

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
November 21, 2016

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on November 21, 2016 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Esther Larson called the meeting to order at 5:31 p.m.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Esther Larson asked members of the LHS AFJROTC to introduce themselves. Present were Aric McCartt, Justin Taylor, Shawn Frazier, Caleb Coleman, and Gillian Krisander

Roll Call

Mr. Ryan Patterson – Absent
Mr. Brian DeGennaro – Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer; Melissa Hanna, Eilene Nielsen, and Susan Bost, LCS Teachers; and Dave Mueller, Matt Murphy, Spenc Cropper, Ginny & Ron Kuntz, Gloria Taylor, Judy Conrad, Clint Arnold and Scott Corbett residents.

Resolution 99-16: Excuse Ryan Patterson

Mrs. Donna Davis Norris moved to excuse Ryan Patterson. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 100-16: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Hearing of the Public – The following individuals spoke to the board regarding the Renovation of the LHS Sports Complex: Matt Murphy, Dave Mueller, Spence Cropper, Judy Conrad, Jim VanDeGrift, Scott Corbet and Art Hathaway. Clint Arnold spoke to the board regarding the lighting on Drake Rd in front of the High School.

Resolution 101-16: Approval of the Minutes

Mrs. Donna Davis Norris moved to approve and sign the minutes of the October 17, 2016, Regular Board Meeting. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4– 0 vote:

Mr. Patterson – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 102-16: Approval of Financial Items VII A – M, except C.

Mrs. Donna Davis Norris moved to approve financial items VII A – M, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for October 2016 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at October 31, 2016 to eliminate negative fund balances. They will be repaid during November, 2016.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$6,943.55
General Fund, 001-0000	Donovan Media Center, 018-9011	\$3,377.22
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$5,818.27
General Fund, 001-0000	Berry Media Center, 018-9028	\$6,077.43
General Fund, 001-0000	Volleyball Tournament, 022-9000	\$330.86
General Fund, 001-0000	Boys Soccer Tournament, 022-9001	\$3,347.39
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$5,834.15
General Fund, 001-0000	Football Tournament, 022-9007	\$17,900.00
General Fund, 001-0000	LHS Yearbook, 200-9029	\$479.55
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$321.25
General Fund, 001-0000	LJHS Renaissance Club, 200-9037	\$722.14
General Fund, 001-0000	LHS Athletics, 300-9500	\$3,437.90
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9117	\$912.21
General Fund, 001-0000	Lebanon Christian School, 401-9217	\$14,270.57
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$460.00
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$218,723.56
General Fund, 001-0000	Title III FY 17, 551-9017	\$10,984.99
General Fund, 001-0000	Title I FY 17, 572-9017	\$116,292.90
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9017	\$7,471.27
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$31,588.36

G. Fund Transfers

It is recommended to authorize the Treasurer to make the following transfers to cover stale-dated checks that have gone unclaimed.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Unclaimed Monies Fund, 007-9016	\$12.00
Friends of Academics, 008-9002	Unclaimed Monies Fund, 007-9016	\$500.00
Art Supplies, 009-9009	Unclaimed Monies Fund, 007-9016	\$24.00
LHS School Supplies, 009-9005	Unclaimed Monies Fund, 007-9016	\$76.50
LHS Athletic Fund, 300-9500	Unclaimed Monies Fund, 007-9016	\$45.00

H. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders (copy included in packet)

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1702547	Abuse, Rape & Crisis Center	\$4,000.00
1702125	Lifetouch NSS	\$ 380.50

I. 5-Year Forecast

It is recommended to approve the new 5-year forecast (October 31, 2016). (copy included in packet)

J. Formal Agreement for the Management and Expenditure of Title I D Funds for the 2016-2017 School Year

It is recommended to approve the Formal Agreement for the Management and Expenditure of Title I D Funds for the 2016-2017 School Year. (copy included in packet)

K. Consultant Agreement Amendment between Lebanon City Schools and Quandel Construction Group for Additional Work at Berry Intermediate School OSFC Project

It is recommended to approve the Amendment #001 to the Consultant Agreement between Lebanon City Schools and Quandel Construction Group for additional work at Berry Intermediate School OSFC Project. (copy included in packet)

L. Property Tax Settlement Agreement between Lebanon City Schools and Frisch's Restaurant

It is recommended to approve the Property Tax Settlement Agreement between Lebanon City Schools and Frisch's Restaurant. (copy included in packet)

M. Resolution Approving and Accepting Bus Purchase

It is recommended to approve a Resolution approving and accepting Bus Purchase. (copy included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Mr. Ryan Patterson arrived at the meeting at 6:48pm

