

**LEBANON BOARD OF EDUCATION  
District Event Center Gymnasium  
160 Miller Rd.  
Lebanon OH, 45036  
May 17, 2021  
6:00 pm**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**  
Elle Koch
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**

Approve and sign the minutes of the Regular Meeting, April 19, 2021.

**VIII. Financial Section**

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for April 2021 as presented.

**C. Public Record Requests**

No report of public record requests to submit.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made on April 30, 2021 to eliminate negative fund balances. They will be repaid during May, 2021.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Food Service, 006-0000	\$116,024.75
General Fund, 001-0000	Bowman School Fees, 009-9006	\$3,294.15
General Fund, 001-0000	Art School Fees, 009-9009	\$4,257.25
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$65,438.89
General Fund, 001-0000	CARE Project Grant Fund, 019-9025	\$9,084.77
General Fund, 001-0000	Softball Tournament Fund, 022-9006	\$360.00
General Fund, 001-0000	LHS Musical, 200-9009	\$3,601.41
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$631.38
General Fund, 001-0000	LHS Class of 2024, 200-9056	\$232.90
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$1,340.62
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$2,122.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$9,580.00
General Fund, 001-0000	LHS Athletics, 300-9500	\$199,857.56
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$586.82
General Fund, 001-0000	Making Middle Grades Work, 461-9021	\$3,763.89
General Fund, 001-0000	Parent Mentor Grant FY 21, 499-9021	\$7,435.94

General Fund, 001-0000	ESSER Grant, 507-9021	\$10,167.64
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$223,495.96
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 21, 516-9121	\$50,853.84
General Fund, 001-0000	Parent Mentor Supplemental Grant FY 21, 516-9221	\$1,999.00
General Fund, 001-0000	Title III FY 21, 551-9021	\$5,656.00
General Fund, 001-0000	Title I FY 21, 572-9021	\$128,731.81
General Fund, 001-0000	Early Childhood Education FY 21, 587-9021	\$7,086.03
General Fund, 001-0000	Preschool Restoration Funds FY 21, 587-9121	\$6,145.26
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$21,984.00

**G. Transfers**

It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants:

<b><u>FROM:</u></b>	<b><u>TO:</u></b>	<b><u>AMOUNT:</u></b>
Title IIA FY 21, 590-9021	Title I FY 21, 572-9021	\$14,853.89

**H. Approval of Payment in Lieu of Transportation**

It is recommended to approve the list of transportation reimbursements for the 2020/2021 school year. (background included in packet)

**I. Resolution Approving and Accepting Bus Purchase**

It is recommended to approve a Resolution approving and accepting bus purchase. (background included in packet)

**J. Approval of Roof Contract between Lebanon City School District Board of Education and Garland/DBS, Inc. for LHS roof projects**

It is recommended to approve the roof contract between Lebanon City School District Board of Education and Garland/DBS, Inc. for LHS roof projects. (background included in packet)

**K. Approval of Memorandum of Understanding between the Lebanon City School District Board of Education and the Butler County Educational Service Center for the 2021/2022 school year**

It is recommended to accept the Memorandum of Understanding between the Lebanon City School District Board of Education and the Butler County Educational Service Center. (background included in packet)

**L. Approval of Memorandum of Understanding between the Lebanon City School District Board of Education and the United Cerebral Palsy Association of Greater Cleveland for April 12, 2021 - July 31, 2022**

It is recommended to accept the Memorandum of Understanding between the Lebanon City School District Board of Education and the United Cerebral Palsy Association of Greater Cleveland for April 12, 2021 - July 31, 2022. (background included in packet)

**M. Approval of School Fees for the 2021/2022 School Year**

It is recommended to approve School Fees for the 2021/2022 School Year. (background included in packet)

**IX. Communications**

**A. Superintendent's Update**

- Graduation
- Last week of school

**X. New Business**

**A. Donations**

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
LHS-Lebanon Choral Parents Organization	Trailer for Singers - valued at \$10,225.62	To be used by LHS Singers for transportation of props

**B. Approval of OHSAA Resolution**

It is recommended to approve the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2021/2022 School Year and permit participation in OHSAA sponsored tournaments. (background included in packet)

**C. Approval of Out of State/Overnight Extended Student Trips**

1. It is recommended to approve an out of state extended student trip for the Performance at the Bands of America Indianapolis Super Regional, Lucas Oil Stadium, Indianapolis, Indiana November 12, 2021. (background included in packet)
2. It is recommended to approve an overnight out of state extended student trip for LHS Band representing the State of Ohio in Washington DC for the Lincoln Memorial Centennial Celebrations March 24-28, 2022. (background included in packet)

**D. Approval of Graduation date for 2021/2022**

It is recommended to approve Lebanon High School Class of 2022 Commencement on Saturday May 21, 2022 @ 10:00am, UD Arena.

