

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
June 20, 2016

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on June 20, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:31 p.m.

Pledge of Allegiance

The Pledge was recited by those present.

Roll Call

Mr. Ryan Patterson – Absent
Mr. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Kathie Pendell, Caroline Kindell, LCS Teachers; Nancy Fields and Matt Murphy, residents; Allison McKenzie and Jerry Derr from SHP Design

Resolution 67-16: Adoption of the Agenda, with addendum

Mrs. Donna Davis Norris moved to adopt the agenda with the addendum. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 68-16: Approval of the Minutes

Mr. Brian DeGennaro moved to approve and sign the minutes of the June 10, 2016, Special Board Meeting. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 4 – 0 vote:

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Mr. Patterson – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 69-16: Approval of Financial Items VII A – O, except C.

Mrs. Donna Davis Norris moved to approve financial items VII A – O, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2016 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2016 as presented.

F. New Fund Approval

It is recommended that the Board approve the establishment of the following funds:

- 401-9017 Saint Francis Auxiliary Service Fund FY17
- 401-9117 LUMK Auxiliary Service Fund FY 17
- 401-9217 Lebanon Christian Auxiliary Service Fund FY 17
- 516-9017 IDEA-B Special Education FY 17
- 551-9017 Title III FY 17
- 572-9017 Title I FY 17
- 572-9117 Title I Delinquent FY 17
- 587-9017 IDEA Early Childhood FY 17
- 590-9017 Title II-A Teacher Quality FY 17

G. Advances

The Treasurer reports the following advances of funds were made at May 31, 2016 to eliminate negative fund balances. They will be repaid during June, 2016.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$5,530.47
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$171.00
General Fund, 001-0000	Making Middle Schools Work, 461-9016	\$52.44
General Fund, 001-0000	IDEA, Part B, 516-9016	\$123,821.03
General Fund, 001-0000	Title III LEP, 551-9016	\$11,905.07
General Fund, 001-0000	Title I, 572-9016	\$138,007.61
General Fund, 001-0000	Title II-A, 590-9016	\$9,932.23

H. Advance of Funds

It is recommended to authorize the Treasurer to make advances from the General Fund to Other Funds as needed to clear deficit balances for the end of the fiscal year. The Treasurer shall report the actual amount of the advances to the Board at the Regular July Meeting.

I. New Grants Approval

It is recommended that the Board approve the establishment of the following funds due to the awarding of a grant:

Action for Healthy Kids School Grant 019-9010

The purpose of this grant is to provide before school movement opportunities for children who need to move to prepare their bodies to learn at Bowman.

J. Approval of May 31, 2016 Five-year Forecast

It is recommended to approve the May 31, 2016 Five-Year forecast as presented. (copy included in packet)

K. Fund Transfers

It is recommended to authorize the Treasurer to make the following transfers of funds:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Louisa Wright Uniform School Supplies Fund, 009-9003	Bowman Uniform School Supplies Fund, 009-9006	\$3,505.80
LHS Football Fund, 300-9503	LHS Athletic Fund, 300-9500	\$437.25

L. Breakfast and Lunch Prices for the 2016-2017 School Year

It is recommended to approve the Breakfast and Lunch Prices for the 2016-2017 School Year as presented (copy included in packet)

M. Free and Reduced Application for 2016-2017 School Year

It is recommended to approve the Free and Reduced Application for the 2016-2017 School Year (copy included in packet)

N. Interagency Agreement for Services to Children with Disabilities from Birth to Age Five

It is recommended to approve the Interagency Agreement for Services to Children with Disabilities from Birth to Age Five for the 2016-2017 School Year (copy included in packet)

O. Contract between Lebanon City Schools and St. Rita's School for the Deaf for the Provision of Extended School Year Services.

It is recommended to approve the Contract between Lebanon City Schools and St. Rita's School for the Deaf for the provision of extended school year services (copy included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update –

- Construction Update – Allison McKenzie and Jerry Derr from SHP presented an updated schedule for the Berry Intermediate construction project.

