

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
July 18, 2016

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on July 18, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:30 p.m.

Pledge of Allegiance

The Pledge was recited by those present.

Roll Call

Mr. Ryan Patterson – Present
Mr. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Rachel Hahn and Christina Vires, LCS Teachers; Nancy Fields resident;

Resolution 74-16: Adoption of the Agenda, with addendum

Mr. Ryan Patterson moved to adopt the agenda with the addendum. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 75-16: Approval of the Minutes

Mrs. Donna Davis Norris moved to approve and sign the minutes of the June 20, 2016, Regular Board Meeting. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Abstain, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 76-16: Approval of Financial Items VII A – O, except C.

Mr. Chip Bonny moved to approve financial items VII A – O, except C. Mr. Ryan Patterson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Final Appropriations

It is recommended to adopt the amended final appropriations for fiscal year 2016 as presented.

E. Amended Final Certificate of Estimated Resources

It is recommended to adopt the amended final certificate of estimated resources for fiscal year 2016 as presented.

F. Temporary Appropriations

It is recommended to adopt the temporary appropriations resolution for fiscal year 2017 as presented.

G. Advances

The Treasurer reports the following advances of funds were made at June 30, 2016 to eliminate negative fund balances. They will be repaid during July, 2016.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
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General Fund, 001-0000	Summer School, 001-9800	\$2,027.59
General Fund, 001-0000	Uniform School Supplies - Berry, 009-9007	\$12,229.15
General Fund, 001-0000	LJHS Athletics, 300-9514	\$535.69
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9117	\$100.00
General Fund, 001-0000	Making Middle Grades Work, 461-9016	\$1,388.50
		\$103,139.8
General Fund, 001-0000	IDEA, Part B FY 16, 516-9016	8
General Fund, 001-0000	Title III FY 16, 551-9016	\$961.45
		\$127,032.8
General Fund, 001-0000	Title I FY 16, 572-9016	7
General Fund, 001-0000	Title IIA FY 16, 590-9016	\$9,373.54

H. Warren County Educational Service Center Summary of Services Fiscal Year 2017 (Estimate Only)

It is recommended to approve the Warren County Educational Service Center Summary of Services Fiscal Year 2017 (Estimate Only) (copy included in packet)

I. Contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2016-2017 School Year

It is recommended to approve the Contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2016-2017 School Year. (copy included in packet)

J. Contract between Lebanon City Schools and Cumberland Therapy for the Provision of Occupational Therapy Services for the 2016-2017 School Year

It is recommended to approve the Contract between Lebanon City Schools and Cumberland Therapy for the Provision of Occupational Therapy Services for the 2016-2017 School Year. (copy included in packet)

K. Service Agreement between Central Ohio Medical Review, LLC (COMR) and Lebanon City Schools for the Purpose of Procuring Medical Review Services and Related Therapy Referrals for the 2016-2017 School Year

It is recommended to approve the Service Agreement between Central Ohio Medical Review, LLC (COMR) and Lebanon City Schools for the purpose of procuring medical review services and related therapy referrals for the 2016-2016 School Year. (copy included in packet)

L. Award Lebanon High School Tennis Courts Project to Advanced Athletic Surfaces

It is recommended to ratify the competitive bidding process to install additional drainage and resurface the tennis courts and award the project to Advanced Athletic Surfaces. (bid tab included in packet)

M. Approval of Purchase Order

It is recommended the Board approve payment of the following purchase order (copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1700445	Berry Insurance Group	\$5,709.00

N. Lease Agreements

1. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Louisa Wright Early Childhood Center, 600 S. East Street, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 10, 2016 and ending on May 25, 2017. (copy of lease agreement included in packet)
2. It is recommended to approve a lease agreement between Lebanon City School District Board of Education and Ralph J. Stolle Countryside YMCA for leased premises at Donovan Elementary School, 401 Justice Drive, Lebanon, Ohio, 45036. The term of the lease will be 10 months, beginning on August 10, 2016 and ending on May 25, 2017. (copy of lease agreement included in packet)

O. Contract Modifications in Excess of \$50,000 for OFCC Project at Donovan Elementary School

It is recommended to approve the following contract modifications in excess of \$50,000 for the OFCC Project at Donovan Elementary:

- North parking lot resurfacing (alternate #7) – \$106,730.87
- Soft surface playground (alternate #17) – \$85,329.40
- Bus drop off/pick up area revisions – \$78,257.25
- Replace existing marker/chalk boards – \$70,794.87
- Clean existing exterior masonry (alternate #1) – \$54,405.18
- Water repellant to existing masonry (alternate #2) – \$62,868.21

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update –

- Mr. Mark North shared an update on Donovan and the Junior High's construction.

Resolution 77-16: Approval of New Business Items IX A – D14.

Mr. Chip Bonny moved to approve new business items IX A – D14, Mr. Ryan Patterson seconded the motion and discussion followed.

