

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**May 16, 2016**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on May 16, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mrs. Esther Larson called the meeting to order at 5:33 p.m.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Esther Larson asked members of the LHS AFJROTC to introduce themselves. Present were; Justin Taylor, Zac Callender, Katie Samay, Nick Johnson, Wesley Jefferson.

**Roll Call**

Mr. Ryan Patterson – Absent  
Mrs. Brian DeGennaro – Absent  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mark Graler, Mardis Parker Jr., Kathy Hytla, LCS Teacher; and Nancy Fields, resident;

**Resolution 48-16: Adoption of the Agenda**

Mr. Chip Bonny moved to adopt the agenda. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

**Resolution 49-16: Approval of the Minutes**

Mrs. Donna Davis Norris moved to approve and sign the minutes of the May 11, 2016, Special Board Meeting. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

**Resolution 50-16: Approval of Financial Items VII A – M, except C.**

Mrs. Donna Davis Norris moved to approve financial items VII A – M, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

**A. Treasurer’s General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for April 2016 as presented.

**C. Public Record Requests**

Report of public record requests as submitted.

**D. Amended Appropriations**

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2016 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2016 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at April 30, 2016 to eliminate negative fund balances. They will be repaid during May, 2016.

| From Fund              | To Fund                              | Amount      |
|------------------------|--------------------------------------|-------------|
| General Fund, 001-0000 | Summer School, 001-9800              | \$6,745.47  |
| General Fund, 001-0000 | Donovan Media Center Fund, 018-9011  | \$3,655.89  |
| General Fund, 001-0000 | Berry Media Center Fund, 018-9028    | \$8,552.95  |
| General Fund, 001-0000 | Baseball Tournament Fund, 022-9005   | \$1,505.00  |
| General Fund, 001-0000 | Softball Tournament Fund, 022-9006   | \$1,548.80  |
| General Fund, 001-0000 | LHS Science Olympiad, 200-9033       | \$136.75    |
| General Fund, 001-0000 | Renaissance Club, 200-9037           | \$28.09     |
| General Fund, 001-0000 | Making Middle Schools Work, 461-9016 | \$50.68     |
| General Fund, 001-0000 | IDEA, Part B, 516-9016               | \$43,661.47 |
| General Fund, 001-0000 | Title III LEP, 551-9016              | \$627.14    |
| General Fund, 001-0000 | Title I, 572-9016                    | \$67,603.64 |
| General Fund, 001-0000 | IDEA, Early Education, 587-9016      | \$634.67    |
| General Fund, 001-0000 | Title II-A, 590-9016                 | \$4,037.27  |

**G. Summary of Services for Special Education Services between Lebanon City Schools and Warren County ESC for the 2016-2017 School Year**

It is recommended to approve a summary of services for special education services provided to Lebanon City Schools by Warren County ESC during the 2016-2017 School Year. (copy included in packet)

**H. Autism and Behavioral Consultant Contract for the 2016-2017 School Year**

It is recommended to approve a contract between Lebanon City Schools and Sabrina Winchell for the purpose of providing autism and behavioral consulting for the 2016-2017 School Year. (copy included in packet)

**I. Agreement with ProLink Healthcare for Occupational Therapists for the 2016-2017 School Year**

It is recommended to approve agreements between Lebanon City Schools and ProLink Healthcare for the purpose of contracting services for Occupational Therapists for the 2016-2017 School Year. (copy included in packet)

**J. Agreement with Hamilton County ESC for the Provision of School Psychology Services**

It is recommended to approve an agreement between Lebanon City Schools and Hamilton County ESC for the provision of school psychology services for the purposes of completing outside evaluations of students participating in a home school program. (copy included in packet)

**K. Agreement for Special Education Services between Lebanon City Schools and Hamilton County ESC for the 2016-2017 School Year**

It is recommended to approve a service agreement between Lebanon City Schools and Hamilton County ESC for the purposes of providing Special Education Services. (copy included in packet)

**L. Memorandum of Understanding between Lebanon City Schools and Butler County ESC for the Purposes of Providing Services of a Teacher for the Hearing Impaired and Audiology Services for the 2016-2017 School Year**

It is recommended to approve a Memorandum of Understanding between Lebanon City Schools and Butler County ESC for the purposes of providing Services of a Teacher for the Hearing Impaired and Audiology Services for the 2016-2017 School Year. (copy included in packet)

**M. Resolution to accept a Tentative Agreement between Lebanon City Schools Board of Education and Lebanon Employee Association (LEA)**

It is recommended to accept a Tentative Agreement between Lebanon City Schools Board of Education and Lebanon Employee Association (LEA). (copy included in packet)

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**VIII. Communications**

**A. Superintendent's Update –**

- Construction Update – OFCC, Quandel and SHP has recommended delaying the opening of the new Junior High and moving the Berry students to the current Junior High until Christmas break.
- Battelle for Kids SOAR Awards – received an award for the Significant Progress school award and the High progress school award for Donovan
- U. S. News & World Report Rankings – 2016 has been ranked in the top 7% in the state and the nation.