Resolution 70-16: Approval of New Business Items IX A – G8.

Mr. Chip Bonny moved to approve new business items IX A – G8, Mrs. Donna Davis Norris seconded the motion and discussion followed.

IX. New Business

A. Donations

1. It is recommended to accept \$8,750.00 from Cristo Homes, Inc. to Lebanon City Schools. The purpose of this donation is to be used for technology needs throughout the district.
2. It is recommended to accept \$100.00 from Mr. & Mrs. Tom Weisman to Lebanon High School. The purpose of this donation is to be placed in the Ronald K. LeFeber Memorial Scholarship in memory of Donald Williams.

B. Adoption of Instructional Material

It is recommended to adopt the following textbooks and books to be used beginning the 2016-2017 school year:

1. Spanish II
Descubre 2e Level 1, Vista Higher Learning
2. French II
Daccord 2015 Level 1, Vista Higher Learning
3. Physics
Pearson Physics (Walker) 2013, Pearson
4. Honors Physics
Physics: Principles with Application 7th ed, (Giancoli) 2013, Pearson
5. AP Environmental Science
Living in the Environment (AP Edition) 18th edition, Cengage Learning
6. AP Statistics
Bock: Stats in Your World 2e 2016, Pearson
7. AP Psychology
Myers' Psychology for AP, second edition, Bedford, Freeman, & Worth
8. American Government
Macgruder's American Government 2016, Pearson

9. Grade 5 Social Studies
Holt McDougal World Geography Ohio Student Edition Grade 5 2015,
Houghton Mifflin Harcourt
10. Grade 7 Social Studies
Social Studies Techbook, Discovery Education

C. 2016 Graduates

It is recommended to approve the 2016 graduates. (copy included in packet)

D. 2016-2017 & 2017-2018 School Calendars (Corrections)

It is recommended to approve the 2016-2017 & 2017-2018 Corrected School Calendars (copy included in packet)

E. Overnight Student Trip

It is recommended to approve an Overnight Student Trip for the Air Force JROTC Drill Team Competition at Midview HS in Grafton, Ohio, November 4-5, 2016. (copy included in packet)

F. Out of State Student Trip

It is recommended to approve an Out of State Student Trip for the Air Force JROTC Drill Team Competition at Scott County HS in Georgetown, Kentucky, November 19, 2016. (copy included in packet)

G. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations/Retirements.

- | | |
|---|---------------|
| a. Julie Clendenen, School Counselor | eff: 5/31/16 |
| b. Laura Griffiths, Teacher | eff: 5/31/16 |
| c. Suzette Kaatz, Teacher | eff: 5/31/16 |
| d. James Sackenheim, Computer Technician | eff: 6/30/16 |
| e. Lori (Gloria) Chastain, Cafeteria Worker | eff: 8/1/16 |
| f. Brooke Scheiderer, LHS – Freshman Football Cheerleading
Advisor | eff: 16/17 SY |
| g. Brooke Scheiderer, LHS – Freshman Basketball Cheerleading
Advisor | eff: 16/17 SY |

**2. Employment – Pending Acceptable BCI/FBI Checks and Verification
of Past
Employment/Transcripts/Proper Licensure/CDLs**

It is recommended to approve the following New Hires.

- a. Jennifer Ensman, Media Aide, Class II, Step 9 eff: 8/10/16
- b. Carlos Gallee, Bus Driver, Step 0 eff: 5/18/16
- c. Gabriel Terrill, Bus Driver, Step 0 eff: 5/17/16
- d. Kathryn Terrill, Bus Driver, Step 0 eff: 5/20/16
- e. Frank Watson, Bus Driver, Step 0 eff: 5/17/16
- f. Jennifer List, Teacher, BA-0 eff: 8/8/16

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL’s (as applicable)

It is recommended that the following Substitutes be approved effective the 2015-2016 school year pending acceptable BCI/FBI background checks and appropriate certification/licensure (as applicable).