**E. Approval of Board Policies - First Reading**

It is recommended to approve the first reading of the following Board Policies: (background included in packet)

1. Policy 1520 - Employment of Administrators - **ADMINISTRATION**
2. Policy 1530 - Evaluation of Principals & Other Administrators - **ADMINISTRATION**
3. Policy 2270 - Religion in the Curriculum - **PROGRAM**
4. Policy 2431 - Interscholastic Athletics - **PROGRAM**
5. Policy 3124 - Employment Contract - **PROFESSIONAL STAFF**
6. Policy 5200 - Attendance - **STUDENTS**
7. Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - **STUDENTS**
8. Policy 5611 - Due Process Rights - **STUDENTS**
9. Policy 6152 - Student Fees, Fines, and Charges - **FINANCES**
10. Policy 6152.01 - Waiver of School Fees for Instructional Materials - **FINANCES**
11. Policy 6424 - Procurement Cards - **FINANCES**
12. Policy 8800 - Religious/Patriotic Ceremonies & Observances - **OPERATIONS**
13. Policy 1422 - NonDiscrimination & Equal Employment Opportunity - **ADMINISTRATION**
14. Policy 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **ADMINISTRATION**
15. Policy 1662 - Anti-Harassment - **ADMINISTRATION**
16. Policy 2240 - Controversial Issues - **PROGRAM**

17. Policy 2260 - NonDiscrimination & Equal Employment Opportunity - **PROGRAM**
18. Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability - **PROGRAM**
19. Policy 2266 - NonDiscrimination on the Basis of Sex in Education Programs or Activities - **PROGRAM**
20. Policy 3122 - NonDiscrimination & Equal Employment Opportunity - **PROFESSIONAL STAFF**
21. Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **PROFESSIONAL STAFF**
22. Policy 3362 - Anti-Harassment - **PROFESSIONAL STAFF**
23. Policy 4122 - NonDiscrimination & Equal Employment Opportunity - **CLASSIFIED STAFF**
24. Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **CLASSIFIED STAFF**
25. Policy 4362 - Anti-Harassment - **CLASSIFIED STAFF**
26. Policy 5517 - Anti-Harassment - **STUDENTS**
27. Policy 6114 - Cost Principles - Spending Federal Funds - **FINANCES**
28. Policy 6144 - Investments - **FINANCES**
29. Policy 6220 - Budget Preparation - **FINANCES**
30. Policy 6325 - Procurement - Federal Grants - Funds - **FINANCES**
31. Policy 6600 - Deposit of Public Funds: Cash Collection Points - **FINANCES**
32. Policy 7440.01 - Video Surveillance & Electronic Monitoring - **PROPERTY**
33. Policy 7450 - Property Inventory - **PROPERTY**
34. Policy 7455 - Accounting System for Capital Assets - **PROPERTY**
35. Policy 8500 - Food Services - **OPERATIONS**

## **F. Personnel**

### **1. Resignations**

It is recommended to approve the following **Resignations**:

- a. John Baker, Bus Driver, eff: 4/30/2021
- b. James Jones, Custodian, eff: 4/30/2021
- c. Robert Buskirk, Interim Superintendent and Director of Human Resources, eff: 7/31/2021
- d. Lisa Stilwell, Teacher, eff: 5/24/2021
- e. Rebecca Snyder, Cafeteria Worker, eff: 5/24/2021
- f. Travis Victor Sweany, Bus Driver, eff: 5/30/2021
- g. Kenneth Ross, Bus Driver, eff: 5/24/2021
- h. Wendy Longwell, Special Special Education Teacher Assistant, eff: 8/05/2021

**2. Retirement**

It is recommended to approve the following **Retirement**:

- a. Joy Manning, Teacher, eff: 5/31/2021

**3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following New Hires:

- a. Melissa Hart, Intervention Teacher, BA Step 0, eff: 8/5/2021
- b. Kaitlyn McArthur, Special Education Teacher Assistant, Step 0, eff: 8/10/2021
- c. Jessica Houdieshell, Teacher, BA Step 0, eff: 8/5/2021
- d. Kristin Ahem, Teacher, BA Step 0, 1 yr. only, eff: 8/5/2021
- e. Elaine Voshesfki, Teacher, BA Step 0, eff: 8/5/2021
- f. Brooke Elkin, Teacher, BA Step 0, eff: 8/5/2021
- g. Veronica Hlavac, Guidance Counselor, BA Step 0, eff: 7/5/2021
- h. Sydney Rose, Teacher, BA Step 0, eff: 8/5/2021
- i. William Sexton, Custodian Class II, Step 6, eff: 6/1/2021

