Tutors-Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure

It is recommended to approve the following Tutor for the 2014-2015 School Year:

OGT Tutor @ \$20.00/hour

Teresa Fountain

It is recommended to approve the following Tutor for the 2015-2016 School Year:

ESL Tutor

Kathi McComb, full-time

Classified Intervention tutors for the 2015-2016 School Year only (to be paid \$11.65 per hour from Academic Reserve and/or Title Funds) Part-time, up to 19.75 per week average.

Lebanon High School

Eddie Wilson
Jigisha Nayak
Ray Figary
Beth Cooper

10. Stipends

It is recommended the following stipends be approved:

Head Maintenance Worker Stipend Contract 2015-2016 SY \$7,500.00

Taylor Secrist

Cooperating Teacher Stipend 2nd Semester 2014-2015 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
BPS	Mary Faul	Mariah Rhodes	Mt. St. Joseph	\$500.00
BIS	Heather Hutchinson	Jessica Wagoner	Miami U.	\$600.00
BPS	Kim Meyrose	Bethany Wientge	Miami U.	\$600.00

11. Mentor/Mentee

It is recommended the following Mentor/Mentee for the 2014-2015 School Year be approved:

<u>Mentee</u>	<u>Lebanon Mentor</u>
Wynette Lamb	Carrie Cobb

12. Stipends

It is recommended the following stipends be approved:

Cooperating Teacher Stipend 2nd Semester 2014-2015 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
DES	Robyn Buskirk	Katherine Vanover	Miami U.	\$600.00

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent.

C. Board of Education Communications

- Warren County Career Center Liaison by Esther Larson
 - Setting the new Treasurer search guidelines
 - Working on enrollments and preparing for the next school year
- Student Achievement Liaison by Esther Larson
 - Japanese Club paired with the Miller Ecological park to set up a Friendship park in connection with a park in Japan
- Legislative Information Liaison by Brian DeGennaro
 - No update at this time
- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson, Jr.
 - Meeting held on 6/10/2015.
 - Spike in retirements this year
 - Insurance impact is expected to be lower for next year's plan
 - Districts with higher Free and Reduced Lunch enrollment will be receiving more money from the state
- Energy Management Committee Liaison
Esther Larson, Chip Bonny
 - No update at this time.

Regular Board Meeting
7/20/2015

X. Adjournment

Resolution 73-15: Motion to Adjourn

Mr. Ryan Patterson moved to adjourn. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Absent.

Meeting was adjourned at 7:04 p.m.

Eric Sotzing, Treasurer

Donna Davis Norris, President