

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
November 16, 2015

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on November 16, 2015 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30pm. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:32 p.m.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Donna Davis Norris asked members of the LHS AFJROTC to introduce themselves. Present were Sean Bedwell, Elijah Lynch, Johnny Gormly, Abby Cieslak, Caleb Marcum

Roll Call

Mr. Ryan Patterson – Present
Mrs. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer, Mr. Mark Graler, Director of Curriculum; Krista Foley, Director of Pupil Personnel; Mardis Parker, Susan Bost, Kathy Hytla, Mary Bookman, Barb Wright, and Donna Gullickson LCS Teachers

Resolution 97-15: Adoption of the Agenda

Mr. Ryan Patterson moved to adopt agenda. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 98-15: Adoption of the Minutes

Mr. Brian DeGennaro moved to adopt the minutes from the November 5, 2015 Special Board meeting. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 99-15: Approval of Financial Items VII A – Q, except C.

Mr. Ryan Patterson moved to approve financial items VII A – Q, except C. Mr. Brian DeGennaro seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for October 2015 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2016 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2016 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at October 31, 2015 to eliminate negative fund balances. They will be repaid during November, 2015.

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From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$6,845.47
General Fund, 001-0000	Boys Soccer Tournament Fund, 022-9001	\$17,635.00
General Fund, 001-0000	Girls Soccer Tournament Fund, 022-9002	\$14,335.00
General Fund, 001-0000	LHS Musical, 200-9009	\$5,819.36
General Fund, 001-0000	LJHS Renaissance, 200-9037	\$390.15
General Fund, 001-0000	Lebanon Christian, 401-9216	\$7,448.60
General Fund, 001-0000	Making Middle Schools Work, 461-9015	\$2,787.62
General Fund, 001-0000	Making Middle Schools Work, 461-9016	\$150.00
General Fund, 001-0000	IDEA, Part B, 516-9015	\$123,710.03
General Fund, 001-0000	IDEA, Part B, 516-9016	\$217,796.68
General Fund, 001-0000	Title III LEP, 551-9016	\$8,325.96
General Fund, 001-0000	Title I, 572-9015	\$64,798.36
General Fund, 001-0000	Title I, 572-9016	\$110,204.63
General Fund, 001-0000	Title ID, 572-9115	\$13,333.94
General Fund, 001-0000	IDEA, Early Education, 587-9016	\$6,346.65
General Fund, 001-0000	Title II-A, 590-9015	\$11,956.78
General Fund, 001-0000	Title II-A, 590-9016	\$30,856.72

G. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders (copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1601583	Creech's Lawn Service	\$3,737.00
1602068	Multi-Vendor for Fall Game Help	\$3,380.00

H. 5-Year Forecast

It is recommended to approve the new 5-year forecast (October 31, 2015). (copy included in packet)

I. Substitute Salary Schedule Amendment

It is recommended to approve the Substitute Salary Schedule. (copy included in packet)

J. New Grant Approval

It is recommended to approve the establishment of the following funds due to the awarding of grants.

Believe in Ohio Grant 019-9009

The purpose of this grant is to provide monies for the implementation Believe in Ohio STEM Commercialization and/or STEM Business Plan competition during the 2015-2016 School Year.

K. Formal Agreement for the Management and Expenditure of Title I D Funds for the 2015-2016 School Year

It is recommended to approve the Formal Agreement for the Management and Expenditure of Title I D Funds for the 2015-2016 School Year. (copy included in packet)

L. Approval of Third Party Administrator Administrative Service Agreement COBRA Plan

It is recommended to approve the Third Party Administrator Administrative Service Agreement COBRA Plan. (copy included in packet)

M. Approval of Levy Renewal

It is recommended to approve a resolution declaring it necessary to levy a tax in excess of the ten mill limitation. (copy included in packet)

N. Approval of Architect/Engineer Agreement Amendment between SHP and the Lebanon City School District

It is recommended to approve Amendment #2 to The Architect/Engineer Agreement between SHP and the Lebanon City School District. (copy included in packet)

O. Approval of Contract between Therapy Learning Center and Lebanon City School District for Occupational Therapy Services for the 2015-2106 School Year

It is recommended to approve a contract between Therapy Learning Center and the Lebanon City School District for Occupational Therapy Services for the 2015-2016 School Year. (copy included in packet)

P. Approval of Amended Employment Contract between the Lebanon City School District Board of Education and Superintendent Mark North

It is recommended to approve an amended Employment Contract between the Lebanon City School District Board of Education and Superintendent Mark North. (copy included in packet)

Q. Approval of Amended Employment Contract between the Lebanon City School District Board of Education and Treasurer Eric Sotzing

It is recommended to approve an amended Employment Contract between the Lebanon City School District Board of Education and Treasurer Eric Sotzing. (copy included in packet)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update

