

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
August 15, 2016
5:30 p.m.

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Board Meeting July 18, 2016.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for July 2016 as presented.

C. Public Records

Report of public record requests as submitted.

D. Appropriations Resolution

It is recommended to adopt the amended appropriations resolution for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to accept the amended certificate of estimated resources for fiscal year 2017 as presented.

F. The Treasurer reports the following advances of funds were made at July 31, 2016 to eliminate negative fund balances. They will be repaid during August, 2016.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$2,027.59
General Fund, 001-0000	Uniform School Supplies - Berry, 009-9007	\$12,229.15
General Fund, 001-0000	LJHS Athletics, 300-9514	\$535.69
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9117	\$100.00
General Fund, 001-0000	Making Middle Grades Work, 461-9016	\$1,388.50
General Fund, 001-0000	IDEA, Part B FY 16, 516-9016	\$103,139.88
General Fund, 001-0000	Title III FY 16, 551-9016	\$961.45
General Fund, 001-0000	Title I FY 16, 572-9016	\$127,032.87
General Fund, 001-0000	Title IIA FY 16, 590-9016	\$9,373.54

G. Payment in Lieu of Transportation

It is recommended to approve the list of transportation reimbursements for the 2016-2017 school year. (list included in packet)

H. Approval of Lebanon City School District Employees' Non-Resident Students to Attend Lebanon City Schools for the 2016-2017 School Year

It is recommended to approve Lebanon City School District Employees' non-resident students to attend Lebanon City Schools for the 2016-2017 school year per the negotiated agreements. (list included in packet)

I. Ohio Valley Voices Agreement

It is recommended to approve an agreement between Lebanon City Schools and Ohio Valley Voices for student placement for the 2016-2017 school year. (copy included in packet)

J. Therapy Learning Center Contract

It is recommended to approve a contract between Lebanon City Schools and Therapy Learning Center for the provision of Occupational Therapy services for a home-bound student for the 2016-2017 school year. (copy included in packet)

K. Cincinnati Children's Hospital Medical Center Contract

It is recommended to approve a contract between Lebanon City Schools and Cincinnati Children's Hospital Medical Center for the provision of individual nursing services for the 2016-2017 school year. (copy included in packet)

L. Maxim Healthcare Services Contract

It is recommended to approve a contract between Lebanon City Schools and Maxim Healthcare Services for the purpose of providing individual nursing services for the 2016-2017 school year. (copy included in packet)

M. Complete Care Providers Contract

It is recommended to approve a contract between Lebanon City Schools and Complete Care Providers for the provision of special transportation services for the 2016-2017 school year. (copy included in packet)

N. Resolution to accept a Tentative Agreement between Lebanon City Schools Board of Education and Ohio Association of Public School Employees (OAPSE)

It is recommended to approve a tentative Agreement between Lebanon City Schools Board of Education and Ohio Association of Public School Employees (OAPSE). (copy included in packet)

O. Resolution to accept a Tentative Agreement between Lebanon City Schools Board of Education and Lebanon City Schools Employee Association (LCSEA)

It is recommended to approve a tentative Agreement between Lebanon City Schools Board of Education and Lebanon City Schools Employee Association (LCSEA). (copy included in packet)

P. Salary Schedule Amendments

It is recommended to approve the following Salary Schedules. (copy included in packet)

1. Administrators
2. Supervisors
3. Supplementals
4. Classified Exempt
5. Substitutes

VIII. Communications

A. Superintendent's Update

- Facilities and Donovan Elementary Move
- Induction Plan
- First Days of School

IX. New Business

A. Transportation

1. It is recommended to approve the updated transportation routes for the 2016-2017 school year.
2. It is recommended to accept a student from Little Miami Local School District for transportation purposes only. (background included in packet).
3. It is recommended to accept a student from Springboro Community Schools for transportation purposes only. (background included in packet).
4. It is recommended to accept a student from Clinton-Massie Local Schools for transportation purposes only. (background included in packet).
5. It is recommended to accept a student from Little Miami Local School District for transportation purposes only. (background included in packet).
6. It is recommended to release two students to Centerville City Schools for transportation purposes only. (background included in packet).
7. It is recommended to release a student to Little Miami Local School District for transportation purposes only. (background included in packet).

B. Donations

1. It is recommended to accept \$30.00 from Butch Ferrero to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
2. It is recommended to accept \$30.00 from Elizabeth Kletzly to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.

3. It is recommended to accept \$30.00 from Carissa Womack to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
4. It is recommended to accept \$30.00 from Bill Stewart to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
5. It is recommended to accept \$25.00 from Mark North to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
6. It is recommended to accept \$25.00 from Krista Foley to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
7. It is recommended to accept \$30.00 from Becky Hill to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
8. It is recommended to accept \$25.00 from Casey Wood to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
9. It is recommended to accept \$25.00 from Alexander Brunk to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
10. It is recommended to accept \$30.00 from Cliff Franz to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
11. It is recommended to accept \$25.00 from Jason Enix to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
12. It is recommended to accept \$50.00 from Melissa McGahan to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
13. It is recommended to accept \$25.00 from Mark Graler to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.