VIII. Communications

A. Superintendent's Update –

- Construction update
 - Junior High – a flooring resolution has been made, and the building should be completed by Dec. 1st.
 - Donovan – final items on the punch list are being addressed.
 - Berry – bid openings occurred within the past week. 7 contractor bids were received, and all were below the initial estimate. Monarch Construction was the lowest bid, and was interviewed by SHP, who recommended Monarch as the general contractor. Renovation is scheduled to begin January 2017
 - Louisa Wright – the buildings are scheduled to be demolished in 2017
 - A portion of the current Junior High is schedule to be demolished in 2018
 - Central office is schedule to move to the current Junior High in 2019, after which, the Holbrook buildings will be demolished.
- OSBA Capital Conference – Donna Davis Norris commented that there were several good sessions at this year's conference.
- Resolution No. 16 – This is a communication to the Ohio Department of Education regarding education of our students, and the accountability system in Ohio
- A request from the board members was made regarding an update on the sports committee that had been created and met earlier in the year. Todd Yohey said he would look into this.

Resolution 103-16: Approval of New Business Items IX A1 – G9.

Mrs. Donna Davis Norris moved to approve new business items IX A1 – G9, Mr. Ryan Patterson seconded the motion and discussion followed.

IX. New Business

A. Donations

It is recommended to accept the following donations:

1. Accept \$1,750.00 from Cristo Homes, Inc., to Lebanon City Schools. The purpose of this donation is to be used for technology needs in the District.
2. Accept 1928, 1929, 1930, 1931 Trilobite yearbooks, a Shorthand textbook and a Stenotype speed manual from Gertrude Irene Slye to Lebanon City Schools. The purpose of this donation is for the Lebanon Historical Committee.
3. Accept \$1,000.00 from Bowling Business Builders International, Inc., to Bowman Primary School. The purpose of this donation is to be used for Bowman Primary building needs.
4. Accept a small sized adaptive bike (approximate value \$1,000.00) from Melissa Smith to Lebanon City Schools. The purpose of this bike is to provide Physical Therapy to students at Bowman Primary, Berry Intermediate and Donovan Elementary Schools.

B. Final Reading of Board Policies

It is recommended to approve the final reading of the following Board Policies.
(copy included in packet)

1. 0100 – Definitions (Bylaws)
2. 0167.1 – Meetings (Bylaws)
3. 0169.2 – Meetings (Bylaws)
4. 1530 – Evaluation of Principals and Other Administrators (Administration)
5. 1619 – Group Health Plans (Administration)
6. 1619.01 – Privacy Protections of Self-Funded Group Health Plans (Administration)
7. 1619.02 – Privacy Protections of Fully Insured Group Health Plans (Administration)
8. 1619.03 – Patient Protection and Affordable Care Act (Administration)
9. 2460 – Special Education (Program)
10. 3419 – Group Health Plans (Professional Staff)

11. 3419.01 – Privacy Protections of Self-Funded Group Health Plans (Professional Staff)
12. 3419.02 – Privacy Protections of Fully Insured Group Health Plans (Professional Staff)
13. 3419.03 – Patient Protection and Affordable Care Act (Professional Staff)
14. 4419 – Group Health Plans (Classified Staff)
15. 4419.01 – Privacy Protections of Self-Funded Group Health Plans (Classified Staff)
16. 4419.02 – Privacy Protections of Fully Insured Group Health Plans (Classified Staff)
17. 4419.03 – Patient Protection and Affordable Care Act (Classified Staff)
18. 6700 – Fair Labor Standards Act (FLSA) (Finances)
19. 8330 – Student Records (Operations)

C. First Reading of Board Policies

It is recommended to approve the first reading of the following Board Policies. (copy included in packet)

1. 6605 – Crowdfunding (Finances)
2. 5830 – Student Fund-Raising (Students)
3. 9700 – Relations with Special Interest Groups (Relations)

D. Winter Sports Handbooks

It is recommended to approve the Winter Sports Handbooks (copy included in packet)

1. Lebanon High School Wrestling
2. Lebanon High School Warrior Bowling
3. Lebanon High School Girls Basketball
4. Lebanon High School Boys Basketball
5. Lebanon High School Boys and Girls Swim Team

E. Overnight/Out of State Student Trips

1. It is recommended to approve an overnight student trip to the FBLA State Conference at Hyatt Place, Ohio State University, Columbus, Ohio from March 15, 2017 – March 17, 2017. (copy included in packet)
2. It is recommended to approve an overnight/out of state trip to the National High School JROTC Drill Team Championships in Daytona Beach, Florida from May 3, 2017 – May 7, 2017. (copy included in packet)

F. Transportation

It is recommended to accept a student from Clinton-Massie Local Schools for transportation purposes only. (copy included in packet)

G. Personnel

It is recommended to approve the following Resignations:

1. Resignations:

- a. Heather Hegarty, Permanent Building Substitute, Donovan Elementary School, eff: 11/16/16

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's

- a. Geoffrey Adams, Computer Technician, Step 0 eff: 11/14/16
- b. Darrell Allen, Bus Driver, Step 0 eff: 11/7/16
- c. Melissa Hollon, Bus Driver, Step 2 eff: 11/7/16