IX. New Business

A. Approval of Handbooks

It is recommended to approve the following handbooks for the 2016-2017 School Year:

Lebanon City School Parent and Student Handbook Grades PK-4
Bowman Primary School Staff Handbook
Donovan Elementary School Staff Handbook
Berry Intermediate School Parent and Student Handbook
Berry Intermediate School Staff Handbook
Lebanon Junior High School Parent and Student Handbook
Lebanon Junior High School Staff Handbook
Lebanon High School Parent and Student Handbook
Lebanon High School Staff Handbook
Lebanon City Schools Band Handbook
Lebanon High School Choral Handbook
Lebanon City Schools Student-Athlete Handbook
Lebanon City Schools Coaches Handbook
Lebanon City Schools Transportation Student & Parent Handbook
Lebanon City Schools Transportation Student & Parent Handbook (Other Schools Served)
Lebanon City Schools Transportation Staff Policy and Procedure Manual

B. Annual Review of Board Policies

The following Board policies have been reviewed in accordance with Title I regulations:

1. 2211 - Parent and Family Involvement
2. 2261 - Title I Services
3. 2261.01 - Parent Participation in Title I Programs
4. 2261.02 - Title I – Parents’ Right to Know
5. 5111.01 - Homeless Students

C. Donations

1. It is recommended to accept \$500.00 from Ernst & Ball, Attorneys At Law to Lebanon High School. The purpose of this donation is to be awarded as the David & Kimberly Ernst Friends of Academics Scholarship.

D. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Josh Chasteen, LJHS – Assistant Boys Basketball Coach eff: 16/17 SY
- b. Jason Enix, Junior High School Principal eff: 7/31/16
- c. Grant Georgic, LHS – Assistant Freshman Football Coach eff: 16/17 SY
- d. Matthew Scott Hayes, LHS – Head Freshman Boys Basketball Coach eff: 16/17 SY
- e. Matthew Scott Hayes, LJHS – Head Football Coach, 7th Grade eff: 16/17 SY
- f. Abigail Norris, Teacher eff: 5/31/16
- g. Greg Marsh, Bus Driver eff: 7/11/16
- h. Michele Phillips, RN, Nurse eff: 7/1/16
- i. Ryan Taylor, LHS – Head Freshman Football Coach eff: 16/17 SY

2. Employment – Pending Acceptable BCI/ FBI checks and Verification of Past Employment/Transcripts/Proper Licensure

It is recommended to approve the following New Hires:

- a. Brian Dalton, Junior High School Principal, 260 Days, Schedule C Level 2, two year contract, effective 8/1/16
- b. Jennifer Bruton, Speech and Language Pathologist, BA-0, eff: 8/08/16
- c. Teresa Bush, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- d. Stephen Crago, Teacher, Intervention Specialist, BA-0, eff: 8/08/16
- e. Michele Dougan, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16

- f. Jordan Henry, Teacher, Kindergarten – Jumpstart, BA-0, (1-yr only) eff: 8/08/16
- g. Sarah Hester, Speech and Language Pathologist, BA-0, eff: 8/08/16
- h. Kimberlee Ireton, Food Service/Cafeteria Worker, Step 0, eff: 8/11/16
- i. Ward Jones, Teacher, Intervention Specialist, .8 FTE, BA-0, eff: 8/8/16
- j. Erin Keffaber, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- k. Shelly Kilgallon, Food Service/Cafeteria Worker, Step 0, eff: 8/11/16
- l. Robyne Magness, Occupational Therapist, MA-10, eff: 8/08/16
- m. Pamela Mehlhope, Food Services/Cafeteria Worker, Step 0, eff: 8/11/16
- n. Jake Schrichten, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- o. Angela Sparks, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- p. Tamara Valandingham, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- q. Christina Traster, RN Clinic Nurse, part time, Step 0, eff: 8/11/16

3. Substitute Employment 2015-2016 SY

Substitute Secretary

Pat Tipton

4. Transportation Substitute Employment 2016-2017 SY– Pending Acceptable BCI/FBI Checks, Proper Licensure and Current CDL’s (as applicable)

It is recommended to approve transportation substitute employment for the 2016-2017 school year (Please see attached **Addendum A**)

5. Transportation Seasonal Workers 2016-2017

It is recommended to approve transportation seasonal workers for the 2016-2017 school year (Please see attached **Addendum B**)

6. OBI Instructors 2016-2017 SY

Diann Alexander
Randy Balogh
Cheryl Bussell
Bobbie Dawes
Becky Oeder
Kim Tewart

7. CPI Instructors 2016-2017 SY

Dee Justice
Becky Oeder

8. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2016-2017 School/Contract Year

It is recommended to approve the following Supplemental Contracts:

Lebanon High School

- a. Randy Callahan, Assistant Girls Tennis Coach, Level 7, Step 0
- b. Mike Davidson, Assistant Freshman Football Coach, Level 6, Step 0
- c. Grant Georgic, Head Freshman Football Coach, Level 8, Step 1
- d. Kirby Leitschuh, Freshman Girls Volleyball Coach, Level 6, Step 0
- e. John Magness, Assistant Freshman Football Coach, Level 6, Step 0

9. Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2016-2017 School/Contract Year.