- Ohio State Board of Education – awarded Lebanon City, the Momentum Award for the A’s on every value added measure included on Ohio school and district report cards.

**Resolution 51-16: Approval of New Business Items IX A –E10.**

Mr. Chip Bonny moved to approve new business items IX A – E10, Mrs. Donna Davis Norris seconded the motion and discussion followed.

**IX. New Business**

**A. Donations**

1. Accept \$3,500.00 from Cristo Homes, Inc., to Lebanon City Schools. The purpose of this donation to be used for technology needs in the District.
2. Accept \$6,900.00 from Premier Health to Lebanon City Schools. The purpose of this donation is to be used to renovate the weight room at Lebanon Junior High School.

**B. Final Reading of Board Policies**

It is recommended to approve a Final Reading for the following board policies:

1. 1130 – Conflict of Interest (Administration)
2. 2460.03 – Independent Educational Evaluations (Program)
3. 3113 – Conflict of Interest (Professional Staff)
4. 4113 – Conflict of Interest (Classified Staff)
5. 4162 – Drug and Alcohol Testing of CDL License Holders (Classified Staff)
6. 5112 – Entrance Requirements (Students)
7. 5200 – Attendance (Students)
8. 5223 – Released Time for Religious Instruction (Program)
9. 5320 – Immunization (Students)
10. 6110 – Grand Funds (Finances)
11. 6111 – Internal Controls (Finances)
12. 6112 – Cash Management of Grants (Finances)
13. 6114 – Cost Principles – Spending Federal Funds (Finances)
14. 6116 – Time and Effort Reporting (Finances)
15. 6325 – Procurement – Federal Grants/Funds (Finances)
16. 6550 – Travel Payment & Reimbursement (Finances)
17. 7300 – Disposition of Real Property/Personal Property (Property)
18. 7310 – Disposition of Surplus Property (Property)
19. 7450 – Property Inventory (Property)

- 20. 8500 – Food Services (Operations)
- 21. 9270 – Equivalent Education Outside the Schools (Home Schooling )  
(Relations)

**C. Approval of OHSAA Resolution**

It is recommended the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2016-2017 School Year and permit participation in OHSAA sponsored tournaments. (copy of resolution included in packet.)

**D. Approval of 2017 Graduation Date**

It is recommended to approve the 2017 Graduation Date as May 20, 2017 at the University of Dayton Arena at 10:00 am.

**E. Personnel**

**1. Resignations/Retirements**

- a. Vanessa Romero, Teacher eff: 5/31/16
- b. Brooke Scheiderer, Teacher eff: 5/31/16
- c. Beth Smith, Teacher eff: 5/31/16

**2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs**

- a. Bess Franklin, Teacher (Intervention Specialist) BA-0 eff: 8/10/16
- b. Margaret Frommling, Teacher, (1 year only), MA-1 eff: 8/10/16
- c. Hali Werner, Teacher, BA-1 eff: 8/10/16
- d. Hilary Morgan, Teacher (Intervention Specialist) BA-1 eff: 8/8/16

**3. Temporary Student Workers – Pending Acceptable Drug Screens**

It is recommended to approve the following Temporary Student Workers in the Technology Department for the 2016-2017 School Year at a rate of \$8.70 per hour with no benefits, pending acceptable drug screens:

- a. Kayne Collins
- b. Jake Schrichten
- c. Emily Sotzing
- d. Evan Sotzing

**4. Volunteers**

It is recommended that the following volunteers be approved for the 2015-2016 School Year pending acceptable BCI/ FBI background checks.

Katherine Bock  
Juli Browning  
Bruce Hodgson  
Amy Strawser  
Autumn Wood

**5. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year**

**LHS**

- a. David Alford, Assistant Boys Basketball Coach, Level 10, Step 1

**LJHS**

- a. Zach Magness, Assistant Football Coach, Level 6, Step 0

**6. 2016 Summer School Support Program Staff and Pay Rate-Pending Acceptable BCI/FBI Checks and Appropriate Licensure/Certification**

**Teachers or substitute teachers at a rate of \$20.00 per hour:**

- a. Aaron Bacon
- b. Steve Butts
- c. Susan Chalecki
- d. Sara Dixon
- e. Alisonne Hicks
- f. Jessica Kaiser
- g. Sandra Kniffley
- h. Suzy Kramer
- i. Hillary Lindauer
- j. Haley Lewis
- k. Diane Lombardo
- l. Kathleen McComb
- m. Elizabeth McLagan
- n. Beth McGarry
- o. Nancy Mitchell
- p. Hillary Morgan
- q. Kylie Morris
- r. Marla Norman
- s. Lori Palmer
- t. Tracey Parrott
- u. Kathy Pendell

- v. Betsy Thomas
- w. Amanda Turner

**Special Education Aides or Substitute Special Education Aides at a rate of \$10.00 per hour:**

- a. Andrew Tyler Callahan
- b. Randy Callahan
- c. Teresa Fountain
- d. Peggy McCarty
- e. Debra Pope

**The following person shall be recommended as Clinic Nurse at a rate of \$20.00 per hour:**

- a. Katherine Garlock, RN

**7. Stipends**

- 1. It is recommended that the following Cooperating Teacher Stipend 2nd Semester 2015-2016 school year be approved.

| <u>Bldg.</u> | <u>Cooperating Teacher</u> | <u>Student Teacher</u> | <u>Univ.</u>     | <u>Amt.</u> |
|--------------|----------------------------|------------------------|------------------|-------------|
| LHS          | Marla Norman               | Elizabeth Ellis        | Cedarville Univ. | \$300.00    |

- 2. It is recommended that the following Medical Support Stipends for the Washington D.C. Trip for the 2015-2016 School Year be approved.