**4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

It is recommended to approve classified substitutes for the 2020/2021 School Year:

**Classified Substitutes**

Amy Combs  
Lisa Martinez

**Classified Substitute Bus Driver/Trainee**

Kathy Dye, eff: 4/30/2021

**5. Board Resolutions for Employment of Non-licensed Coaches for the 2021/2022 School Year**

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copy of resolutions included in packet)

**6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2021/2022 School/Contract Year**

It is recommended to approve the following Supplemental Positions for the 2021/2022 School Year:

**DISTRICT**

<b>NAME</b>	<b>POSITION</b>	<b>LEVEL</b>	<b>STEP</b>
Sharp, Lynette	Dist Music Dept Staff Accompanist (6-12)	5	6

**LEBANON HIGH SCHOOL**

<b>NAME</b>	<b>POSITION</b>	<b>LEVEL</b>	<b>STEP</b>
Barnett, Sydney	LHS Lebanon Singers Choreographer	3	0
Bierkan, Mark	LHS Cross Country Coach Co-ed	10	6
Burns, Trent	LHS Assistant Football Coach	10	6
Callahan, Randy	LHS Assistant Tennis Coach Girls	7	5
Chivington, Nathan	LHS Physical Fitness-Fall	3	6
Davidson, Mike	LHS Assistant Football Coach	10	4
Duning, Coni	LHS Assistant Cheerleader Advisor JV Football	3	6
Edmonds, Erin	LHS Head Soccer Coach Girls	10	6
Everitt, Chad	LHS Head Freshman Football Coach	8	3
Faler, Micah	LHS Assistant Football Coach	10	1
Hensley, Nick	LHS Warrior Stack - Fall	6	6
Hopkins, Matthew	LHS Head Football Coach	12	6
Imhoff, Nathaniel	LHS Assistant Soccer Coach Boys	9	6
Jaynes, Stephen	LHS Head Soccer Coach Boys	10	6
Johnson, Todd	LHS Head Golf Coach Boys	9	6
Keil, Chad	LHS Assistant Football Coach	10	6
Kestner, Scott	LHS Assistant Golf Coach Boys	4	0
Lamb, Bethanie	LHS Varsity Football Cheerleader Advisor	5	6



Miller, Lauren	LHS Freshman Volleyball Coach Girls	6	2
Miranda, Karen	LHS Assistant Volleyball Coach Girls	9	6
Miranda, Karen	LHS Assistant Volleyball Coach Girls	9	6
Murphy, Vince	LHS Assistant Football Coach	10	5
Nollen, Ryan	LHS Assistant Soccer Coach Girls	9	6
O'Rourke, Patrick	LHS Fall Percussion Coordinator	7	1
Pearce, Joe	LHS Assistant Football Coach	10	3
Pierce, Tracey	LHS Assistant Soccer Coach Boys	9	2
Richardson, Steve	LHS Assistant Soccer Coach Girls	9	6
Russell, Pam	LHS Head Golf Coach Girls	9	6
Russell, Tom	LHS Assistant Golf Coach Girls	4	5
Simcoe, Jason	LHS Assistant Cross Country Coach	7	6
Smith, Christy	LHS Assistant Cheerleader Advisor Freshman Football	3	5
Taylor, Ryan	LHS Assistant Freshman Football Coach	6	6
Taylor, Scott	LHS Assistant Freshman Football Coach	6	3
Woesman, Shelby	LHS Band Guard Advisor	5	1
Woesman, Shelby	LHS Marching Band Choreographer	4	1
Zsembik, Tom	LHS Tennis Coach - Girls	9	6

### **LEBANON JUNIOR HIGH SCHOOL**

<b>NAME</b>	<b>POSITION</b>	<b>LEVEL</b>	<b>STEP</b>
Amaya, Richard	LJHS Assistant Football Coach (1/2)	6	3
Barsala, Beth	LJHS Football Cheerleader Advisor	4	6
Bergman, Samantha	LJHS Drama Club Advisor	3	4
Burton, Jared	LJHS Assistant Football Coach	6	3
Duff, Jennifer	LJHS Faculty Manager - Fall	2	6
Duning, James	LJHS Assistant Football Coach	6	3
Dwire, Chadrik	LJHS Head Football Coach - 8th Grade	8	3
Engles, Patty	LJHS Assistant Cross Country Coach (Boy/Girl)	5	2