- a. **Substitute Cafeteria Worker**
Rebecca Snyder

- b. **Substitute Secretary**
Tammy Baldwin

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training:

- a. Lenna Clifton eff: 6/20/16
- b. Kristina Collini-Holland eff: 6/20/16
- c. Natalie Collins eff: 6/20/16
- d. Melissa Cooper eff: 6/20/16
- e. Deborah Ellington eff: 6/20/16
- f. Roy Isaacs eff: 6/20/16
- g. Kent Jurgenson eff: 6/20/16
- h. Ronald McGrew eff: 6/20/16
- i. Cliff Morningstar eff: 6/20/16
- j. Rick Murray eff: 6/20/16
- k. Amanda Shafer eff: 6/15/16
- l. Eric Webb eff: 6/20/16
- m. Jonathan Woods eff: 6/20/16

4. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits (as applicable) – Effective 2016-2017 School/Contract Year

Berry Intermediate School

- a. Janis Rydalch, 5/6th Grade Orchestra Instructor, Level 10, Step 6
- b. Nicole Dault, BIS-Assistant Beginning Band Director 3/5, Level 10, Step 1
- c. Matt Hahn, BIS-Assistant Beginning Band Director 2/5, Level 10, Step 3

Lebanon Junior High School

- a. Kathy Robinson, Power of the Pen Advisor 1/2, Level 4, Step 1
- b. Carmen Hurst, Power of the Pen Advisor 1/2, Level 4, Step 6
- c. Kathy Vaughn, Washington D.C. Trip Coordinator, Level 4, Step 3
- d. Sandra Offord, LJHS-Drama Club Advisor, Level 3, Step 6
- e. Beth Barsala, Student Council Advisor 1/2, Level 4, Step 2
- f. Jami King, Student Council Advisor 1/2, Level 4, Step 2
- g. Wendy Ferguson, Warrior Pride Yearbook Advisor, Level 3, Step 2
- h. Alissa Osborne, Warrior Pride Newspaper, Level 3, Step 3
- i. Heidi Calvert, Athletic Director, Level 11, Step 3
- j. Wade Cummings, 7th Grade Choir Director, Level 2, Step 3
- k. Wade Cummings, 8th Grade Choir Director, Level 2, Step 3
- l. Kari Bolling, Social Studies Dept. Head, Level 3, Step 1
- m. Sue Henry, Science Dept. Head, Level 3, Step 2
- n. Jennifer Wilson, Math Dept. Head, Level 3, Step 2
- o. Amy Wnek, Language Arts Dept. Head, Level 3, Step 2
- p. Karrie Whitsel, Special Education Dept. Head, Level 3, Step 1
- q. Will Kuhn, LJHS Stage Manager, Level 3, Step 3

Lebanon High School

- a. Lynette Sharp, District Music Dept. Accompanist, Level 5, Step 5
- b. John Joseph, Band Guard Advisor, Level 5, Step 1
- c. John Joseph, Winter Guard Advisor, Level 5, Step 1
- d. Ryan Hersh, Winter Guard Advisor, Level 5, Step 1
- e. David Iannelli, LHS Pep Band, Level 2, Step 6
- f. Kristi Ross, Director of Musicals, Level 7, Step 3
- g. Valerie Barr, Technical Director of Musicals, Level 4, Step 1
- h. Cheryl Cooper-Darragh, Drama Advisor, Level 5, Step 3
- i. Matthew Reis, LHS Musical/Choral Director, Level 2, Step 1
- j. Shane Coe, Lebanon Singers Choreographer, Level 3, Step 3
- k. Jared Thomas, LHS Winter Percussion Coord, Level 8, Step 3
- l. Matt Hahn, LHS Fall Percussion Coordinator, Level 7, Step 3
- m. Matt Hahn, LHS Marching Band Choreographer, Level 4, Step 3
- n. Dan McCarty, LHS Intramurals, Level 5, Step 6