14. It is recommended to accept \$30.00 from Scott Butler to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
15. It is recommended to accept \$30.00 from Laura Michaels to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
16. It is recommended to accept \$30.00 from Eric Sotzing to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
17. It is recommended to accept \$30.00 from Sheri McHenry to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
18. It is recommended to accept \$30.00 from Robert Buskirk to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
19. It is recommended to accept \$25.00 from Bret Gordon to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.

C. Out of State Student Trip

It is recommended to approve an Out of State Student Trip for the Cross Country Team for participation in the Trinity/Valkarie Invitational in Louisville, Kentucky, September 17, 2016. (copy included in packet)

D. Fall Sports Handbooks

It is recommended to approve the following handbooks for the 2016-2017 school year: (copy included in packet)

1. Cheerleading
2. Men's Soccer
3. Girls' Soccer
4. Cross Country
5. Football
6. Boys' Golf
7. Girls' Golf
8. Tennis
9. Volleyball

E. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Robert Henry, Bus Driver, eff: 8/11/16
- b. Jessica Oakley, RN, PT Clinic Aide, eff: 8/01/16
- c. Tamara Valandingham, Special Education Teacher Assistant, eff: 8/11/16
- d. Donnie Williams, PT Mechanic, eff: 7/21/16
- e. Jennifer Brown, Cafeteria Worker, eff: 8/5/16

2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs

It is recommended to approve the following New Hires:

- a. James VanDeGrift, District Attendance Officer, Salary \$15,883.00, eff: 16/17 SY
- b. Jessica Morris, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- c. Sherry Rambacher, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- d. Darlene Reffitt, Crossing Guard (Berry-Water St.), eff: 8/15/16
- e. Whitney Curtis-Huskey, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/16
- f. Rebecca McLaughlin, Teacher, BA-Step 0, fte .5, eff: 8/11/16
- g. Jerome Noe, Teacher (1 year only), BA-Step 0, eff: 8/8/16
- h. Melissa Spence, Teacher, MA-Step 5, eff: 8/8/16
- i. Heather Wright, RN, Part-time Clinic Aide, Step 0, fte.73, eff: 8/11/16

3. Substitute Employment – Pending Acceptable BCI/FBI Checks, Proper Licensure and Current CDL's (as applicable)

- a. Certified and Classified Substitutes

It is recommended to approve certified and classified substitute employment for the 2016-2017 school year. (Please see attached **Addendum A**)

b. Permanent Building Substitutes

It is recommended that the following be employed as Permanent Building Substitutes effective with the 2016-2017 school year:

Jacqueline Knox, Bowman Primary School
Carol Randall, Bowman Primary School
Heather Hegarty, Donovan Elementary School
Megan Riva, Berry Intermediate School
Tracey Parrott, Lebanon Junior High School
Steve Butts, Lebanon High School
Nancy Mitchell, Lebanon High School
Grace Van de Grift, Lebanon High School

4. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year

It is recommended to approve the following Supplemental positions:

Lebanon High School

- a. Staci Farmer, Freshman Football Cheerleading Advisor, Level 3, Step 0
- b. Staci Farmer, Freshman Basketball Cheerleading Advisor, Level 3, Step 0

Lebanon Junior High School

- a. Matt Russell, Assistant Boys Basketball Coach, Level 6, Step 0
- b. Mark Stotts, Assistant Football Coach, Level 6, Step 0
- c. Jeannie Spitler, Assistant Girls Volleyball Coach ½, Level 5, Step 0

5. Board Resolution for Employment of Non-licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copy of resolutions included in packet)

6. Supplemental Volunteer Coaches– Pending Acceptable BCI/ FBI Checks and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year

It is recommended to approve the following Volunteer Coaches:

Lebanon High School

- a. Mark DiSalvo, Assistant Wrestling Coach, LHS
- b. Michael Rice, Assistant Cross Country Coach, LHS
- c. Steve Richardson, Assistant Girls Soccer Coach, LHS
- d. Grace Van de Grift, Assistant Cross Country Coach, LHS

Lebanon Junior High School

- a. Nick Blaha, Assistant Football Coach, LJHS
- b. Ward Jones, Assistant Football Coach, LJHS

7. Approve Tutors – Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable

It is recommended to approve the following Tutors:

- a. Classified Intervention Tutors for the 2016-2017 school year only (to be paid per approved OAPSE General Aide Step 0 Salary Schedule from Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Bowman Primary School

