

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
March 21, 2016

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on March 21, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:32 p.m.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Esther Larson asked members of the LHS AFJROTC to introduce themselves. Present were Aine "Angel" Smith, Max Moawad, Alina Hardy, Easton Franz, Caleb Marcum

Roll Call

Mr. Ryan Patterson – Present
Mrs. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mark Graler, Jason Enix and Scott Butler, Administrators; Mardis Parker Jr., Katherine Robinson, Heidi Calvert, Barb Wright, Kathleen Hytla, Lori Palmer, LCS Teachers, and George Kepler and Ted Collins from Lend Lease.

Resolution 29-16: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 30-16: Approval of the Minutes

Mr. Ryan Patterson moved to approve and sign the minutes of the March 14, 2016, Special Board Meeting. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 31-16: Approval of Financial Items VII A – L, except C.

Mrs. Donna Davis Norris moved to approve financial items VII A – L, except C. Mr. Ryan Patterson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

I. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2016 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2016 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at February 29, 2016 to eliminate negative fund balances. They will be repaid during March, 2016.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$6,745.47
General Fund, 001-0000	Bowman Media Center Fund, 018-9013	\$305.59
General Fund, 001-0000	LHS Musical, 200-9009	\$7,866.36
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$136.75
General Fund, 001-0000	Making Middle Schools Work, 461-9016	\$50.68
General Fund, 001-0000	IDEA, Part B, 516-9016	\$87,562.66
General Fund, 001-0000	Title III LEP, 551-9016	\$6,725.48
General Fund, 001-0000	Title I, 572-9016	\$66,900.11
General Fund, 001-0000	IDEA, Early Education, 587-9016	\$634.67
General Fund, 001-0000	Title II-A, 590-9016	\$14,582.46

G. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders.
(copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1604079	Soccer Village	\$1,053.00
1603913	Key Club International	\$10.50

H. Tax Rates for 2016

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2016 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$20,900,000	\$3,840,000	4.61	45.88
Bond Retirement Fund	\$5,740,000			6.90
*Permanent Improvement Fund	\$1,195,000			2.00
Classroom Maintenance	\$390,000			0.50
Total All Funds	\$28,225,000	\$3,840,000		

I. New Fund Approval

It is recommended that the Board approve the establishment of the following funds:

200-9027 Outdoor Adventure Club

This fund is established to provide and promote student interest in outdoor activities and to encourage the practice of limited impact outdoor ethics through club meetings, activities, and service.

J. Fund Transfer Approval

It is recommended to authorize the Treasurer to make the following transfers of left over tournament profits:

From Fund	To Fund	Amount
Girls Basketball Tournament Fund, 300-9990	LHS Athletic Fund, 300-9500	\$598.36
Wrestling Tournament Fund, 300-9991	LHS Athletic Fund, 300-9500	\$984.48
Baseball Tournament Fund, 300-9993	LHS Athletic Fund, 300-9500	\$110.56
LCSD Athletic Tournaments Fund, 300-9999	LHS Athletic Fund, 300-9500	\$1,447.46

K. Approval of Contract Between Lebanon City Schools and Universal Transportation Systems, LLC for the 2015-2016 School Year

It is recommended to approve the contract between Lebanon City Schools and Universal Transportation Systems, LLC for the 2015-2016 School Year. (copy included in packet)

L. Approval of Superintendent Search Services Agreement between Lebanon City Schools and K-12 Business Consulting, Inc.

It is recommended to approve the Superintendent Search Services Agreement between Lebanon City Schools and K-12 Business Consulting, Inc. (copy included in packet)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update –

- Construction Update - Lend Lease – George Kepler and Ted Collins discussed the construction status update for the Junior High building and Donovan. Both projects are currently scheduled to be completed on time.
- Report Card Comparison – Jason Enix shared a presentation created by Clift Franz, which was shared with the students that showed the district wide report card compared to other Warren County schools.
- Athletic Strategic Plan – Scott Butler gave an over summary of the committee discussions and goals regarding the Athletic Strategic Plan.
- Fitness Center Open House at the Junior High on March 22nd

Resolution 32-16: Approval of New Business Items IX A –C9.

Mr. Ryan Patterson moved to approve new business items IX A – C9, Mrs. Donna Davis Norris seconded the motion and discussion followed.

A. Donations

1. Accept \$3,500.00 from Cristo Homes, Inc. to Lebanon City Schools. The purpose of this donation is to be used for technology purchases throughout the district.
2. Accept a trailer (approximate value \$11,704.90) from Lebanon Band Parents Association to Lebanon City Schools. The purpose of this donation is to be used for transporting band equipment.
3. Accept \$13,500.00 from Bowman Primary School PTO to Bowman Primary School. The purpose of this donation is to purchase an Ipad cart.

B. Approval of 2017-2018 Calendar

The Calendar Committee recommends approval of the 2017-2018 School Calendar. (copy included in packet).

C. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations/Retirements:

- | | |
|--------------------------------|--------------|
| a. Sarah Alexander, Bus Driver | eff: 3/1/16 |
| b. Mark North, Superintendent | eff: 7/31/16 |

- c. James Hamrick, LHS Freshman Softball Coach ½ eff: 15/16 SY
- d. Justin Guy, LJHS Assistant Football Coach eff: 16/17 SY
- e. Erin Keffaber, LHS Assistant Volleyball Coach eff: 16/17 SY
- f. Linda Bogar, Media Aide – **Retirement** eff: 5/31/16

2. Substitute Employment – Pending Acceptable BCI/ FBI Checks and Proper Licensure/Transcripts/Current CDL’s (as applicable)

It is recommended the following be employed as substitutes for the 2015-2016 School Year:

Substitute Teacher

Alexandra Machen
Audrey McClure
Susan Miller
Victoria Stec

Substitute Secretary

Margaret Yelton

Substitute Media Aide

Victoria Stec

Substitute Special Ed Aide

Susan Miller

Substitute Clinic Aide

Kim Curran, RN
Korei Skeen, RN
Brandie Wiseman, RN

Substitute Custodian

Anna Lykins

Substitute Bus Driver

Sarah Alexander

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training:

Angela Lane eff: 3/21/16
Kathryn Terrill eff: 3/21/16

3. Volunteers

It is recommended that the following Volunteers be approved for the 2015-2016 School Year pending acceptable BCI/ FBI background checks.

Carey Addis
Joben Carter
Casey Chapman
Caren Everett
Sarah Flohr
Amy Gerspacher
Amber Halcomb
Anne Keeber
Eugene Kramer
Emilee Munafo
Meredith Schmidt
Noel Shamleffer
Carissa Smith
Jeannette Stidham

4. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

It is recommended to approve the following Supplemental positions for the 2015-2016 School Year:

LHS

- a. Chad Keil, Assistant Tennis Coach, Boys, Level 7, Step 1
- b. Alexandra Machen, Freshman Softball Coach ½, Level 6, Step 0

5. Approval of Supplemental Volunteers – Pending Acceptable BCI/ FBI Checks and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2015-2016 School Year:

- a. Joshua Graham Morgan, Volunteer Track Coach-LHS
- b. Maria Rotello, Volunteer Track Coach-LHS

6. Status Changes

It is recommended that the following Status Changes be approved.

- a. Rose Hatfield, from Kitchen Manager, Step 2, to Step 6, eff: 2/17/16
- b. Velma Riley, from Special Needs Bus Aide, Class III, Step 0 to Step 10, eff: 2/3/16
- c. Kenneth Ross, from Bus Driver, Step 0 to Step 4, eff: 2/8/16
- d. Brad Maupin, from LHS Assistant Wrestling Coach ½, Level 9, Step 2, to LHS Assistant Wrestling Coach, Level 9, Step 2, eff: 15/16 SY
- e. Paula Chamberlin, from Cafeteria Worker, Step 8 (end date 3/21/16) to Assistant Cook, Step 8 eff: 3/22/16

7. Stipends

- a. It is recommended that the following Cooperating Teacher Stipends for the 1st Semester of the 2015-2106 School Year be approved.

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>University</u>	<u>Amount</u>
LJHS	Jennifer Wilson	Jennifer Wright	Wright State University	\$75.00

- b. It is recommended that the following 2016 LHS Spring Musical Stipends be approved.

Stage Manager

Katherine Gordin \$500.00

Orchestra Director

Will Kuhn \$1,000.00

8. 2016 Summer School Support Program/Staff

It is recommended to approve the following 2016 Summer School Support Program and Staff.

- a. **2016 Summer School Support Program Dates:**

Summer school dates will be June 6 through June 30; no school on Fridays:

- **K-6** summer school will take place at Bowman Primary School (June 6 – June 30)

- 7-12 summer school will take place at Lebanon High School (June 6 – June 30)
- b. **Summer School Support Program Principal (K-12) Stipend of \$3,750.00**
Bret Gordon
- c. **Summer Support Program Site Manager (K-12) Stipend of \$1,950.00**
Kelli Shumaker

9. Revised Job Description – Final Reading

It is recommended to approve the following revised Job Description (copy included in packet)

- a. Auxiliary Clerk

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 33-16: Approval of New Business Items IX C10.

Mr. Ryan Patterson moved to approve new business items IX C10, Mr. Brian DeGennaro seconded the motion and discussion followed.

10. Volunteers

It is recommended that the following Volunteers be approved for the 2015-2016 School Year pending acceptable BCI/ FBI background checks.

Robert Buskirk
Robyn Buskirk

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

D. Board of Education Communications

- Student Board Member by Mitch Turpin
 - Not present
- Warren County Career Center Liaison by Esther Larson

Regular Board Meeting

3/21/2016

- Maggie Hess, Superintendent, has received the OH ACTE Administrator of the Year award, and was inducted into the 75/71 Business Hall of Fame.
- Student Achievement Liaison by Brian DeGennaro
 - Student and Staff of the quarter was last Monday, with 1 more to come this year.
 - The ROTC year-end banquet is coming up and all board members are invited.
 - Winter sports are having their year-end banquets as well.
- Legislative Information Liaison by Chip Bonny
 - There are many bills in the house and senate, but there is no action at this time.
- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson, Jr.
 - The next meeting will be in May/June.

II. Adjournment

Resolution 34-16: Motion to Adjourn

Mr. Brian DeGennaro moved to adjourn. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:25 p.m.

Eric Sotzing, Treasurer

Esther Larson, President