It is recommended to approve the following Volunteer Coaches:

- a. Tim Ellis, Cross Country Coach, LHS
- b. Austin Halsey, Assistant Freshman Football Coach, LHS
- c. Joe Pearce, Varsity Football Coach, LHS
- d. Maria Rotello, Cross Country Coach, LHS
- e. Tom Russell, Girls Golf Coach, LHS
- f. Ryan Taylor, Varsity Football Coach, LHS
- g. Scott Taylor, Varsity Football Coach, LHS

10. Extended Days for the 2016-2017 School Year

It is recommended to approve the following personnel for extended days for the 2016-2017 school year:

- a. Alyssa Stewart 10 Days
- b. Justin Schneider 20 Days
- c. Ryan "Liz" Hartley 10 Days
- d. Mardis Parker, Jr. 20 Days
- e. Eilene Nielsen 20 Days
- f. Libby Turpin 10 Days
- g. Lora Kendrick 3 Days
- h. Rachel Hahn 10 Days
- i. Jessica Bacher 11 Days
- j. Andy King 11 Days

- k. Debra Ventling 10 Days
- l. Alisa Russell 10 Days
- m. Pat Messner 10 Days
- n. Tanya Evans 8 Days
- o. Laura Coffey 8 Days

11. Status Changes

It is recommended to approve the following Status Changes:

- a. Beth McGarry, from Special Education Teacher Assistant, Class III, Step 4 to ESL Tutor eff: 8/11/16
- b. Jeffrey King, from Teacher, Intervention Specialist BA-0 to Teacher, Intervention Specialist BA-4 eff: 8/8/16
- c. Emily Cartaya, Speech and Language Pathologist from full-time to .65 fte eff: 8/10/16
- d. Tabetha Frost, Occupational Therapist from full-time to .65 fte eff: 8/10/16
- e. Cheri Lemmerman, Speech and Language Pathologist from part-time to .65 fte eff: 8/10/16

12. Approve Tutors-Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure

It is recommended that the following Tutors be approved for the 2016-2017 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

1. OGT Tutor @ \$28.18/hour

Teresa Fountain

2. ESL Tutors

Kathi McComb, full-time

Pam Tamplin, full-time

Sara Melendez, part-time

Jigisha Nayak, part-time

3. Classified Intervention Tutors for the 2016-2017 school year only (to be paid per approved OAPSE General Aide Step 0 Salary Schedule from Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Lebanon High School

Edie Wilson

Jigisha Nayak

Ray Figary

Beth Cooper

13. Stipends

It is recommended the following stipends be approved:

Head Maintenance Worker Stipend Contract 2016-2017 SY \$7,500.00

Taylor Secrist

14. Mentors/Mentees – Corrected from the September 21, 2015 Board Agenda

It is recommended to approve the following correction to the Lebanon Mentor and Ohio Resident Educators Mentors/Mentees for the 2015/2016 School Year that had been approved at the September 21, 2015 Board meeting.

Board Approved on 9/21/15

Mentee

Jordana Conger

Lebanon Mentor

Susan Herrmann

Mentee

Margaret Frommling

RE Level

RE1

RE Mentor

Jennifer Edmonds

Correction to:

Mentee

Jordana Conger

Lebanon Mentor

Jennifer Edmonds

Mentee

Margaret Frommling

RE Level

RE I

RE Mentor

Susan Herrmann

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 78-16: Approval of New Business Items IX D15.

Mr. Ryan Patterson moved to approve new business items IX D15, Mr. Brian DeGennaro seconded the motion and discussion followed.

IX. New Business

G. Personnel

H. Substitute Employment – Pending Acceptable BCI/FBI Checks, Proper Licensure and Current CDL's (as applicable)

Substitute Bus Drivers

Terah Banta

Alex Gillen

Substitute Special Needs Bus Aides

Chris Banta
Jennifer Banta
Terah Banta
Alex Gillen
Duane Gillen

Substitute Crossing Guards

Chris Banta
Jennifer Banta
Terah Banta
Alex Gillen
Duane Gillen

I. Transportation Seasonal Workers 2016-2017 SY

Chris Banta
Jennifer Banta
Terah Banta
Alex Gillen
Duane Gillen

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VII. New Business

A. Board of Education Communications

- Warren County Career Center Liaison by Esther Larson
 - Preparing for the new school year
- Student Achievement Liaison by Brian DeGennaro
 - Preparing for the students returning to school.
- Legislative Information Liaison by Chip Bonny
 - Nothing to report at this time.

Regular Board Meeting
7/18/2016

- Community Audit Advisory Committee Liaison
Donna Davis Norris, Ryan Patterson.
 - Currently working to schedule the next meeting.

The board presented a plaque of appreciation to Mr. Mark North for his 10 years of service with the Lebanon School district.

Resolution 79-16: Motion to adjourn

Mr. Ryan Patterson moved to adjourn. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 5:51 p.m.

Eric Sotzing, Treasurer

Esther Larson, President