

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
April 18, 2016

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on April 18, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:33 p.m.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Esther Larson asked members of the LHS AFJROTC to introduce themselves. Present were Wesley Jefferson, Katie Samay, Abby Cieslak, Caleb Coleman, Easton Franz, and Matilda Raddin.

Roll Call

Mr. Ryan Patterson – Present
Mrs. Brian DeGennaro – Absent
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mark Graler, Mardis Parker Jr., Kristy Reuber, and Kathy Hytla, LCS Teachers; Nancy Fields, Jill Mueller, Rob White, and Matt Murphy Residents; and George Kepler and Ted Collins from Lend Lease.

Resolution 38-16: Adoption of the Agenda

Mr. Ryan Patterson moved to adopt the agenda, with the correction of detailing 7g located on the top of page 6. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

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Resolution 39-16: Approval of the Minutes

Mrs. Donna Davis Norris moved to approve and sign the minutes of the March 24, 2016, Special Board Meeting. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 40-16: Approval of Financial Items VII A – F, except C.

Mr. Chip Bonny moved to approve financial items VII A – F, except C. Mr. Ryan Patterson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for March 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2016 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2016 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at March 31, 2016 to eliminate negative fund balances. They will be repaid during April, 2016.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$6,745.47
General Fund, 001-0000	Bowman Media Center Fund, 018-9013	\$287.62
General Fund, 001-0000	LHS Musical, 200-9009	\$2,700.48
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$136.75
General Fund, 001-0000	Making Middle Schools Work, 461-9016	\$50.68
General Fund, 001-0000	IDEA, Part B, 516-9016	\$35,360.63
General Fund, 001-0000	Title III LEP, 551-9016	\$5,179.22
General Fund, 001-0000	Title I, 572-9016	\$13,165.09
General Fund, 001-0000	IDEA, Early Education, 587-9016	\$634.67
General Fund, 001-0000	Title II-A, 590-9016	\$6,424.55

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent’s Update –

- Construction Update - Lend Lease – George Kepler and Ted Collins discussed the construction status update for the Junior High building.
- The Miller Rd & Rt. 48 improvement project has begun. Traffic congestion is expected.
- Leaders from “Citizens for Quality Lebanon Schools” were recognized for their efforts with the levy renewal campaign.

Resolution 41-16: Approval of New Business Items IX A –C10, except B.

Mr. Ryan Patterson moved to approve new business items IX A – C10, except B, Mr. Chip Bonny seconded the motion and discussion followed.

IX. New Business

A. Donations

It is recommended to accept the following donations.

1. Accept \$200.00 from Beverly Barr to Lebanon High School. The purpose of this donation is to be awarded as the Dennis Barr Jeffery Scholarship to a graduating senior.
2. Accept \$5,729.00 from Bowman Primary School PTO to Bowman Primary School. The purpose of this donation is to purchase a climbing wall.

B. First Reading of Board Policies

It is recommended to approve the First Reading of the following Board Policies.

1. 1130 – Conflict of Interest (Administration)
2. 2460.03 – Independent Educational Evaluations (Program)
3. 3113 – Conflict of Interest (Professional Staff)
4. 4113 – Conflict of Interest (Classified Staff)
5. 4162 – Drug and Alcohol Testing of CDL License Holders (Classified Staff)
6. 5112 – Entrance Requirements (Students)
7. 5200 – Attendance (Students)
8. 5223 – Released Time for Religious Instruction (Program)
9. 5320 – Immunization (Students)
10. 6110 – Grand Funds (Finances)
11. 6111 – Internal Controls (Finances)
12. 6112 – Cash Management of Grants (Finances)
13. 6114 – Cost Principles – Spending Federal Funds (Finances)
14. 6116 – Time and Effort Reporting (Finances)
15. 6325 – Procurement – Federal Grants/Funds (Finances)
16. 6550 – Travel Payment & Reimbursement (Finances)
17. 7300 – Disposition of Real Property/Personal Property (Property)
18. 7310 – Disposition of Surplus Property (Property)
19. 7450 – Property Inventory (Property)
20. 8500 – Food Services (Operations)
21. 9270 – Equivalent Education Outside the Schools (Home Schooling) (Relations)

C. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations/Retirements:

- a. Joseph Hall, Special Education Supervisor eff: 7/31/16
- b. Sarah Messner, Teacher eff: 16/17 SY
- c. Shelly Volkman, Cafeteria Worker/Crossing Guard eff: 4/15/16
- d. Barbara Wright, School Counselor-**Retirement** eff: 5/31/16

2. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2015-2016 school year.

Permanent Building Substitutes-Bowman Primary School

Susan Richardson
Carol Randall

Substitute Teacher

Jason Miller

3. Volunteers

It is recommended that the following volunteers be approved for the 2015-2016 School Year pending acceptable BCI/ FBI background checks.

