

LEBANON BOARD OF EDUCATION
Board Room
700 Holbrook Ave.
October 17, 2016
5:30 p.m.

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Regular Meeting, September 19, 2016.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for September 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Appropriations Resolution

It is recommended to adopt the permanent appropriations resolution for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to accept the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at September 30, 2016 to eliminate negative fund balances. They will be repaid during October, 2016.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$6,943.55
General Fund, 001-0000	Volleyball Tournament, 022-9000	\$2,937.50
General Fund, 001-0000	Boys Soccer Tournament, 022-9001	\$5,310.39
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$5,323.32
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$503.25
General Fund, 001-0000	LJHS Renaissance Club, 200-9037	\$722.14
General Fund, 001-0000	LHS Athletics, 300-9500	\$36,608.24
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9117	\$826.87
General Fund, 001-0000	Lebanon Christian School, 401-9217	\$4,424.96
General Fund, 001-0000	Making Middle Grades Work, 461-9016	\$1,388.50
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$150,496.26
General Fund, 001-0000	Title III FY 17, 551-9017	\$8,965.60
General Fund, 001-0000	Title I FY 17, 572-9017	\$71,623.30
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9017	\$7,471.27
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$19,264.83

G. Approval of Purchase Order

It is recommended the Board approve payment of the following purchase order (copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1701330	Healthcare Process Consulting, Inc.	\$4,750.00

H. Motion to Advertise and Solicit Bids to for the Berry Intermediate Addition & Renovations

It is recommended to approve a motion to advertise and solicit bids for the Berry Intermediate addition & Renovations. (copy included in packet)

VIII. Communications

A. Superintendent's Update

- Induction Plan
- Great Lakes Equity (Mark Graler)
- Maggie Hess, Superintendent Warren County Career Center

IX. New Business

A. Final Reading of Board Policies

It is recommended to approve the final reading of the following Board Policies (copy included in packet)

1. 3223 – Standards-Based School Counselor Evaluation (Professional Staff)
2. 3432 – Sick Leave (Professional Staff)

B. First Reading of Board Policies

It is recommended to approve the first reading of the following Board Policies (copy included in packet)

1. 0100 – Definitions (Bylaws)
2. 0167.1 – Meetings (Bylaws)
3. 0169.2 – Meetings (Bylaws)
4. 1530 – Evaluation of Principals and Other Administrators (Administration)
5. 1619 – Group Health Plans (Administration)
6. 1619.01 – Privacy Protections of Self-Funded Group Health Plans (Administration)
7. 1619.02 – Privacy Protections of Fully Insured Group Health Plans (Administration)
8. 1619.03 – Patient Protection and Affordable Care Act (Administration)
9. 2460 – Special Education (Program)
10. 3419 – Group Health Plans (Professional Staff)
11. 3419.01 – Privacy Protections of Self-Funded Group Health Plans (Professional Staff)
12. 3419.02 – Privacy Protections of Fully Insured Group Health Plans (Professional Staff)
13. 3419.03 – Patient Protection and Affordable Care Act (Professional Staff)
14. 4419 – Group Health Plans (Classified Staff)
15. 4419.01 – Privacy Protections of Self-Funded Group Health Plans (Classified Staff)

16. 4419.02 – Privacy Protections of Fully Insured Group Health Plans (Classified Staff)
17. 4419.03 – Patient Protection and Affordable Care Act (Classified Staff)
18. 6700 – Fair Labor Standards Act (FLSA) (Finances)
19. 8330 – Student Records (Operations)

C. Overnight/Out of State Student Trips

1. It is recommended to approve an out of state student trip for the indoor percussion ensemble to participate in a competition (Winter Guard International) at the BB&T Arena at Northern Kentucky University in Highland Heights, KY on March 25 & 26, 2017. (copy included in packet)

D. Donations

1. It is recommended to accept \$7,000.00 from Cristo Homes, Inc. to Lebanon City Schools. The purpose of this donation is to be used for technology needs throughout the district.

