

LEBANON BOARD OF EDUCATION
Board Room
700 Holbrook Avenue
February 18, 2020
6:00 pm

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**
Emily Flittner
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**

Approve and sign the minutes of January 13, 2020 Tax Budget Hearing, Federal Programs Public Hearing, Organizational Meeting, and Regular Meeting.

VIII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for January 2020 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2020 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2020 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at January 31, 2020 to eliminate negative fund balances. They will be repaid during February, 2020.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Curriculum Professional Development Fund, 018-9012	\$8,460.00
General Fund, 001-0000	LHS Bridges Fund, 018-9025	\$3,096.58
General Fund, 001-0000	Girls Basketball Tournament Fund, 022-9003	\$16,000.00
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$895.00
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$450.40
General Fund, 001-0000	LJHS Builder's Club, 200-9047	\$57.50
General Fund, 001-0000	LHS Class of 2023, 200-9052	\$1,293.00
General Fund, 001-0000	LHS Athletics, 300-9500	\$82,736.45
General Fund, 001-0000	Making Middle Grades Work FY 20, 461-9020	\$1,215.28
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$7,450.81
General Fund, 001-0000	IDEA, Part B FY 20, 516-9020	\$321,935.90
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 20, 516-9120	\$13,133.36
General Fund, 001-0000	Title III FY 20, 551-9020	\$10,371.58
General Fund, 001-0000	Title I FY 20, 572-9020	\$147,906.51
General Fund, 001-0000	Early Childhood Education Fund FY 19, 587-9019	\$3.89
General Fund, 001-0000	Early Childhood Education Fund FY 20, 587-9020	\$9,454.71

General Fund, 001-0000	Title IVA FY 19, 599-9019	\$360.00
General Fund, 001-0000	Title IVA FY 20, 599-9020	\$26,668.91

G. New Fund Approval

It is recommended that the Board approves the establishment of the following fund:

Lebanon Junior High WarZone Club: 200-9055

The purpose of this fund is to promote great sportsmanship and school community, allow students an opportunity to develop a positive school spirit filled environment and attend home and away events while being supervised by an adult.

H. Fund Transfers

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament profits:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
Volleyball Tournament Fund (022-9000)	LHS Athletics Fund (300-9500)	\$24.99
Boys Soccer Tournament Fund (022-9001)	LHS Athletics Fund (300-9500)	\$254.65
Girls Soccer Tournament Fund (022-9002)	LHS Athletics Fund (300-9500)	\$458.94
Baseball Tournament Fund (022-9005)	LHS Athletics Fund (300-9500)	\$4.10

2. It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
Title I FY 19 (572-9019)	Title IIA FY 19 (590-9019)	\$898.87
Title IIA FY 20 (590-9020)	Title I FY 20 (572-9020)	\$898.87

I. Invoices

It is recommended to approve the following Invoices (background included in packet)

<u>Vendor</u>	<u>Purchase Order Number</u>	<u>Amount</u>
Liberty Mutual Insurance	2003424	\$3,623.91
Bus Partners LLC	2003059	\$3,575.00
West Interactive Services Corp, dba School Messenger	2000683	\$8,994.83

IX. Communications

A. Superintendent's Update

- Construction
- Levy Update
- #OnwardLebanon Show
- Neighborhood Bridges - Lebanon

X. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Martin Luther King, Jr. Community Coalition	\$6,865.92	To pay down lunch balances for various students in the District
City Gate Church of Cincinnati, Inc.	\$5,729.78	To pay off various lunch debts for students in the District as of 12/19/2019
Anonymous	\$1,600.00	To pay off various lunch debts for students at Bowman Primary School
Steven & Jennifer Bowers	\$100.00	To pay towards lunch accounts of various students at Bowman Primary School & Berry Intermediate School. In honor/appreciation of Dr. Rich Coleman of Four Paws Animal Hospital, Venia Papanikolaou, 6th Grade Teacher at Berry Intermediate School for her dedication to our children, and in memory of Wesley Royster (father-in-law of Julie Royster, Teachers' Aide at Bowman Primary School)
Lamp Post Cheese	\$50.00	For Camp Joy (Berry Intermediate School students)
Neediest Kids of All	\$200.00	For needy student supplies at Berry Intermediate School
Berry Intermediate School PTO	\$100.00	For Berry Staff Appreciation Dinner

LifeTouch Studios	\$2,783.00 (proceeds from Fall pictures)	For student supplies at Berry Intermediate School
Various Teachers at Berry Intermediate School	\$49.36	For Warrior Closet Supplies at Berry Intermediate School
Jeffrey Rosenblum	\$300.00	For playground benches for students at Berry Intermediate School
Berry Intermediate PTO	\$375.00	For playground benches for students at Berry Intermediate School
Premier Health Partners	Magnum Fitness Cable Column (value \$270.98)	For the Warrior Stack program at Lebanon High School
James & Carolyn Kite	\$150,00.00	To be deposited into the Audrey Kite Memorial Scholarship Fund at Lebanon High School (\$5,000.00 Scholarship each year)
Dona Sarno	\$100.00	To Lebanon High School Athletic Dept. Gloria Taylor Scholarship Fund
Mr. & Mrs. Spence Cropper	\$1,000.00	To Lebanon High School Athletic Dept. Gloria Taylor Scholarship Fund

B. Approval of Out of State/Overnight Extended Student Trips

1. It is recommended to approve an out of state/overnight extended student trip for the Performance at the Bands of America Indianapolis Super Regional, Lucas Oil Stadium, Indianapolis, Indiana October 23-24, 2020. (background included in packet)
2. It is recommended to approve an overnight extended student trip for participation in the Wendy's Spring Softball Classic at Brookside Park, Ashland, Ohio April 17-18, 2020. (background included in packet)
3. It is recommended to approve an out of state extended student trip for the Varsity Guard at WGI Super Regional at Northern Kentucky University, March 14 & 15, 2020 (if qualified). (background included in packet)