English, Dan	LJHS Assistant Volleyball Coach Girls	5	6
Felts, Roy	LJHS Assistant Volleyball Coach Girls	5	6
Lamb, Nathan	LJHS Head Football Coach - 7th Grade	8	1
Lay, Renee	LJHS Head Volleyball Coach Girls	6	6
Moreland, Robert	LJHS Cross Country Coach Boys/Girls	6	5
Runnoe, Mary	LJHS Drama Club Advisor	3	2
Snelling, Todd	LJHS Assistant Football Coach (1/2)	6	0
Speidel, Kristina	LJHS Football Cheerleader Advisor	4	6
Steadly, Kayla	LJHS Assistant Volleyball Coach Girls	5	6
Thomas, Patty	LJHS Faculty Manager - Fall	2	6
White, Jordan	LJHS Assistant Football Coach (1/2)	6	1
Whitsel, Karrie	LJHS Assistant Cross Country Coach (Boy/Girl)	5	3
Woehmyer, Matthew	LJHS Assistant Football Coach (1/2)	6	0

## 7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Laurie Miller, Intervention Tutor, from .6 fte, to full time, eff: 2021/2022 SY
- b. Stephanie Ralston, Teacher, from full time, to 0.5 fte, eff: 2021/2022 SY
- c. Mary Runnoe, Teacher, from full time, to 0.5 fte, eff: 2021/2022 SY
- d. Kelly Johnson, Teacher, from 2 year contract, to Continuing Contract, eff: 2021/2022 SY

**8. Ohio Resident Educator Mentor/Mentees for the 2020/2021 School Year**

It is recommended to approve the following Ohio Resident Educators Mentors/Mentees for the 2020/2021 School Year:

**Lebanon Mentors - \$250 Stipend**

Dori Friend  
Becky Satullo  
Jerome Noe (2)  
Aaron Bacon  
Frank Back  
Lora Kendrick  
Maggie Holtkamp  
Aylssa Fugate

**Resident Educator Year 1 and 2 - \$800 Stipend**

Jenna Anderson  
Casey Collins  
Jennifer Wilson  
Robyn Buskirk  
Rhadene Langdon  
Tim Mahoney  
Bethanie Lamb  
Randi Michna (2)  
Karen Miranda (2)  
Amanda Martin  
Abby Hanser

**Resident Educator Year 3 and 4 - \$200 Stipend**

Darien Elliott  
Mollie Blaisdell (½)  
Missy Spence ( ½)  
Karen Miranda  
Meghan Garuccio (2)  
Mary Runnoe

**9. Ohio Resident Educator Program Coordinators for the 2020/2021 School Year.**

It is recommended to approve the following Ohio Resident Educator Program Coordinators at a rate of \$2,700.00 each for the 2020/2021 School Year:

Emily Savage  
Jill Woeste

**10. Stipends**

It is recommended to approve the following Stipends for the 2021/2022 School Year:

**a. Light/Sound Technician for outside rentals \$20.00 per hour 2021/2022 SY**

Josh Sotzing  
Katherine Shaw

**b. Curriculum Leads \$800.00 2020/2021 SY:**

Meghan Garuccio	Shellie Housley
Rachel Evans	Sandra Lonneman
Hali Werner	Kara Patterson
Melissa Spence	Pam Armstrong
Melissa Hutchinson	Anne Bittman
Rhadene Langdon	Sue Palmieri
Kelly Cummings	Janet Terrell
Dori Friend	Lyndi Jones
Lori Palmer	Kim Meyrose
Kelli Shumaker	Claire Hale
Carrie Cobb	Anita Frambes
Emily Linsley	Joanie Franklin
Betsy Thomas	Jen Gutzwiller
Jordana Conger	Autumn Wood
Kelly Chartrand	

## **11. Extended School Year Services**

It is recommended to approve the following employees for Extended School Year Services for the remainder of the 2020/2021 School Year:

### **Teacher**

Diane Rodgers  
Hannah Eam  
Susan Miller  
Casey Collins

### **Physical Therapist**

Allison Johnson

### **Occupational Therapist**

Robyn Magness

### **Speech Therapist**

Sarah Hester

## **12. Home Instruction Tutor - Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve the following Home Instruction Tutor for the remainder of the 2020/2021 School Year:

Hannah Eam

## **13. Leave of Absence**

- a. Hilary Morgan, Teacher, Unpaid Childcare Leave 4/21/21-5/24/21
- b. Sandra Smith, Teacher, Unpaid Medical Leave 5/5/21-5/24/21

## **G. Board of Education Communications**

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
David Donovan
- Legislative Information Liaison  
Kim Cope
- Community Audit Advisory Committee Liaison  
Ryan Patterson, Jr.  
Michael Lane

## **XI. Adjournment**