- Construction Update:
 - Bowman –
 - Z-wing (kindergarten wing) renovations
 - Added an additional computer lab
 - South parking lot was added
 - Upgraded the hot water system
 - Additional landscaping
 - Roof replaced through an insurance claim
 - Gates behind the building around the new pre-school area
 - Preschool and Kindergarten playground equipment was paid for through savings in construction
 - High school –
 - Additional parking was created from PI money.
 - Improvement to entrance and landscaping
 - One of the classrooms was converted to a science lab
 - 2 classrooms have partitions that can be used to make 4 classrooms
 - Donovan –
 - Replace current carpet with new carpet tile
 - Painted walls and replaced ceiling tile
 - Refinish the gym floor and replace the cross court basketball backboards
 - A panel was installed between 2 rooms to make 1 larger room if needed
 - Installed new doors in the mezzanine
 - Replaced down spouting
 - New magnetic marker boards were installed

- New carpet and paint in the administrative area
- Construction is on schedule for the west side building to be completed and ready for the teachers to move their classrooms from the east side to the west side of the building.
- Junior High -
 - A new canopy in the court yard to connect 2 wings
 - Addition items will be reviewed when farther into the construction process
 - Construction worker are working overtime to get everything in place to install the roof before bad weather hits.
 - Slab work should be completed around Thanksgiving
 - The mechanical equipment roof should be completed within days.
- Berry –
 - The overall design is complete, and furniture is being chosen
 - Preparing for the bidding process and GMP process
- Berry (presented by Ryan Patterson)–
 - Right at budget at this time
 - Renovations include HVAC, electrical, technology, current bathrooms, additional bathrooms, new flooring, paint, marker boards, ceilings, new lockers, outdoor light fixtures, refinishing the gym floor
 - New car drop off loop will be created
 - The playground will be re-graded
 - A new addition will be built which will hold a new kitchen
 - The existing cafeteria will be converted into 2 additional classrooms
 - The current auditorium will be converted into a cafeteria
 - New canopy's on the main and gym entries
- Invite for a Tour – the board is invited to tour Junior High or Donovan upon request.
- Potential for Partnership with YMCA and Premier Health – this is in regards to personal trainers for students and staff. Bill Stewart is working with coaches to establish a schedule for the HS weight room and the fitness area at the JH. Once the sports teams have their schedules set for these areas, open time will be available for use of this purpose. This would provide a lower price option compared to other fitness facilities, by forming small or intermediate size groups. More information will be shared as the details are defined.
- YMCA Scholarship Donation – LCS is donating \$2,500 to this scholarship, raised through fundraising efforts

Resolution 100-15: Approval of New Business Items IX A-C.

Mrs. Esther Larson moved to approve new business items IX A-C. Mr. Brian DeGennaro seconded the motion and discussion followed.

IX. New Business
A. Donations

It is recommended to accept the following donations:

1. Accept \$7,000.00 from Leo Grote, LPA Escrow Account for Keever Creek, LLC. The purpose of this donation is to be used for technology needs in the District.
2. Accept \$100.00 from an anonymous donor to the Warrior Closet at Berry Intermediate School for students in need.
3. Accept \$20.00 from an anonymous donor for the Warrior Closet at Berry Intermediate School for students in need.

B. Final Reading of Board Policies

It is recommended to approve the final reading of the following Board Policies. (copy included in packet)

1. 1130 – Conflict of Interest (Administration)
2. 1630.01 – FMLA Leave (Administration)
3. 2260.02 – Single Gender Classes and Activities (Program)
4. 2461 – Recording of District Meetings Involving Students and/or Parents (Program)
5. 3113 – Conflict of Interest (Professional Staff)
6. 3430.01 – FMLA Leave (Professional Staff)
7. 4113 – Conflict of Interest (Classified Staff)
8. 4430.01 – FMLA Leave (Classified Staff)
9. 7510 – Use of District Premises (Property)
10. 8420 – Emergency Situations at Schools (Operations)
11. 8452 – Automated External Defibrillators (AED) – (Operations)
12. 8500 – Food Services (Operations)
13. 9211 – District Support Organizations (Relations)

C. Winter Sports Handbooks

It is recommended to approve the Winter Sports Handbooks (copy included in packet)

1. Lebanon High School Cheerleading
2. Lebanon High School Wrestling
3. Lebanon High School Warrior Bowling
4. Lebanon High School Girls Basketball
5. Lebanon High School Boys Basketball
6. Lebanon High School Boys and Girls Swim Team

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 101-15: Approval of New Business Items IX D 1-9.

Mr. Ryan Patterson moved to approve new business items IX D 1-9. Mr. Chip Bonny seconded the motion and discussion followed.