- a. Pamela Albright, RN, Medical Support, Washington D.C. Trip 2015-2016, \$500.00 (donated by Classic Student Tours)
- b. Susan Mohler, RN, Medical Support, Washington D.C. Trip 2015-2016, \$500.00 (donated by Classic Student Tours)

**8. Teacher Contracts**

It is recommended by the Superintendent that the Board of Education approve the following teacher contracts:

**2<sup>nd</sup> One year Contract (2016-2017 SY)**

|                  |                   |
|------------------|-------------------|
| David Alford     | Jordana Conger    |
| Tyler Ball       | Andrea Conover    |
| Samantha Bergman | Michelle Crockett |
| Molly Blaker     | Tyler Fugate      |
| Claire Browne    | Cherie Gibson     |
| Joshua Chasteen  | Katherine Gordin  |



Regular Board Meeting

5/16/2016

Whitney Gorsuch  
Justin Guy  
Maggie Holtkamp  
Joseph Lavelle  
Michelle Leever  
Melissa Mandelbaum  
Lisa Maynard  
Kristin Neike  
Ryan Nollen  
Joseph Pearce

Matthew Reis  
Erica Riblet  
Jaime Ricci  
Steven Richardson  
Alisa Russell  
Kala Steedly .6 FTE  
Janet Terrell  
Amanda Turner  
Katie Vanover

**3<sup>rd</sup> One Year Contract (2016-2017 SY)**

Cameron Auer  
Aaron Bacon  
Mollie Baldwin  
Mark Bierkan  
Thomas Collins  
Michelle Dillon  
Darrien Elliott  
Anna Frank, PT  
Tabetha Frost, OT  
Meghan Garuccio  
Grant Georgic  
Margo Graler  
Elizabeth Greiner  
Katherine Haddix  
Joshua Hannah  
Nicholas Hensley  
Alisonne Hicks

Kevin Higgins  
Jamie Hilen  
Kristen Hodges  
Amanda Hoffman  
Allison Johnson .8FTE, PT  
Heather Jolley  
Katherine Lacon  
Wynette Lamb  
Tiffany Martin  
Elizabeth McCormack, PT  
Clinton Nagel  
Tara Nye  
Kim Reber .8FTE, OT  
Christine Shaw  
Alyssa Stewart  
Elizabeth Turpin  
Autumn Wood

**1<sup>st</sup> Year of a Two Year Contract (2016-2017 and 2017-2018 SY)**

Jeffrey Bergman  
Margaret Bierkan  
Kari Bolling  
Emily Bosdell  
Scott Chamberlain  
Casey Collins  
Sandra Dilbeck  
Jennifer Gutzwiller  
Susan Herrmann  
Jamie Jacobs  
Emily Jefferson  
Tammy Jennings  
Kelly Johnson

Kristin Kreps  
Deron Kuntz  
Vanessa Kylander  
Megan Lakes  
Abigail Lawton  
Sandra Lonneman  
Karen Miranda  
Janis Rydalch .85 FTE  
Jason Simcoe  
Beth Smith  
Lisa Stilwell  
Barbara Sutton  
Jeffrey Swanson

**9. Extended School Year Services**

It is recommended that the following extended school year teacher support services be approved for the 2016-2017 School Year pending acceptable BCI/FBI background checks and appropriate certification/licensure.

- a. Kristin Hodges, to provide Intervention Specialist Services at \$20/hr

**10. Leave of Absence**

It is recommended to approve the following Leave of Absence:

- a. Julie Bernier childcare leave of absence for the 2016-2017 School Year.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**F. Board of Education Communications**

- Warren County Career Center Liaison by Esther Larson
  - Graduation ceremony is Thursday, May 19, 2016
  - Community day went well, and the renovation and construction projects are moving forward.
- Student Achievement Liaison by Brian DeGennaro
  - Nothing to report at this time.
- Legislative Information Liaison by Chip Bonny
  - 11 new bills were added in the last month, but no action has been taken, 6 bills are still being watched by the OSBA.
- Community Audit Advisory Committee Liaison  
Donna Davis Norris, Ryan Patterson.
  - The next meeting will be in June.

**Resolution 51-16: Motion to adjourn**

Mrs. Donna Davis Norris moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Regular Board Meeting  
5/16/2016

Meeting was adjourned at 5:56 p.m.

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Eric Sotzing, Treasurer

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Esther Larson, President