C. Approval of 2021/2022 School Calendar

It is recommended to approve the 2021/2022 School Calendar. (background included in packet)

D. Approval of OHSAA Resolution

It is recommended to approve the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2020/2021 School Year and permit participation in OHSAA sponsored tournaments. (background included in packet)

E. Approval of Resolution to support the Warren County Area Progress Council “Project Excellence”

It is recommended to approve a resolution for the Board to support and endorse the Warren County Area Progress Council in its endeavors to enhance the educational process in Warren County through “Project Excellence” and its ability to solicit funds necessary to support the teacher recognition mini-grant program. (background included in packet)

F. Approval of Spring Sports Handbooks 2019/2020 SY

It is recommended to approve the Spring Sports Handbooks 2019/2020 SY (background included in packet).

1. Lebanon High School Girls Softball
2. Lebanon Track and Field
3. Lebanon Tennis
4. Lebanon Warrior Baseball

G. Approval of Lebanon City Schools Transportation Department 2020/2021 Student & Parent Handbook

1. It is recommended to approve the Transportation Department 2020/2021 Student & Parent Handbook (background included in packet).

H. Personnel

1. Resignations

It is recommended to approve the following **Resignations**:

- a. Cheryl Trumbly, Cafeteria Worker, eff: 1/15/2020

- b. Greg Matusak, Assistant Beginning Band Director-BIS, eff: 1/2/2020
- c. Allison Laird, Mail Courier, eff: 1/24/2020
- d. Andrea Franz, Secretary Class II, Exempt, eff: 2/19/2020

2. Retirements

It is recommended to approve the following **Retirements**:

- a. Phyllis Burton, Cafeteria Worker, eff: 3/31/2020
- b. Debra Baker, Bus Driver, eff: 3/31/2020

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Allison Laird, Courier, Step 0, eff: 1/22/2020
- b. Travis Devoto, Custodian Class II, Step 0, eff: 2/6/2020
- c. Sarah Mockabee, Courier, Step 0, eff: 1/31/2020

4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2019/2020 School Year:

Classified Substitutes

Pam Daniels
Sarah Mockabee eff: 1/28/2020
Anna Keeton
Melissa Jones
Tom Kreps
Sarah Ronan
Linda Lopez

Substitute/Trainee Bus Driver

William Clatty eff: 1/17/2020
Barry Kuntz eff: 2/3/2020

Long Term Certified Substitute Teacher

It is recommended to approve the following Long Term Certified Substitute Teachers at the rate of pay of \$228.15 per day for the 2019/2020 School Year.

Rebecca Oswalt
Deborah Bryant

5. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2019/2020 School Year:

Bartee, Amber	Pitcher, Brittany
Bittner, Darla	Romano, Jessica
Childress, Thomas	Ronan, Sarah
Clark, Christopher	Schremp, Lisa
Duvall, Michelle	Stacy, Angelina
Geiger, Kristina	Stacy, Samuel
Haddad, Michael	Thompson, Kari
Harmon, Gail	Tinti, Jacki
Harper, Christina	Tyler, Kandace
Johnsen, Angela	Van Der Merwe, Ann
Lana, Samuel	Weilnau, Elizabeth "LeeAnn"
Light, James	Wilkey, Sarah
Mezger, Sarah	Wilson, Andre

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2019/2020 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2019/2020 School Year:

Berry Intermediate School

NAME	POSITION	LEVEL	STEP
Lana, Sam	Berry Asst Beginning Band Director* (.6)	10	0

Lebanon High School

NAME	POSITION	LEVEL	STEP
Beal, Joe	LHS Choir Director* (.7)	8	6
Beal, Joe	LHS Director of Musicals	7	6
Beal, Joe	LHS Musical/Choral Director	2	3
Noble, Wes	LHS Freshman Baseball Coach (1/2)	6	0

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Lori Robertson, from Transportation Safety Supervisor to Transportation Coordinator, Schedule K, Level 1, eff: 2/19/2020
- b. Quincey Vosburgh, Special Education Teacher Assistant, Step 0, change from eff: 1/27/2020, to eff: 1/29/2020
- c. Dori Ann Friend, Teacher, from BA Step 7 to MA Step 7, eff: 2nd Semester
- d. Jeni Lester, Teacher, from MA Step 18 to MA+20 Step 18, eff: 2nd Semester
- e. Robin Hensley, from Bus Driver, Step 11, to Custodian Class II, Step 0, eff: 2/11/2020
- f. Amber Trumbly, from Secretary Class II OASPE, Step 2 to Secretary Class II, Exempt, Step 2 eff: 2/20/20

8. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 1st Semester of the 2019/2020 School Year be approved.

Building	Cooperating Teacher	Student Teacher	University	Amount
Bowman	Becky Satullo	Diane Gigliott	Mt. St. Joseph	\$500.00

9. Home Instruction Tutors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Home Instruction Tutors for the 2019/2020 School Year:

Karrie Whitsel
Alfredo Umali

10. LHS Spring Musical 2019/2020 School Year Stipends

It is recommended to approve the following LHS Spring Musical 2019/2020 School Year Stipends.

- a. Andrew Sersion, Orchestra Director, LHS Spring Musical 2019/2020 School Year, \$750.00
- b. Rob Stuckert, Bass Accompanist, LHS Spring Musical 2019/2020 School Year, \$500.00

11. Job Description-First Reading

It is recommended to approve the first reading of the following job description. (background included in packet)

- a. Parent Mentor

I. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Kim Cope
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Ryan Patterson, Jr.
Michael Lane

XI. Adjournment