- o. Bethanie Lamb, Prom Advisor, Level 2, Step 6
- p. Eilene Nielsen, ROTC Drill Team, Level 5, Step 3
- q. Heather Nixon, Science Olympiad Advisor, Level 4, Step 6
- r. Dan McCarty, Jr. Council of World Affairs, Level 2, Step 6
- s. Terri Harris, War of Wits, Level 5, Step 4
- t. Jared Thomas, Assistant Band Director, Level 10, Step 3
- u. Kristi Ross, LHS Choir Director 1/2, Level 8, Step 6
- v. Matthew Reis, LHS Choir Director 1/2, Level 8, Step 1
- w. Will Kuhn, District Coordinator Music, Level 4, Step 3
- x. David Iannelli, Band Director, Level 13, Step 6
- y. Deron Kuntz, District Art Portfolio, Level 3, Step 6
- z. Michelle Leever, French Club 1/2, Level 2, Step 1
- aa. Jennifer Marsh, French Club 1/2, Level 3, Step 3
- bb. Jill Woeste, Spanish Club 1/2, Level 2, Step 4
- cc. Debbie Bryant, Spanish Club 1/2, Level 2, Step 4
- dd. Debbie Bryant, National Honor Society Advisor, Level 4, Step 6
- ee. Frank Back, FBLA Advisor, Level 4, Step 6
- ff. Coni Duning, Future Teachers of America Advisor, Level 2, Step 2
- gg. Deron Kuntz, Dist Coordinator Art 1/2, Level 4, Step 2
- hh. Craig Spencer, Dist Coordinator Art 1/2, Level 4, Step 2
- ii. Bethanie Lamb, Student Council, Level 5, Step 6
- jj. Suzanne Taylor, Senior Class Advisor 1/2, Level 4, Step 2
- kk. Diane Rodgers, Senior Class Advisor 1/2, Level 4, Step 2
- ll. Terri Harris, Junior Class Advisor, Level 4, Step 0
- mm. Meggie Bierkan, Sophomore Class Advisor 1/2, Level 4, Step 1
- nn. Megan Hawley, Sophomore Class Advisor 1/2, Level 4, Step 1
- oo. Cody Klueter, Freshman Class Advisor 1/2, Level 4, Step 0
- pp. Alyssa Stewart, Freshman Class Advisor 1/2, Level 4, Step 0
- qq. Vickie Bishop, Yearbook Advisor, Level 6, Step 1
- rr. Debbie Bryant, Foreign Language Dept. Head, Level 4, Step 6
- ss. Marty Collier, Science Dept. Head, Level 4, Step 5
- tt. Lisa Theuring, Math Dept. Head, Level 4, Step 6
- uu. Coni Duning, English Dept. Head, Level 4, Step 4
- vv. Libby Turpin, Vocational Arts Dept. Head, Level 4, Step 1
- ww. Tiffany Martin, Special Education Dept. Head, Level 4, Step 1
- xx. Justin Schneider, Guidance Dept. Head, Level 4, Step 2
- yy. Terri Harris, Social Studies Dept. Head 1/2, Level 4, Step 2
- zz. Bethanie Lamb, Social Studies Dept. Head 1/2, Level 4, Step 2
- aaa. Jeff Swanson, District P.E. Coordinator, Level 4, Step 6

5. Stipends

It is recommended that the following Stipends be approved.

