

**LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
November 21, 2016
5:30 p.m.**

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Board Meeting, October 17, 2016.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for October 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at October 31, 2016 to eliminate negative fund balances. They will be repaid during November, 2016.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$6,943.55
General Fund, 001-0000	Donovan Media Center, 018-9011	\$3,377.22
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$5,818.27
General Fund, 001-0000	Berry Media Center, 018-9028	\$6,077.43
General Fund, 001-0000	Volleyball Tournament, 022-9000	\$330.86
General Fund, 001-0000	Boys Soccer Tournament, 022-9001	\$3,347.39
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$5,834.15
General Fund, 001-0000	Football Tournament, 022-9007	\$17,900.00
General Fund, 001-0000	LHS Yearbook, 200-9029	\$479.55
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$321.25
General Fund, 001-0000	LJHS Renaissance Club, 200-9037	\$722.14
General Fund, 001-0000	LHS Athletics, 300-9500	\$3,437.90
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9117	\$912.21
General Fund, 001-0000	Lebanon Christian School, 401-9217	\$14,270.57
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$460.00
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$218,723.56
General Fund, 001-0000	Title III FY 17, 551-9017	\$10,984.99
General Fund, 001-0000	Title I FY 17, 572-9017	\$116,292.90
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9017	\$7,471.27
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$31,588.36

G. Fund Transfers

It is recommended to authorize the Treasurer to make the following transfers to cover stale-dated checks that have gone unclaimed.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Unclaimed Monies Fund, 007-9016	\$12.00
Friends of Academics, 008-9002	Unclaimed Monies Fund, 007-9016	\$500.00
Art Supplies, 009-9009	Unclaimed Monies Fund, 007-9016	\$24.00
LHS School Supplies, 009-9005	Unclaimed Monies Fund, 007-9016	\$76.50
LHS Athletic Fund, 300-9500	Unclaimed Monies Fund, 007-9016	\$45.00

H. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders (copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1702547	Abuse, Rape & Crisis Center	\$4,000.00
1702125	Lifetouch NSS	\$ 380.50

I. 5-Year Forecast

It is recommended to approve the new 5-year forecast (October 31, 2016). (copy included in packet)

J. Formal Agreement for the Management and Expenditure of Title I D Funds for the 2016-2017 School Year

It is recommended to approve the Formal Agreement for the Management and Expenditure of Title I D Funds for the 2016-2017 School Year. (copy included in packet)

K. Consultant Agreement Amendment between Lebanon City Schools and Quandel Construction Group for Additional Work at Berry Intermediate School OSFC Project

It is recommended to approve the Amendment #001 to the Consultant Agreement between Lebanon City Schools and Quandel Construction Group for additional work at Berry Intermediate School OSFC Project. (copy included in packet)

L. Property Tax Settlement Agreement between Lebanon City Schools and Frisch's Restaurant

It is recommended to approve the Property Tax Settlement Agreement between Lebanon City Schools and Frisch's Restaurant. (copy included in packet)

M. Resolution Approving and Accepting Bus Purchase

It is recommended to approve a Resolution approving and accepting Bus Purchase. (copy included in packet)

VIII. Communications

A. Superintendent's Update

- Construction
- OSBA Capital Conference
- Resolution No. 16

IX. New Business

A. Donations

It is recommended to accept the following donations:

1. Accept \$1,750.00 from Cristo Homes, Inc., to Lebanon City Schools. The purpose of this donation is to be used for technology needs in the District.
2. Accept 1928, 1929, 1930, 1931 Trilobite yearbooks, a Shorthand textbook and a Stenotype speed manual from Gertrude Irene Slye to Lebanon City Schools. The purpose of this donation is for the Lebanon Historical Committee.
3. Accept \$1,000.00 from Bowling Business Builders International, Inc., to Bowman Primary School. The purpose of this donation is to be used for Bowman Primary building needs.
4. Accept a small sized adaptive bike (approximate value \$1,000.00) from Melissa Smith to Lebanon City Schools. The purpose of this bike is to provide Physical Therapy to students at Bowman Primary, Berry Intermediate and Donovan Elementary Schools.

B. Final Reading of Board Policies

It is recommended to approve the final reading of the following Board Policies. (copy included in packet)

1. 0100 – Definitions (Bylaws)
2. 0167.1 – Meetings (Bylaws)
3. 0169.2 – Meetings (Bylaws)
4. 1530 – Evaluation of Principals and Other Administrators (Administration)
5. 1619 – Group Health Plans (Administration)
6. 1619.01 – Privacy Protections of Self-Funded Group Health Plans (Administration)
7. 1619.02 – Privacy Protections of Fully Insured Group Health Plans (Administration)

8. 1619.03 – Patient Protection and Affordable Care Act (Administration)
9. 2460 – Special Education (Program)
10. 3419 – Group Health Plans (Professional Staff)
11. 3419.01 – Privacy Protections of Self-Funded Group Health Plans (Professional Staff)
12. 3419.02 – Privacy Protections of Fully Insured Group Health Plans (Professional Staff)
13. 3419.03 – Patient Protection and Affordable Care Act (Professional Staff)
14. 4419 – Group Health Plans (Classified Staff)
15. 4419.01 – Privacy Protections of Self-Funded Group Health Plans (Classified Staff)
16. 4419.02 – Privacy Protections of Fully Insured Group Health Plans (Classified Staff)
17. 4419.03 – Patient Protection and Affordable Care Act (Classified Staff)
18. 6700 – Fair Labor Standards Act (FLSA) (Finances)
19. 8330 – Student Records (Operations)