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure and Current CDL's for Sub Bus Drivers

It is recommended the following be employed as substitutes for the 2016-2017 School Year:

Permanent Building Substitute Teachers

William Burress, Lebanon High School
Barbara Root, Donovan Elementary School

Cafeteria Substitutes

Regina Hopkins
Joyce Money

Substitute Clinic Aide

Stacy Overmyer, RN

Substitute Custodians

Regina Hopkins
Joyce Money

Substitute General Aide

Joyce Money

Substitute Media Aide

Joyce Money
Deanna Tewani

Substitute Special Education Aides

Joyce Money
Karena Sisco

Substitute Secretaries

Joyce Money
Deanna Tewani

Substitute Teachers

William Burress
Jaime Baker Climie
Teri Beattie
Yesenia Ferguson
Jennifer Fry
Audrey Goyer
Kelly Kessler
Kelly Lodge
Gregory Matusak
Jordan Porto
David Powell
Margaret Reeves
Donna Roberts
Karena Sisco
Taylor Thompson
Corey Tuck
Rachel VanHook
Debra Wolary

Substitute Special Needs Bus Aide

Scott Culham

The following individuals are requested for hire as Substitute Bus Driver Trainees/Substitute Special Needs Bus Aides/Substitute Crossing Guards pending successful completion of the following: T-8 physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training.

Rhonda Rockhold eff: 11/14/16
Debbie Snell eff: 11/21/16

4. Supplementals – Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2016-2017 School/Contract Year

It is recommended to approve the following Supplemental Positions:

LHS

- a. Jeff King, Assistant Wrestling Coach, Level 9, Step 3

5. Approval of Supplemental Volunteers – Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following Volunteer Coaches for the 2016-2017 School Year:

LHS

Cody Klueter, Volunteer Assistant Swimming Coach, LHS
Ethan Bens, Volunteer Assistant Wrestling Coach, LHS
Sam Fitzgerald, Volunteer Assistant Wrestling Coach, LHS
Brad Maupin, Volunteer Assistant Wrestling Coach, LHS
Bradley Temple, Volunteer Assistant Wrestling Coach, LHS
Jennifer List, Volunteer Assistant Girls Basketball Coach, LHS
Stephanie Stall, Volunteer Assistant Girls Basketball Coach, LHS
Karl Perkins, Volunteer Assistant Bowling Coach, LHS

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2016-2017 School Year:

Jeremy Andress	Holly Jenkins
Sarah Andress	Hollie Jones
Brooke Buxton	Bernard Lushek
Jessica Copenhaver	Desiree McNamara
Missy Cross	Heidi Peterson
Jennifer Daniels	April Schneider
Jessica DiPerna	Steven Sharpe
Anna Hancock	Amy Smith
Mark Howard	Diana VanLandingham
Melissa Hutchinson	

7. Status Changes

It is recommended to approve the following Status Changes:

- a. Stephen Crago, Assistant Boys Basketball Coach, LJHS, Level 6, Step 5 to Level 6, Step 6, eff: 16/17SY.
- b. Jessica Morris, Special Education Teacher Assistant, Class III, Step 0 to Class III, Step 1, eff: 8/11/16.

8. Athletic Game Workers

It is recommended to approve the following Athletic Department Game Workers for the 2016-2017 School Year pending acceptable BCI/FBI background checks:

Christina Serbinski
Michael Serbinski

9. Leaves of Absence

It is recommended to approve the following leaves of absence for the 2016-2017 School Year.

- a. Megan Bonifas, unpaid child care from 8/15/16 – 9/2/16
- b. Melissa Jones, unpaid child care from 9/30/16 -11/16/16
- c. Greg Riley, unpaid sick leave from 11/15/16 – 1/6/17

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VII. New Business

- Warren County Career Center Liaison – Esther Larson
 - The 8th grade students visited the WCCC for an expo of career programs
 - They are currently looking for a new superintendent
- Student Achievement Liaison – Brian DeGennaro
 - The Junior High play was performed the previous weekend,
 - Students were inducted into the National Honor Society on 11/21
 - College Sports signing occurred at the high school
- Legislative Information Liaison – Chip Bonny
 - 150 school issues were on the ballot in Ohio, and 115 passed.
 - 41 out of 73 new school issues passed

Regular Board Meeting
11/21/2016

- Community Audit Advisory Committee Liaison
 - Meeting is scheduled for November 30th.

Resolution 104-16: Motion to Enter Executive Session

Mrs. Donna Davis Norris moved enter Executive Session for the purpose of discussing the appointment of a public official. Mr. Chip Bonny seconded the motion. Eric Sotzing and Todd Yohey also participated in this executive session.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Executive Session began at 7:13pm

Executive Session ended at 7:31pm

Resolution 105-16: Motion to adjourn

Mrs. Donna Davis Norris moved to adjourn. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:32 p.m.

Eric Sotzing, Treasurer

Esther Larson, President