Natalie Collins
Heather Elcook
Carissa Epperson
Kristina Mabry
Linda Marcum
Brandi Noe

4. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year

It is recommended the following Supplemental positions be approved:

LHS

- a. Brooke Scheiderer, Freshman Basketball Cheerleading Advisor, Level 3, Step 2
- b. Amanda Hoffman, Varsity Basketball Cheerleading Advisor, Level 5, Step 2
- c. Erin Barsan, Asst. Basketball Cheerleading Advisor, Level 3, Step 2
- d. Kevin Higgins, Head Boys Basketball, Level 12, Step 6
- e. Clint Nagel, Asst. Boys Basketball, Level 10, Step 6
- f. Matthew Scott Hayes, Head Freshman Boys Basketball, Level 8, Step 3
- g. Nick Hensley, Head Wrestling Coach, Level 11, Step 6
- h. Brad Maupin, Asst. Wrestling Coach, Level 9, Step 3
- i. Rob Hodges, Head Girls Basketball Coach, Level 12, Step 6
- j. Brendan Spatz, Asst. Girls Basketball Coach, Level 10, Step 3
- k. John Huffman, Asst. Girls Basketball Coach, Level 10, Step 6

- b. Scott Butler High School Principal
260 Days, Schedule B, Level 2
- c. Gerald Ferrero Assistant High School Principal
220 Days, Schedule F, Level 3
- d. Jason Enix Junior High School Principal
260 Days, Schedule C, Level 2
- e. Clifton Franz Elementary Principal
220 Days, Schedule E, Level 3
- f. Laura Michaels Elementary Principal
220 Days, Schedule E, Level 3

It is recommended by the Superintendent that the Board of Education approve the following administrator to receive a one-year contract effective 8/1/16.

- g. William Stewart Athletic Director
260 Days, Schedule H, Level 1

8. Supervisor Contract

It is recommended by the Superintendent that the Board of Education approve the following supervisor to receive a two-year contract effective 8/1/16.

- a. Casey Schrichten Supervisor of Technology
260 Days, Schedule 1, Level 1

9. Status Changes

It is recommended that the following Status Changes be approved.

- a. Mary McGowan, from Secretary, Class II, Step 0 to Secretary, Class II, Step 1, eff: 2/3/16
- b. Lyndsey Maloney, from Freshman Girls Volleyball Coach, Level 6, Step 2 to LHS Assistant Volleyball Coach, Level 9, Step 2, eff: 16/17 SY

10. Leaves of Absence

It is recommended that the following Leaves of Absence be approved.

- a. Donna Caplinger, unpaid medical leave 3/24/16 – 5/30/16.
- b. Amanda Gemperline, unpaid childcare leave 3/11/16 – 3/18/16
- c. Kimberly Jones, unpaid childcare leave, 5/23/16 – 5/26/16.

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- d. Amy Rowe, unpaid childcare leave, 4/18/16 – 5/26/16.
- e. Tabettha Frost, unpaid childcare leave, 5/13/16 – 5/26/16.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 42-16: Approval of New Business Items IX C11-13.

Mr. Chip Bonny moved to approve new business items IX C11-13, Mr. Ryan Patterson seconded the motion and discussion followed.

11. Resignations/Retirements

It is recommended to approve the following Resignations/Retirements:

- a. Alexandra Gillen, Bus Driver, eff: 4/18/16

12. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitute for the 2015-2016 school year.

Substitute Bus Driver

Alexandra Gillen

13. Status Change

It is recommended that the following Status Change be approved.

- a. Terah Banta, from Secretary, Class II, Step 0 to Secretary, Class II, Step 1, eff: 2/3/16

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Absent, Mrs. Larson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

D. **Board of Education Communications**

- Student Board Member by Mitch Turpin
 - Not present
- Warren County Career Center Liaison by Esther Larson
 - No report at this time

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- Student Achievement Liaison by Brian DeGennaro
 - Many things are going on in the district during this time of the year.
- Legislative Information Liaison by Chip Bonny
 - Nothing new to report at this time.
- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson.
 - The next meeting will be in May/June.

X. Motion to enter Executive Session

Resolution 43-16: Motion to enter into Executive Session for the purpose of considering the appointment of a public employee and preparing for, conducting and reviewing negotiations or bargaining with employees

Mrs. Donna Davis Norris moved to enter into Executive Session. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Executive Session began at 6:15pm

Mr. Brian DeGennaro joined the meeting at 6:42pm

Executive Session ended at 7:45

Resolution 44-16: Motion to adjourn

Mr. Ryan Patterson moved to adjourn. Mrs. Brian DeGennaro seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:47 p.m.

Eric Sotzing, Treasurer

Esther Larson, President