D. Personnel

It is recommended to approve the following Resignations/Retirements:

1. Resignations/Retirements:

- a. Donna Hurley Gullickson, Teacher eff: 05/31/16
- b. Will Kuhn, Technical Director of Musicals ½, LHS eff: 15/16 SY
- c. Melissa Neuhausser, Bus Driver eff: 10/29/15
- d. Diane Jean Campbell, Auxiliary Services
Clerk – Retirement eff: 10/31/15

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's

- a. Garnett Robinson, Special Needs Bus Aide, Class III, Step 0
eff: 10/28/15
- b. Amy Cain, General Teacher's Aide, Class I, Step 0, eff: 11/17/15

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL's for Sub Bus Drivers

It is recommended the following be employed as substitutes for the 2015-2016 School Year:

Permanent Building Substitute Teachers

Susan Chalecki, BPS
Kirby Leitschuh, LHS

Substitute Teacher

Amber Krimmer

Substitute Special Ed Aide

Kathy Pursley

Substitute General Ed Aide

Kathy Pursley

Substitute Clinic Aides

Jenna Bush, RN
Michelle Dreisilker, RN
Lora Kinner, RN
Brandy Landis, RN
Emilie Moore, RN

Casey Wilson, RN
Substitute Secretary
Christina French

Substitute Cafeteria Workers

Kathryn Duda
Kimberlee Ireton
Jill Monroe
Deborah Perry

Substitute Custodians

Judy Boyce
Joan Brogan
Richard Byrne
Amy Cole
Kathryn Duda
Kimberlee Ireton
Virginia Murray
Ida Wilson

4. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve a Board Resolution for Employment of a Non-licensed Coach. (copy of resolution included in packet)

5. Supplementals – Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

It is recommended to approve the following Supplemental Positions:

LHS

- a. Alex Arovits, Freshman Baseball Coach ½, Level 6, Step 0
- b. Chelsea Ball, Assistant Softball Coach, Level 9, Step 2

Berry Intermediate School

- a. Nicole Dault, Assistant Beginning Band Director 3/5, Level 10, Step 0

6. Approval of Supplemental Volunteers – Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following Volunteer Coaches for the 2015-2016 School Year:

LHS

- a. Gretta Hayes, Volunteer Assistant Bowling Coach
- b. Karl Perkins, Volunteer Assistant Bowling Coach

LJHS

- a. Chad Hilyard, Volunteer Wrestling Coach

7. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2015-2016 School Year:

Annette Beegle	Karen Kinney-Mathy
Michele Brock	Sandra Nelson-Hall
Ginger Easter	Stacey Nisonger
Rick Goins	Jennifer Prater
Nicole Han	Anne Richardson
Julie Huber	Alyssa Spencer
Karen Jackson	Lesley Tomes
Christina Kerns	Blair Wallace

8. Status Changes

It is recommended to approve the following Status Changes:

- a. Valerie Barr, from Technical Director of Musicals LHS ½, Level 4, Step 0 to Technical Director of Musicals LHS, Level 4, Step 0 eff: 15/16 SY
- b. Danielle Collins, from Principal Secretary Exempt, Class III, Step 1 (end date 12/18/15) to Central Office Secretary Personal Relations/Reception, Class III, Step 1 eff: 12/21/15
- c. Denise Yoder, from General Aide, Class I, Step 4 (end date 10/30/15) to Special Ed Teacher Assistant, Class III, Step 4 eff: 11/2/15
- d. Andrea Chamberlain, from Secretary, Class II Step 2 (end date 12/18/15) to Principal Secretary Exempt, Class III, Step 0, eff: 12/21/15.

9. Mentor/Mentees

It is recommended to approve the following Lebanon Mentor and Ohio Resident Educators Mentors/Mentee for the 2015-2016 School Year.

<u>Mentee</u>	<u>RE Level</u>	<u>RE Mentor</u>
Elizabeth Turpin	RE1	Randi Michna (replacing Frank Back)

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Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

D. Board of Education Communications

- Student Board Member – not present
- Warren County Career Center Liaison by Esther Larson
 - Veteran’s day breakfast was held on 11/11 and was well attended with over 200 veterans.
 - 8th graders will be touring the career center in December
 - A facilities committee has been formed to make decisions on future renovations.
- Student Achievement Liaison by Brian DeGennaro
 - Wednesday 11/18 students are signing commitment letters with universities. This includes 2 softball payers and 1 baseball player.
 - Junior High musical will be held 11/20 & 21 at 7pm
- Legislative Information Liaison by Brian DeGennaro
 - No report at this time
- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson, Jr.
 - Update was given with financial report

Resolution 102-15: Motion to Adjourn

Mr. Brian DeGennaro moved to adjourn. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:35 p.m.

Eric Sotzing, Treasurer

Donna Davis Norris, President