Julie Harris
Elizabeth McLagan

Lebanon Junior High School

Cheryl Abshire
Patricia Engles

Lebanon High School

Nancy Cochran

8. Status Changes

It is recommended that the following Status Changes be approved:

- a. Cathleen Cuffman, Teacher, from MA-Step 19 to MA+20-Step 19, eff: 16-17 SY
- b. Deron Kuntz, Teacher, from BA-Step 14 to BA+15-Step 14, eff: 16-17 SY
- c. Susan Herrmann, Teacher, from BA-Step 8 to BA+15-Step 8, eff: 16-17 SY
- d. Susan Palmieri, Teacher, from MA-Step 20 to MA+20-Step 20, eff: 16-17 SY
- e. Heather Hutchinson, Teacher, from MA-Step 14 to MA+20-Step 14, eff: 16-17 SY
- f. Jamie Jacobs, Teacher, from BA-Step 8 to BA+15-Step 8, eff: 16-17 SY
- g. Autumn Wood, Teacher, from BA+15-Step 3 to MA-Step 3, eff: 16-17 SY
- h. Joshua Chasteen, Teacher, from BA+15-Step 4 to MA-Step 4, eff: 16-17 SY
- i. Marla Norman, Teacher, from MA-Step 5 to MA+20, Step 5, eff: 16-17 SY

- j. Timothy Barrett, Teacher, from MA-Step 24 to MA+20-Step 24, eff: 16-17 SY
- k. Melissa Hensley, Teacher, from MA-Step 5 to MA+20-Step 5, eff: 16-17 SY
- l. Cassidy Wodke, Teacher, from BA-Step 0 to MA-Step 5, eff: 8/8/16
- m. Teresa Bush, Special Education Teacher Assistant, Class III, from Step 0 to Step 3, eff: 8/11/16
- n. Taylor Secrist, Head Maintenance Worker Stipend from \$7,500.00 to \$8,000.00, eff: 16/17 SY
- o. Brad Maupin, from LJHS – Assistant Football Coach, Level 6, Step 3 to LJHS - Head Football Coach, 7th Grade, Level 8, Step 3 eff: 16/17 SY
- p. Renee Lay, from LJHS – Assistant Girls Volleyball Coach, Level 5, Step 5 to Assistant Girls Volleyball Coach 1/2, Level 5, Step 5 eff: 16/17 SY

9. Stipends

It is recommended to approve the following Stipend:

- a. Extracurricular Dean of Students for the 2016-2017 school year.

Andrew King \$1,590.00

10. Game Workers – Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2016-2017 school year:

David Alford
 Chelsea Ball
 Richard Bens
 Jeff Bergman
 Samantha Bergman
 Margaret Bierken
 Susan Bost
 Andrew Tyler Callahan
 Randy Callahan
 Douglas Calvert
 Andie Chamberlain
 Josh Chasteen
 Tammy Coffey
 Danielle Collins
 Shellie Cornell
 Earl Daniel
 Sandra Dilbeck

Jennifer Duff
Jennifer Ensman
John Evers
Jan Flannery
Jeff Franz
Natalie Gardner
Whitney Gorsuch
Deborah Gosnell
Josie Gottfried
Justin Guy
Matt Higgins
Paul Kemper
Jami King
Suzy Kramer
Shawn Lamb
Jennifer List
Nikki Marquiss
Will Michna
Jim Morgan
Robert Moreland
Jessica Kaiser
Alison Mount
Mary Murphy
Heather Nixon
Sandra Offord
Tammy O'Rourke
Alissa Osborne
Jennifer Rodgers
Pamela Russell
Tom Russell
Justin Schneider
Alice Scott
Taylor Secrist
Kala Steedly
Christa Stevens
Kim Stevens
Sherrie Strange
Ryan Taylor
Patty Thomas
Patsy Tibbs
Amanda Turner
Libby Turpin
Kathy Vaughn
Mike Walsh
Jim Watts
Mike West

Karrie Whitsel
Jennifer Wilson
Amy Wnek

11. Surrogate Parent

It is recommended to approve the following Volunteer Surrogate Parent for the 2016-2017 school year:

Deborah Delp

F. Board of Education Communications

- Student Board Member
Claire Pritchard
- Warren County Career Center Liaison
Esther Larson
Donna Davis Norris
- Student Achievement Liaison
Brian DeGennaro
- Legislative Information Liaison
Chip Bonny
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

X. Adjournment

**ADDENDUM A
SUBSTITUTES
2016-2017**

Substitute Teachers

Kristyn R. Baker
Donna Becker
Sue Benskin
Christina Blankenship
Amy Bonhaus
Beverly Bowers
Jamie Buchert
Theresa Bunce
Steven Butts
Susan Chalecki
Shawna Cloud
Gary Coates
Nancy Cochran
Kayla Collins
Christina Cooper
Beverly Downie
Cynthia Early
Patricia Engles
Sally Foster
Christina French
Melinda Gallagher
Katherine Garlock
Douglas Graves
Angela Greene
Terri Greene
David Gregory
Donna Gullickson
Nicole Han
Gretchen Hautzinger
Nanette Hess
Kristie Hoverman
Lainie Ipsa
Sandra Kay Kniffley
Jacquelyn Knox
Amber Krimmer
Jennifer Kuhn
Jill Lane
Elizabeth Larson
Robert Lesan, Jr.
Diane Lombardo