C. First Reading of Board Policies

It is recommended to approve the first reading of the following Board Policies. (copy included in packet)

1. 6605 – Crowdfunding (Finances)
2. 5830 – Student Fund-Raising (Students)
3. 9700 – Relations with Special Interest Groups (Relations)

D. Winter Sports Handbooks

It is recommended to approve the Winter Sports Handbooks (copy included in packet)

1. Lebanon High School Wrestling
2. Lebanon High School Warrior Bowling
3. Lebanon High School Girls Basketball
4. Lebanon High School Boys Basketball
5. Lebanon High School Boys and Girls Swim Team

E. Overnight/Out of State Student Trips

1. It is recommended to approve an overnight student trip to the FBLA State Conference at Hyatt Place, Ohio State University, Columbus, Ohio from March 15, 2017 – March 17, 2017. (copy included in packet)
2. It is recommended to approve an overnight/out of state trip to the National High School JROTC Drill Team Championships in Daytona Beach, Florida from May 3, 2017 – May 7, 2017. (copy included in packet)

F. Transportation

It is recommended to accept a student from Clinton-Massie Local Schools for transportation purposes only. (copy included in packet)

G. Personnel

It is recommended to approve the following Resignations:

1. Resignations:

- a. Heather Hegarty, Permanent Building Substitute, Donovan Elementary School, eff: 11/16/16

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's

- a. Geoffrey Adams, Computer Technician, Step 0 eff: 11/14/16
- b. Darrell Allen, Bus Driver, Step 0 eff: 11/7/16
- c. Melissa Hollon, Bus Driver, Step 2 eff: 11/7/16

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL's for Sub Bus Drivers

It is recommended the following be employed as substitutes for the 2016-2017 School Year:

Permanent Building Substitute Teachers

William Burress, Lebanon High School
Barbara Root, Donovan Elementary School

Cafeteria Substitutes

Regina Hopkins
Joyce Money

Substitute Clinic Aide

Stacy Overmyer, RN

Substitute Custodians

Regina Hopkins
Joyce Money

Substitute General Aide

Joyce Money

Substitute Media Aide

Joyce Money
Deanna Tewani

Substitute Special Education Aides

Joyce Money
Karena Sisco

Substitute Secretaries

Joyce Money
Deanna Tewani

Substitute Teachers

William Burress
Jaime Baker Climie
Teri Beattie
Yesenia Ferguson
Jennifer Fry
Audrey Goyer
Kelly Kessler
Kelly Lodge
Gregory Matusak
Jordan Porto
David Powell
Margaret Reeves
Donna Roberts
Karena Sisco
Taylor Thompson
Corey Tuck
Rachel VanHook
Debra Wolary

Substitute Special Needs Bus Aide

Scott Culham

The following individuals are requested for hire as Substitute Bus Driver Trainees/Substitute Special Needs Bus Aides/Substitute Crossing Guards pending successful completion of the following: T-8 physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

Rhonda Rockhold eff: 11/14/16
Debbie Snell eff: 11/21/16

4. Supplementals – Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year

It is recommended to approve the following Supplemental Positions:

LHS

- a. Jeff King, Assistant Wrestling Coach, Level 9, Step 3

5. Approval of Supplemental Volunteers – Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following Volunteer Coaches for the 2016-2017 School Year:

LHS

Cody Klueter, Volunteer Assistant Swimming Coach, LHS
Ethan Bens, Volunteer Assistant Wrestling Coach, LHS
Sam Fitzgerald, Volunteer Assistant Wrestling Coach, LHS
Brad Maupin, Volunteer Assistant Wrestling Coach, LHS
Bradley Temple, Volunteer Assistant Wrestling Coach, LHS
Jennifer List, Volunteer Assistant Girls Basketball Coach, LHS
Stephanie Stall, Volunteer Assistant Girls Basketball Coach, LHS
Karl Perkins, Volunteer Assistant Bowling Coach, LHS

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2016-2017 School Year:

Jeremy Andress
Sarah Andress
Brooke Buxton
Jessica Copenhaver
Missy Cross
Jennifer Daniels
Jessica DiPerna
Anna Hancock
Mark Howard
Melissa Hutchinson
Holly Jenkins
Hollie Jones
Bernard Luschek
Desiree McNamara
Heidi Peterson
April Schneider

Steven Sharpe
Amy Smith
Diana VanLandingham

7. Status Changes

It is recommended to approve the following Status Changes:

- a. Stephen Crago, Assistant Boys Basketball Coach, LJHS, Level 6, Step 5 to Level 6, Step 6, eff: 16/17SY.
- b. Jessica Morris, Special Education Teacher Assistant, Class III, Step 0 to Class III, Step 1, eff: 8/11/16.

8. Athletic Game Workers

It is recommended to approve the following Athletic Department Game Workers for the 2016-2017 School Year pending acceptable BCI/FBI background checks:

Christina Serbinski
Michael Serbinski

9. Leaves of Absence

It is recommended to approve the following leaves of absence for the 2016-2017 School Year.

- a. Megan Bonifas, unpaid child care from 8/15/16 – 9/2/16
- b. Melissa Jones, unpaid child care from 9/30/16 -11/16/16
- c. Greg Riley, unpaid sick leave from 11/15/16 – 1/6/17

H. Board of Education Communications

- Student Board Member
Claire Pritchard
- Warren County Career Center Liaison
Esther Larson
Donna Davis Norris
- Student Achievement Liaison
Brian DeGennaro
- Legislative Information Liaison
Chip Bonny
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

X. Executive Session

To discuss the appointment of a public official.

XI. Adjournment