a. Cooperating Teacher Stipends for the 1st Semester of the 2015-2016 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LHS	Jennifer Brunka	Ashley Baldwin	Miami University	\$600.00

b. Cooperating Teacher Stipends for the 2nd Semester of the 2015-2016 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LHS	David Iannelli	Amy Roth	Miami Univ.	\$600.00
LHS	Tiffany Martin	Melissa Steinspring	Miami Univ.	\$600.00
BPS	Rebecca Satullo	Alexa Berry	Miami Univ.	\$600.00
BIS	Kathleen McAndrews	Julie Bailey	Univ of Cinci.	\$700.00

c. Believe in Ohio Grant Stipend

LHS Heather Nixon \$300.00

d. Custom Painting Gym Floor

LJHS Rob Hodges \$5000.00

6. 2016 Summer School Support Program

It is recommended to approve the following 2016 Summer School Support Program Staff and Pay Rate:

a. Teachers or substitute teachers at a rate of \$20.00 per hour:

Cindy Early

b. Special Education Aides or Substitute Special Education Aides at a rate of \$10.00 per hour:

Jennifer Michel

7. Volunteers

It is recommended that the following Volunteers be approved for the 2015-2016 School year pending acceptable BCI/FBI background checks.

Tricia Frye

8. Mentors/Mentees

It is recommended to approve the following Lebanon Mentors and Ohio Resident Educators Mentors/Mentees for the 2015/2016 School Year.

<u>Mentee</u>	<u>RE Level</u>	<u>RE Mentor</u>
a. Jennifer Gutzwiller	RE3	Angie Saunders
b. Austin Halsey	RE4	Jill Fritz
c. Cody Klueter	RE4	Heather Lape
d. Scott Chamberlain	RE3	Heather Lape
e. Casey Collins	RE3	Kim Dillon
f. Vanessa Kylander	RE3	Kelly Chartrand
g. Karen Miranda	RE3	Heather Lape
h. Margaret Bierkan	RE4	Jennifer Rodgers
i. Megan Hawley-Lakes	RE4	Kathy Hytla
j. Cameron Auer	RE2	Lance Links
k. Aaron Bacon	RE2	Becky Satullo
l. Grant Georgic	RE2	Diane Rodgers
m. Amanda Hoffman	RE2	Cyndi Siekmann
n. Kelly Johnson	RE2	Jennifer Young
o. Katie Lacon	RE2	Jennifer Brunka
p. Heather Sherman	RE2	Caroline Kindell
q. Darien Elliott	RE3	Lauren Tarr
r. Elizabeth Greiner	RE3	Kathie Pendell
s. David Steinman (David worked 1/2 year)	RE3	Amy Luke
t. Josh Hannah	RE4	Marty Collier

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 71-16: Approval of New Business Items IX G9.

Mrs. Donna Davis Norris moved to approve new business items IX G9, Mr. Chip Bonny seconded the motion and discussion followed.

IX. New Business

G. Personnel

9. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended to approve the following Substitute Bus Driver Trainee, Sub Bus Aide, and Sub Crossing Guard – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training:

a. Christopher Banta

eff: 6/20/16

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Yes, Mrs. Larson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 72-16: Approval of New Business Items IX G10.

Mr. Chip Bonny moved to approve new business items IX G10, Mr. Brian DeGennaro seconded the motion and discussion followed.

IX. New Business

G. Personnel

10. Mentors/Mentees

It is recommended to approve the following Lebanon Mentor and Ohio Resident Educators Mentors/Mentees for the 2015/2016 School Year at the June 20, 2016 Board Meeting.

<u>Mentee</u>	<u>RE Level</u>	<u>RE Mentor</u>
a. Abigail Lawton	RE3	Robyn Buskirk

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

VII. New Business

H. Board of Education Communications

- Warren County Career Center Liaison by Esther Larson
 - Meeting on Thurs, June, 23rd.
- Student Achievement Liaison by Brian DeGennaro
 - Nothing to report at this time.
- Legislative Information Liaison by Chip Bonny
 - Legislation is moving on 4 bills. Future graduation requirements may include CPR and the artificial defibrillator.

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- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson.
 - The next meeting will be in July.

Resolution 73-16: Motion to adjourn

Mr. Brian DeGennaro moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:01 p.m.

Eric Sotzing, Treasurer

Esther Larson, President