Janet Maag
Alexandra Machen
Karen Mackey
Diana Mallin
Jodi Malof
Lyndsey Maloney
Kathryn Marchione
Winona McCauley
Elizabeth McLagan
Cynthia Meadows
Susan Miller
Nancy Mitchell
Kylie Morris
Arlene Neilson
Jessica Osterday
Rebecca Oswald
Tracey Parrott
Mary Paulman
Beth Potthast
John Puckett
Carol Randall
Susan Richardson
Anne Rolfes
Joanna Romer
Barbara Root
Cynthia Rovai
Tonia Schepker
Sheryl Schroder
Kathleen Shusta
Lewis Snyder
Barbara Sommer
Sherryl Sommer
Jane Davis Stafford
Victoria Stec
Kala Steedly
Britton Thornberry
David Toth
Ronald Volmering
Roseann Walker
Mary West
Edie Wilson
Cynthia Wood
Cynthia Zugaro

Substitute Clinic Aides

Jenna Bush, RN
Kimberly Curran, RN
Katherine Garlock, RN
Lora Kinner, RN
Brandy Landis, RN
Emilie Moore, RN
Jamie Roos, RN
Korei Skeen, RN
Karen White, RN

Substitute General Aides

Dottie Barker
Christina Blankenship
Amy Bonhaus
Nancy Brown-Messler
Jamie Buchert
Rachel Bunch
Jane Davis
Alicia Gilbert
Debbie Hall
Gretchen Hautzinger
Alice Hubbard
Debbie Jayson
Jessica Judd
Randy King
Diana Mallin
Leigh Ann Mann
Brandy McKeever
Elizabeth McLagan
Dina Peffer
Kathy Pursley
Lisa Sarver

Substitute Media Aides

Dottie Barker
Christina Blankenship
Amy Bonhaus
Nancy Brown-Messler
Jamie Buchert
Rachel Bunch
Jean Campbell
Alicia Gilbert
Debbie Hall
Debbie Jayson
Jessica Judd

Randy King
Leigh Ann Mann
Brandy McKeever
Elizabeth McLagan
Mary Paulman
Dina Peffer
Barbara Root
Lisa Sarver
Maureen Scahill
Victoria Stec
Beverly Sulfsted

Substitute Special Education Aides

Dottie Barker
Christina Blankenship
Amy Bonhaus
Nancy Brown-Messler
Jamie Buchert
Jane Davis
Alicia Gilbert
Debbie Hall
Gretchen Hautzinger
Debbie Jayson
Jessica Judd
Randy King
Diana Mallin
Brandy McKeever
Elizabeth McLagan
Susan Miller
Kathy Pursley
Lisa Sarver
Maureen Scahill
Sheryl Schroder
Barbara Titmas

Cafeteria Substitutes

Dottie Barker
Nancy Brown-Messler
Jamie Buchert
Rachel Bunch
Lori (Gloria) Chastain
Deborah Clark
Diana Davis
Kathryn Duda
Janet Essig
Teresa Fee

Tammy Froehle
Alicia Gilbert
Debbie Hall
Robert Henry
Alice Hubbard
Jessica Judd
Randy King
Susanna Klenk
Leigh Ann Mann
Brandy McKeever
Deborah Perry
Tim Rose
Rebecca Snyder
Margaret Vanderpool
Karen White
Richard Winkleman

Custodian Substitutes

Joan Brogan
Amy Cole
Kathryn Duda
Janet Essig
Joseph Essig
Teresa Fee
Jack Hall
Robert Henry
Wain Hoover
Jessica Judd
Clifford Kattwinkel
Donna Kattwinkel
Randy King
Virginia Murray
Virgil Templeton
Nancy Waldbillig
Richard Winkleman
Kenneth Wysong

Substitute Secretaries

Dottie Barker
Chris Brennan
Jamie Buchert
Rachel Bunch
Jean Campbell
Janet Essig
Christina French
Alicia Gilbert

Debbie Hall
Lucinda Helsinger
Terrie Hunter
Debbie Jayson
Jessica Judd
Brenda Lynch
Diana Mallin
Leigh Ann Mann
Julie McGinty
Brandy McKeever
Elizabeth McLagan
Kimberlie Oldfield
Glenn Renner
Barbara Root
Lisa Sarver
Maureen Scahill
Janet Stimmell
Beverly Sulfsted