E. Personnel

1. Resignation

It is recommended to approve the following Resignation:

- a. Lenna Clifton, Bus Driver, eff: 9/30/16

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's

It is recommended to approve the following New Hires:

- a. Sri (Ria) Ellison, Food Service/Cafeteria Worker, Step 0, eff: 10/18/16
- b. Allison Mishurda, Special Ed Teacher Assistant, Class III, Step 6, eff:10/12/16
- c. Lenna Clifton, Bus Driver, Step 0, eff: 9/14/16
- d. Natalie Collins, Bus Driver, Step 0, eff: 9/15/16
- e. Amanda Shafer, Bus Driver, Step 10, eff: 9/19/16

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL’s for Sub Bus Drivers

It is recommended the following be employed as substitutes for the 2016-2017 School Year:

Substitute Clinic Aide

Susan Chin, RN

Substitute General Aides

Karri Hathaway

Beverly Sulfsted

Substitute Media Aide

Karri Hathaway

Substitute Special Education Aide

Karri Hathaway

Cafeteria Substitute

Luciana Ross

Substitute Secretary

Karri Hathaway

Svetlana Whitaker

Substitute Teachers

Beth Armstrong

Deborah Benhase

Marissa Bowers

Melissa Clapp

Lynn Colley

Grant Crowe

Jill Davidson

Melissa Fisher

Gayl George

Jessica Gordon

Karri Hathaway

Erin Hirko

Brittainney Leuzinger

Julie Manchella

Marc McEwan

Denise Trammel

Emmily Upper

Lori VanBroekhoven
Susan Walouke
Svetlana Whitaker

Permanent Building Substitute

Anne Marie Cors, Berry Intermediate School

The following individuals are requested for hire as Substitute Bus Driver Trainees/Substitute Bus Aides/Substitute Crossing Guards pending successful completion of the following: T-8 physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

Jessica Brown	eff: 10/17/16
Elizabeth Coldwell	eff: 10/17/16
Crystal Terry	eff: 10/17/16

4. Supplementals - Pending Acceptable BCI/FBI Background Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2016-2017 School/Contract Year

It is recommended to approve the following Supplemental Positions:

Lebanon High School

- a. Jason Simcoe, Head Boys Track, Level 10, Step 3
- b. Martin Collier, Head Girls Track, Level 10, Step 6
- c. Mark Bierkan, Asst. Boys Track Coach, Level 9, Step 6
- d. Doug Morgan, Asst. Girls Track Coach, Level 9, Step 3
- e. Jim Leichliter, Asst. Girls Track Coach, Level 9, Step 5
- f. Tom Zsembik, Head Boys Tennis Coach, Level 9, Step 2
- g. Chad Keil, Asst. Tennis Coach-Boys, Level 7, Step 2
- h. Larry Price, Head Baseball Coach, Level 10, Step 6
- i. Tyler Fugate, Asst. Baseball Coach, Level 9, Step 3
- j. Keith Shilt, Asst. Baseball Coach 1/2, Level 9, Step 3
- k. Tim Bottles, Asst. Baseball Coach 1/2, Level 9, Step 3
- l. Ryan Nollen, Freshman Baseball Coach 1/2, Level 6, Step 1
- m. Alex Arovits, Freshman Baseball Coach 1/2, Level 6, Step 1
- n. Brian Kindell, Head Softball Coach, Level 10, Step 6
- o. Michelle West, Asst. Softball Coach, Level 9, Step 6
- p. Chelsea Ball, Asst. Softball Coach 1/2, Level 9, Step 3
- q. Alexandra Machen, Asst. Softball Coach 1/2, Level 9, Step 1
- r. Shawn Lamb, Physical Fitness- Spring, Level 3, Step 6

Lebanon Junior High School

- a. Kathy Vaughn, Head Track Coach, Level 7, Step 6
- b. Amanda Turner, Asst. Track Coach, Level 6, Step 2
- c. Tammy O'Rourke, Asst. Track Coach, Level 6, Step 6
- d. Tim Barrett, Asst. Track Coach, Level 6, Step 6
- e. Paul Kemper, Asst. Track Coach, Level 6, Step 3
- f. Mike Walsh, Faculty Manager-Spring, Level 1, Step 1

5. Approval of Supplemental Volunteers - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following volunteer coaches for the 2016-2017 School Year:

LHS

Walter Urton, Asst. Softball Coach, LHS

Robby Price, Asst. Baseball Coach, LHS

Chad Everitt, Asst. Baseball Coach, LHS

Tim Ellis, Asst. Track Coach, LHS

Graham Morgan, Asst. Track Coach, LHS

Amanda Turner, Asst. Girls Basketball Coach, LHS

6. Status Changes

It is recommended to approve the following Status Changes:

- a. Heather Bickford, Teacher, from MA-12 to MA+20-12, eff: 8/10/16
- b. Harold (Frank) Back, Teacher, from MA-17 to MA+20-17, eff: 8/10/16
- c. Jamie Hilen, Teacher, from MA-5 to MA+20-5, eff: 8/10/16
- d. Justin Schneider, School Counselor, from MA-8 to MA+20-8, eff: 8/10/16
- e. Tiffany Martin, Teacher, from BA+15-7 to MA-7, eff: 8/10/16
- f. Caroline Kindell, Teacher, from MA-11 to MA+20-11, eff: 8/10/16
- g. Kelly Johnson, Teacher, from BA+15-3 to MA-3, eff: 8/10/16
- h. Brian Kindell, Teacher, from MA-15 to MA+20-15, eff: 8/10/16
- i. Danielle Kries, Teacher, from MA-20 to MA+20-20, eff: 8/10/16
- j. Christina Traster, RN, Clinic Aide, part-time, from Step 0 to Step 10, eff: 8/11/16

7. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following volunteers for the 2016-2017 School Year:

Rhea Alexander
Melissa Brock
Leah Brunie
Amanda Clark
Kelly Cummings
Diana Davis
Lynn Ellison
Lindsey Garrett
Gayl George
Maria Guevara
Amanda Huff
Amy Johnson
Carl Johnson
Amy Kent
Alycia Lassen
Ursula McTaggart
Wendy Monroe
Angela Plagge
Shawna Richter
Ashley Roddenberry
Stephanie Schappacher
Kim Sellers
Katherine Shaver
Christine Shaw
Deanna Slater
Melissa Smith
Heather Sommer
Aleda Swartz
Rebecca Taulbee
Leslie Wambold
Angela Woods

8. Ohio Resident Educator Program Coordinators for the 2016-2017 School Year

It is recommended to approve the following Ohio Resident Educator Program Coordinators at a rate of \$2,700.00 for the 2016-2017 School Year:

- Emily Savage
- Jill Woeste

9. Lebanon Mentors/Mentees and Ohio Resident Educator Mentors/Mentees for the 2016-2017 School Year

It is recommended to approve the following Lebanon Mentors/Mentees and Ohio Resident Educators Mentors/Mentees for the 2016-2017 School Year:

Mentee	Lebanon Mentor
Stephen Crago	Kathy Saul
Tammy Jennings	Shellie Housley
Melissa Jones	Jessica Bacher
Lora Kendrick	Libby Turpin
Eryn McHale	Michelle Dillon
Melissa Spence	Susan Herrmann
Victoria Spinner	Sara Lyman
Amy Stevens	Lori Palmer
Cassidy Wodke	Nicole Burger

Mentee	RE Level	RE Mentor
Jennifer Gutzwiller	RE4	Erica Riblet
Cameron Auer	RE3	Meggie Bierkan
Aaron Bacon	RE3	Erica Riblet
Grant Georgic	RE3	Meggie Bierkan
Josh Hannah	RE4	Emily Savage
Amanda Hoffman	RE3	Casey Collins
Kelly Johnson	RE3	Erica Riblet
Katie Lacon	RE3	Meggie Bierkan
Wynette Lamb	RE2	Carrie Cobb
Heather Sherman Jolley	RE3	Erica Riblet
Elizabeth Turpin	RE2	Randi Michna
Autumn Wood	RE4	Casey Collins
David Alford	RE2	Kari Bolling
Samantha Bergman	RE2	Karrie Whitsel
Josh Chasteen	RE4	Emily Savage
Margaret Frommling	RE2	Susan Herrmann
Tyler Fugate	RE2	Bethanie Lamb
Whitney Gorsuch	RE2	Amy Wnek
Justin Guy	RE4	Emily Savage
Melissa Mandelbaum Lamb	RE2	Kelly Chartrand
Kristin Neike	RE2	Angie Saunders
Matt Reis	RE2	Nick Hensley
Jaime Ricci	RE2	Jill Fritz
Amanda Turner	RE2	Jennifer Wilson
Hali Werner	RE2	Anne Bittman
Bess Franklin	RE1	Amy Luke

Jordan Henry	RE1	Kathie Pendell
Jeff King	RE1	Megan Lakes
Jennifer List	RE1	Megan Lakes
Hilary Morgan	RE1	Amy Luke
Jerome Noe	RE1	Lauren Tarr

10. Lebanon Mentors/Mentees and Ohio Resident Educator Mentors/Mentees for the 2016-2017 School Year

It is recommended to approve the following Lebanon Mentors/Mentees and Ohio Resident Educators Mentors/Mentees for the 2016-2017 School Year:

Katie Vanover	RE2	Robyn Buskirk
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F. Board of Education Communications

- Student Board Member
Claire Pritchard
- Warren County Career Center Liaison
Esther Larson
Donna Davis Norris
- Student Achievement Liaison
Brian DeGennaro
- Legislative Information Liaison
Chip Bonny
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

X. Adjournment